

**COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
March 1, 2022, 7:00 PM
Meeting Agenda**

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:00 p.m.

ROLL CALL

On Roll Call

Present: Trustees Bell, Coleman, Grant, Jasinski, Sapp and Williams

Mayor Burgess asked for a “Moment of Silence,” in honor of long-time resident, and former officer of the fire department, Don Clark.

2. DISCUSSION & PRESENTATIONS

L. Cliff Taylor, InsureSource

Mr. Taylor presented the proposal for the renewal for the Commercial Insurance. He read the Executive Summary and noted varying parts of the proposal. This item would be on the next Board Meeting agenda for consideration of adoption with the ask to approve Option 2 for \$557,702.

Melanie Arnold

Eng. Arnold presented for consideration three Resolutions requiring an agreement with SSMMA.

- Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Sauk Village Programing Funds for 223rd Street
- Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Sauk Village Programing Funds for Cornell Avenue/223rd Street
- Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Sauk Village Programing Funds for Sauk Trail and Torrence Avenue Pedestrian Safety Improvements

Eng. Arnold referenced the following Resolution for consideration that would appropriate \$175,000.

- Resolution to Appropriate Funds of the Motor Fuel Tax Funds for Maintaining Streets and Highways Under the Applicable Provisions of Illinois Highway Code from 01/01/22 to 12/31/22

Dr. Vivian Jones- Interim Finance Director

Dr. Jones provided a status update on the progress of the FY2020 Audit. She reported that 98% of the documents required from the Village had been provided. The company has staffing issues that caused the delay.

Village Clerk Marva Campbell-Pruitt

The Clerk provided a report of findings on the number of stickers/tags ordered and items purchased by residents during the Municipal Licenses Update. It was suggested that greater enforcement is warranted, to include a statement on the water bill and there was a request for a report showing how many citations were issued and another for how many cars are registered in the Village.

Trustee Debra Williams

Discuss a Resolution Honoring David Hanks and the Street Sign Designations for him and the other Trustees that was approved in 2017. She reported that the order for the signs had been received. The next step is to erect them. This item would be on the next Board Meeting agenda for consideration of adoption.

Trustee Williams requested a Resolution in commemoration of the 65th Anniversary.

Police Chief White

Chief White introduced Calvin Hardy of CalKin Technology who discussed the need for IT Upgrades. He recommended a new server costing \$6,881.19 and the development of a five-year plan to upgrade the server, laptops and desk top computers. A Maintenance Agreement could be purchased with budgeted funds. This item would be on the Board Meeting agenda for consideration of adoption once the contract and agreement are provided.

Mayor Burgess

Mayor Burgess discussed three positions for consideration of Employee Stipend Agreements that would span from March through April. The positions of note are for the Interim Finance Director, Public Works Director and Payroll Accountant. This item would be on the next Board Meeting agenda for consideration of adoption.

Any questions regarding the Interim Finance Directors contractual duties should be directed to Mayor Burgess.

PUBLIC COMMENT

Though inadvertently, left off the agenda. Public Comments were entertained.

- J. Harvey expressed concern about streetlights and potholes. He suggested another Trustee for consideration of a street sign designation.
 - Mayor Burgess' Response
Some lights had been replaced, but residents had a problem with their brightness. Potholes would be repaired according to weather conditions, and there is an Ordinance that determines street sign designations.

3. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustees Bell questioned the whereabouts of laptops and cameras purchased when staff worked from home.
- Trustee Jasinski and Sapp and Grant had no comment
- Trustee Williams Announced the next Meeting for Community Development; an Ordinance change for Sign Designations must include anyone who would qualify; Nicor would host the Coffee with the Mayor on March 26, 2022, and would provide information on energy assistance, CEDA, and other services; The library offers the sale of license renewals.
- Trustee Coleman commented that it is anticipated that trees in bloom would impact lighting.
- Mayor Burgess spoke on the requirements for masks while in Village Hall.

5. EXECUTIVE CLOSED SESSION

There was no closed session

6. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 9:35 p.m.

Trustee Bell moved, and Trustee Williams seconded. The motion was carried by a unanimous vote.

/s/Derrick Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, March 8, 2022, 7:00 p.m.

- 1. CALL TO ORDER:** Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:05 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, and Williams
Absent: None

Staff Present: Dir. Vavrik, Chief White, Chief Barrett. Dir. Finch, Director Cooper

Others in Attendance: Clerk Marva Campbell-Pruitt
Eng. Printz, Chairman Farmer

Mayor Burgess called for a motion to suspend the rules to move Item # 9 to item 5 which resulted in a few changes as other items were adjusted. This Proceeding will be presented in the order of the meeting.

- 2) EXECUTIVE CLOSED SESSION**
There was no Executive Closed Session

- 3) MOTION TO RECONVENE REGULAR BOARD**
Does not apply

- 4) Motion to Suspend the Rules to change the order of the agenda items**

Trustee Williams moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None
Motion Carried

- 5) Mayor Burgess read Resolutions and distributed Honorary Street Signs to former Mayor David Hanks, and former Trustees Rosie Williams-Baig and James Schultz.

6) APPROVAL OF MINUTES

a) MOTION TO APPROVE THE FOLLOWING MINUTES:

- i. Approve the Consent Agenda for Executive Closed Session Meetings and keep closed for:
- a) January 25, 2022
 - b) February 1, 2022

Trustee Bell moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- ii. Approve the Journal of Proceedings of the Board Meeting for February 22, 2022

Trustee Jasinski moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

7) PUBLIC COMMENT

Former Mayor Hanks thanked the Board for the honor of a designated street sign.

8) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess
 - i. Mayor Burgess opened bids for the RFP for Lawn Cutting Services
 - ii. Provided the protocol for mask-wearing at Village facilities
- b) Village Clerk - Marva Campbell-Pruitt announced the Three-in-One events and Primary Election timelines
- c) Village Administrator
- d) Village Treasurer – Anthony Finch provided a Cash Report

- e) Corporation Counsel – Amber S. represented ShawnTe Raines, Ancel Glink but had no report
- f) Village Engineer – Jennifer Printz, Robinson Engineering read the report

9) REPORTS FROM DEPARTMENTS

- a) Police Department - Chief Malcolm White reported:
 - i. Calls for Service – 332
 - ii. Arrests – 12
 - iii. Announced fraudulent activities and phone scams
 - iv. Citations issued since January – 273. Some were for parking
- b) Fire Department – Chief Stephen Barrett reported:
 - i. Calls for Service 97
- c) Emergency Management Agency – Director