

JOURNAL OF PROCEEDINGS
COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
September 6, 2022, 7:00 PM

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:05 p.m.

2. On Roll Call

Present: Trustees Bell, Coleman, Grant, Jasinski, and Williams

3. Absent: Trustee Sapp

4. DISCUSSIONS & PRESENTATIONS

The agenda was changed to allow the outside speaker early discussion

i. Class 8 Tax Incentive New Business

- Director Cooper introduced Tony Abuzir, owner of a new business at 2702 Sauk Trail. He purchased the building as a tire and mechanic repair shop. It is anticipated to open in three weeks. He will be seeking a Class 8 Tax Incentive and would require the Village's support.

ii. Financial Updates

Dr. Jones provided a written report that addressed:

- Insurance
- ARPA
- Staffing
- The FY 19-20 Audit and the impact of incomplete audits, the FY20-21 audit is under review and the FY 21-22 audit has not started. She discussed that the department was completed a first time Action Plan
- An RFP for a new audit firm
- A timetable for reporting Year-to-date Budget to Actual reports.

The Finance Department was asked to post the current budget to the website.

iii. RFQ for Phase I Design Engineering Services for the Sauk Trail and Torrence Avenue Pedestrian Improvements

- Director Finch reported that the work for I394 to Torrence to Lincoln Highway would cost \$100,000.00. When asked why the project took so long, he responded that it was not impacted by the lack of an audit but got missed during the transition of leadership. This item would be on the next board agenda for consideration for adoption.

iv. Professional Services Agreement between Sauk Village and SafeBuilt. LLC

- A change to the previous agreement was that going forth the payment would be sent to SafeBuilt at the rate of \$85.00 per hour. The contract could increase in 2024. When questioned if the company would be stringent on the payment schedule, it was reported that the company usually bill every 60-90 days so no problem should arise.
- Information on the inspections will be placed on the website.
- The contract must have a line item for point of sales entries.
- The revised contract will be in the packet and would be on the next board agenda for consideration for adoption.

v. Agreement and Resolution for Righteous Works, LLC

- It was reported that the Music Fest had been postponed to a later date as there were too many liabilities, vendors were not in agreement, the Atty was not in agreement with the modified language, no stage was included, or agreed upon. The fireworks contract had not been seen by Trustees. It was suggested to move forward with the fireworks.

5. PUBLIC COMMENTS

- S. Davenport stated that clarification for vendors was needed
- D. Smith expressed disappointment in the cancellation of the concert and asked if the Village was liable.
- D. Freeman stated that the Atty had brought concerns and information on the contract; reported a Trustee's comment was insulting in response to her previous comment

Mayor Burgess' Responses

- He reiterated that the event was postponed, not cancelled. Vendors would be reimbursed, there were no signed contracts by an appropriate signee of the Village, and, Fireworks funding were due at the time of service.
- Though he tries to keep order, he cannot control elected officials, but hope that the insults do not occur again.

6. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustee Williams asked to see the contract for the fireworks and the vendors. She inquired if the Village were obligated to pay others and would it take a loss.
- Trustee Jasinski had no comment
- Trustee Grant thanked Dr. Jones for the updates and asked for monthly updates
- Trustee Bell spoke of his reluctance to approve the concert
- Mayor Burgess spoke of the initial promoters and did not think there was sufficient time to proceed with individual contracts as components of the promoter's contract changed. Some items were needed within a two-day period.

7. EXECUTIVE CLOSED SESSION

- There was no Closed Session
- Reconvene Committee of the Whole Meeting
Does not apply

8. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 8:20 p.m. Trustee Bell moved, and Trustee Jasinski seconded. The motion was carried by a unanimous vote.

/s/ Marva Campbell-Pruitt
Village Clerk

/s/Derrick Burgess, Mayor
Mayor

**JOURNAL OF PROCEEDINGS
Village of Sauk Village**

Board Meeting of the Mayor and Corporate Authorities
Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois

Tuesday, September 13, 2022, 7:00 p.m.

1. Call To Order Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 06 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, and Williams
Absent: None

Staff Present: Finance Director Jones, Consultant, Director Vavrik, Director Finch, Commander Evans, Chief Barrett

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Samuelson, HR Consultant, Douglas, Eng. Arnold

2) EXECUTIVE CLOSED SESSION

There was no Closed Session

3) MOTION TO RECONVENE REGULAR BOARD

4) APPROVAL OF MINUTES

a) Approve the Journal of Proceedings of the Board Meeting for August 16, 2022

Trustee Jasinski moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- b) Approve the Journal of Proceedings of the Special Committee Meeting for August 23, 2022

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSTENTION: Trustee Jasinski

Motion Carried

- c) Approve the Journal of Proceedings of the Board Meeting for August 23, 2022

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSTENTION: Trustee Jasinski

Motion Carried

5) PUBLIC COMMENT

There was no public comment

6) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess:

- i. Opened one bid for the audit firm Baker Little or Tiller. He read the opening letter, no citations for the amount of the bid or other elements were noted. The Attorney recommended to move forward with opening the one bid, rather than postponing it to another day.
- ii. Discussed the purpose of attending the IML Conference
- iii. Appealed to residents and staff to get the second and third COVID 19 boosters. Staff and individuals entering the facility must be masked

- b) Village Clerk - Marva Campbell-Pruitt:

- i. Discussed IML Conference logistics and distributed Conference Packets to those attending
- ii. Reported \$260.00 raised at the Community Yard Sale and its
- iii. Announced the Community Partnership Meeting on 9/21/2022. She invited others interested to attend
- iv. Requested Agenda items and materials the next morning

- c) Village Treasurer – Anthony Finch:

- i. Provided and discussed the Cash Balance Report as follows, Unrestricted Funds- \$3,684,454, Restricted Funds - \$1,528,720

- d) Corporation Counsel – Amber Samuelson, Ancel Glink had no report.
- e) Village Engineer –Melanie Arnold, Robinson Engineering:
 - i. Reported on the update of the 2022 RBI street resurfacing project

7) REPORTS FROM DEPARTMENTS

- a) Police Department – Commander Evans:
 - i. Reported Calls for Service – 528 and Arrests – 22
- b) Fire Department – Chief Stephen Barrett:
 - i. Reported Calls for Service 118 and no serious incidents
- c) Emergency Management Agency – Supervisor Allen Vavrik:
 - i. Reported Calls for Service – 19 and Assists – 5
- d) Finance Department – Interim Director Dr. Viviann Jones’ Report was presented later at the meeting and not in the order as presented on the agenda. She reported:
 - i. Provided clarification that items though items may be on the Accounts Payable, a check may not be tendered at that specific time
 - ii. A refund was submitted for \$10,000 from Righteous Works
 - iii. Requested payment for \$772,666.59Mayor asked the Attorney if
Trustee asked why they no longer receive the payroll report and was deferred to the Mayor who advised that the report would be provided upon requests, or Trustees could review it in the Finance Director’s office.
- e) Director of Operations – Anthony Finch:
 - i. Provided a Status Update on street repairs
 - ii. Announced the last Branch Pick up
 - iii. Reported on Water Safety classes for staff
 - iv. Discussed a proposal to offset obligated funds and activities to offset the paid expenses.

There was a question about if the Music Fest was postponed or cancelled, and what are the next steps. A presentation was requested concerning the Fest and Complete Financials at the following Committee Meeting. This item will be on the October 4th Meeting with potential vote on October 11th

- f) Community Development – Director Antonio Cooper:
 - i. Director Antonio Cooper provided a report on funds collected for business licenses, permits, SAFEbuilt and the number of tickets written.
 - ii. Discussed of intended projects near the Logistic Center

A Trustee asked about the projected businesses and was told that the businesses would be brought before the Board and residents to present

8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Gary Bell reported that a meeting would be planned
- b) Ordinance Review - Trustee Arnold Coleman Announced a meeting on 9/26 and made an appeal to revisit Public Comment for that night and questioned its placement on the agenda
- c) Budget, Finance & Audit - Trustee Rodrick R. Grant questioned the FY2020 Audit as it was expected on September 23rd. He asked about the 2021 Audit and when it would be expected.
- d) Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report
- e) Public Services - Trustee Larry Sapp;
 - i. Asked about tenets of recyclable items.
 - ii. Reported that Righteous Works provided \$10,000 repayment to the Village and the number of sponsorships received helped to offset some of the paid expenses. He spoke of the misrepresentation and inciteful posts on social media.
 - iii. Inquired about Accts Payable payments and Payroll reports. The corrected report would be shared with the Clerk as two vendors were removed. Payroll is no longer included in the packets per the Mayor's request.
 - iv. Reported that the Water Bills had wrong dates and amounts
 - v. Lack of grants because of the lateness of the audit. Dr. Jones reported that both the Bonds and LOC had been renewed.
 - vi. Expressed concerns about the irregularities of the water bills
 - vii. Questioned the impact of late audits towards receiving some grant funds. Dr. Jones commented on the positive efforts towards revenue.
- f) Community Development - Trustee Debra Williams
 - i. Announced the Blood Drive on 10/22
 - ii. Spoke to the reasoning for the placement of public comments on agendas
 - iii. Spoke of the lack of communication concerning the Music Fest and the need to have a complete report on 10/1

9) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Deborah Coney reported on the next meeting planned for 10/13, announced game dates, breakfasts, the casino trip on 11/9 and a proposed steppers' class.
- b) Fire and Police Commission – Chairman Francine Anderson
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter

10) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- A) Approve an Ordinance that Reauthorizes the Mayor and Village Clerk to sign the Revised Redevelopment Agreement between the Village of Sauk Village and Dardur, LLC

Trustee Bell moved, and Trustee Williams seconded

Question/Comment

Were the changes made according to stipulation that both attorneys agreed upon the recommendation. Attorney Samuelson and the Clerk provided clarification

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

11) UNFINISHED BUSINESS

12) NEW BUSINESS

A. Financial Matters:

- i. Approve Accounts Payable, and Payroll Disbursements in the Combined Amount of \$772,666.59 and authorize the Finance Department to Remit Payments.

Trustee Coleman moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

B. Action Items

- i. Approve entering into an Annual Agreement with Constant Contact at a Cost Not to Exceed \$70 per month

Trustee Bell moved, and Trustee Coleman seconded

Question/Comment

Was it an annual agreement? Atty Samuelson responded that it was not a contract. It asked who had authority to sign up.

Mailchimp is a free account and does not require cancellation.

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- ii. Approve entering into an agreement with EZ Texting at a cost not to exceed \$65 per month

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- iii. Approve the Request For Statement of Qualifications from Illinois Department of Transportation (IDOT) pre-qualified engineering firms to assist the Village in completing professional engineering services for Phase I Design Engineering Services for the Sauk Village-Invest in Cook Funded Sauk Trail and Torrence Avenue Pedestrian Improvements Project (PROJECT), and the subsequent legal posting.

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- iv. Approve the Professional Services Agreement Between the Village of Sauk Village and Safebuilt Illinois, LLC

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

13. GENERAL COMMENTS FROM MAYOR BURGESS:

- a. Reported that the Water Billing issue would be researched and corrected
- b. Concerning the Music Festival, the business of the Board must be handled in a timely manner. He looks forward to a successful event next year

14. ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:50 p.m. Trustee Bell moved, and Trustee Jasinski seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor

DRAFT

**COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
September 20, 2022, 7:00 PM
Meeting Agenda**

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:00 p.m.

2. On Roll Call

Present: Trustees Bell, Coleman, Jasinski, Sapp and Williams

Absent: Trustees Grant,

Others in Attendance: Dir. Jones, Chief Barrett, Supervisor Vavrik

3. DISCUSSIONS & PRESENTATIONS

- **Mr. Anthony Finch, Director of Operations Was on the agenda, but the topic was not presented. The item was deferred to a Special Meeting on September 27, 2022**

- **Dr. Viviann Jones**
Entertained questions on A Resolution to Authorize Borrowing on a Line of Credit for \$500,000. There were no questions. The Resolution would be on the following Board agenda for adoption.

- **Chief Stephen Barrett**
Spoke on an Intergovernmental Agreement Between the Illinois Department of Healthcare and Family Services and the Village of Sauk Village of Sauk Village. The GEMT would allow for the Village to take over billing and the Village would be allowed to bill Medicaid patients that would net the Village added revenue.

Questions led to further discussion about the school's involvement, how long before implementation and how it would impact the BrightStar Contract.

Acknowledging that the Republic First National information was not applicable to the presentation, and that there was unreadiness to proceed, the item was deferred to a Special Meeting on September 27, 2022, with inclusion on the September 27, 2022, Board agenda.

4. PUBLIC COMMENTS

- **B. Bishop questioned the gapping potholes on Frank Wagnor as it presents as a safety issue.**
- **D. Fields expressed gratitude on behalf of the 1600 block of Constance for the woodchipper but cited additional safety issues of dead branches.**
 - **Mayor Burgess' Responses**
 - **The Director of Operations would be requested to complete tasks and the scheduling for dead branches would be determined by the schedule.**

5. GENERAL COMMENTS BY TRUSTEES & MAYOR

- **Trustee Jasinski had no comment**
- **Trustee Williams announced Crossroads Tent Rival, the Blood Drive on 10/22 and the need for a volunteer. She questioned the date on RFQs**
- **Trustee Bell spoke on the sessions attended at the IML Conference and that he would be scheduling a meeting.**
- **Trustee Coleman announced the session attended at the IML Conference. He expressed excitement over the Revival and his desire for it to make a change. He made a reference to Jeremiah 1:10**
- **Mayor Burgess asked that IML Reports be presented at the Board Meeting and announced that the first day of petition signing.**

6. EXECUTIVE CLOSED SESSION

- **Motion to Recess to Closed Session**
The motion was made by Trustee Coleman, and seconded by Trustee Jasinski at 7:35 p.m. The motion was unanimously approved.
- **Reconvene Committee of the Whole Meeting**

The meeting reconvened with a motion by Trustee Jasinski, and seconded by Trustee Williams at 8:02 p.m.

7. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 8:02 p.m. Trustee Bell moved, and Trustee Jasinski seconded. The motion carried by a unanimous vote.

/s/ Marva Campbell-Pruitt
Village Clerk

/s/Derrick Burgess, Mayor
Mayor

JOURNAL OF PROCEEDINGS
Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities
Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois

Tuesday, September 27, 2022, 7:00 p.m.

1. Call To Order Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 02 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Jasinski, Sapp (Remote), and Williams
Absent: None

Staff Present: Finance Director Jones, Consultant, Supervisor Vavrik, Director Finch, Chief Barrett

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Samuelson, HR Consultant, Douglas

2) EXECUTIVE CLOSED SESSION
There was no Closed Session

3) MOTION TO RECONVENE REGULAR BOARD

4) APPROVAL OF MINUTES

a) Approve the Journal of Proceedings for the Committee Meetings on September 6, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSTENTION: Trustee Sapp

Motion Carried

b) Approve the Journal of Proceedings of the Board Meeting for September 13, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSTENTION: Trustee Sapp

Motion Carried

5) PUBLIC COMMENT

- L. Todd reminded of the need for an Ordinance Change to change garbage pickup; requested letters for abandoned vehicles; and asked that speakers remove masks when speaking on FB Live
- S. Morens requested a resolution for the park be renamed in her daughter's honor
- J. Jones mentioned the exit streets from Carlisle Estates and the Potholes; requested more surveillance to curtail dumping
- V. Webster spoke of the unfinished street repair on Clyde; requested an update of the grocery store, restaurants and good water, and the streetlights on Yates
- C. McKinney addressed the need to repair streets, fix lightings, abandoned homes with garbage and overgrown grass, hiring another code enforcer
- K. Burke addressed dumping of furniture in Carlisle Estates; should consider No Dumping Signs; and potholes

- **Mayor Burgess' Response(s)**

- Acknowledged that the director was taking notes as most would be handled by the Police Dept. and Operations
- A Committee meeting would be held to determine the feasibility of renaming a park
- Requested locations for streetlights
- They are getting a store
- New signs are needed, and locations of abandoned cars are needed.

6) REPORTS OF OFFICERS

- i. Mayor - Derrick Burgess
 - a) Spoke on the need to wear masks
- ii. Village Clerk - Marva Campbell-Pruitt reported on the Community Wide Yard Sale and that it profited \$260.00 for the November Holiday Brunch for Seniors. She

reported on the sessions attended at IML and distributed some of the hand-outs. She shared how to access other documents; provided a monthly update of the number of licenses sold by category and stated a need to explore how to enhance pet license enforcement; announced election and registration information and a candidates' Workshop planned for October 15th.

- iii. Village Treasurer – Anthony Finch provided an account of the amount in Restricted and Unrestricted fund balances
- iv. Corporation Counsel – Amber Samuelson, Ancel Glink had no report
- v. Village Engineer –Melanie Arnold, Robinson Engineering was absent

7) REPORTS FROM DEPARTMENTS

- i. Police Department - Chief Malcolm White reported: Calls for Service – 385, arrests – 10. He commented that their main objective is crime prevention and the desire to form a partnership with residents. He appealed to residents to call when they see something
- ii. Fire Department – Chief Stephen Barrett reported: Calls for Service – 70 and no major incidents; announced the Oct 1st Open House to kick off Fire Prevention; Starting Oct. 3, they would be making school visits; and announced and thanked contributors for the Command Trailer
- iii. Emergency Management Agency – Assisted with structural fires in Ford Heights, Crestwood, Dyer.
- iv. Finance Department – Interim Director Dr. Viviann Jones reported on computer problems and its impact on productivity; corrected the amount of Accounts Payable.
- v. Director of Operations – Anthony Finch provided updates on sidewalk repairs, curbs, and the delay because of unavailability of concrete; Frank Wagoner Street and proposed solutions; promised to work on updating signs to reflect times of no parking on garbage days.
- vi. Community Development – Director Antonio Cooper

8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- i. Public Health & Safety - Trustee Gary Bell announced a meeting in two weeks and cited the sessions he attended at IML
- ii. Ordinance Review - Trustee Arnold Coleman Announced the next meeting on October 24th
- iii. Budget, Finance & Audit - Trustee Rodrick R. Grant no report, but commented on horse droppings on 223rd and Plum Creek
- iv. Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report, but thanked the Chief and Director for their diligence
- v. Public Services - Trustee Larry Sapp had no report
- vi. Community Development - Trustee Debra Williams discussed the traffic by Wagoner School, Annexation of 219th and Torrence, the Housing stock survey, Municipal Updates provided by the Clerk was important; She announced the Oct.

22nd Blood Drive and asked a Trustee to cover for her; and the Sauk Talk roll-out is forthcoming

9) REPORTS OF COMMITTEES AND COMMISSIONS

- i. Senior Advisory Committee – Chairman Emmett Farmer
- ii. Fire and Police Commission – Chairman Francine Anderson
- iii. Zoning Board of Appeals Commission – Chairman Charles Pondexter

10) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- I. A Resolution to Authorize Renewal of the Line of Credit for \$500,000

Question/Comments

If interest rate is the same? Unsure, the Director will check with the Bank's VP, though after the audit it should decrease.

Trustee Bell moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

ABSTENTION: None

Motion Carried

- II. A Resolution of the Village of Sauk Village Supporting the Class 8 Property Tax Incentive for the Property Commonly Known as 2644 Sauk Trail, Sauk Village, Illinois

Question/Comment

Remove all instances where Will County is mentioned

Trustee Williams moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

ABSTENTION: None

Motion Carried

11) UNFINISHED BUSINESS

12) NEW BUSINESS

A) Financial Matters:

- i. Approve Accounts Payable, and Payroll Disbursements in the Combined Amount of \$402,389.99 and authorize the Finance Department to Remit Payments.

Trustee Coleman moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

ABSTENTION: None

Motion Carried

13) A) Action Items

- i. **Accept the Recommendation of the Finance Director to Accept the Proposal by Bakertilly to provide Auditing Services to the Village of Sauk Village**

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Coleman, Grant, Jasinski, Williams

NAYS: Trustee Bell

ABSTENTION:

Motion Carried

- ii. **Approve the RFP and its Posting for Janitorial Services for three Municipals Buildings**

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp Williams

NAYS: None

ABSTENTION: None

Motion Carried

- iii. **Approve the RFP and its Postings for IT Services for the Village of Sauk Village**

Trustee Jasinski moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

ABSTENTION: None

Motion Carried

14) GENERAL COMMENTS FROM MAYOR BURGESS

- i. Reported that he had several meetings with Mayors at IML as they seek capital bill funds promised. Representatives from both parties assured that the funds are forthcoming; other municipalities are struggling; property taxes have not been sent and that may delay getting revenue

15) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:28 p.m. Trustee Bell moved, and Trustee Jasinski seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor

**JOURNAL OF PROCEEDINGS
SPECIAL COMMITTEE MEETING
OF THE VILLAGE OF SAUK VILLAGE**

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411

September 27, 2022
6:30 p.m.

1. CALL TO ORDER

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Mayor Burgess called the Special Board Meeting to order at 6:31 p.m.

2. ROLL CALL

Present: Trustees Bell, Coleman, Grant, Jasinski, Sapp and Williams

Absent: None

3. DISCUSSIONS

- i. A RFQ, Proposal and Public Notice for Janitorial Services for Three Municipal Buildings
 - Dr. Jones provided the fundamentals of the proposal and public notice. The proposals are due on October 5, 2022. Mayor Burgess will conduct a public opening of proposals at the October 11, 2022, Board Meeting.
- ii. A RFQ, Proposal, and Public Notice for IT Services for the Village of Sauk Village
 - Dr. Jones commented on the request for qualifications for IT Services. She responded to questions concerning the removal of the current service by stating that the process is open to all. Proposals are due October 6, 2022
 - A company was discussed that provides twenty-four-hour services with Help Desk capabilities and a tracking service. Mayor Burgess will conduct a public opening of proposals at the October 11, 2022, Board Meeting.
 - Trustees asked if the proposals will be posted to the website. They would be.
 - Why one proposal would go to the Clerk and another to the Director of Finance. All Requests for the proposal content would go the A. Finch. Completed proposals would be addressed to the Clerk, as per normal

4. PUBLIC COMMENT

- **C. McKinney had a question, unrelated to the agenda items for a Special Meeting that was deferred to the regular meeting.**

5. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 6:41 p.m. Trustee Sapp moved, and Trustee Williams seconded. The motion was carried by a unanimous vote.

/s/ Marva Campbell-Pruitt
Village Clerk

/s/Derrick Burgess, Mayor
Mayor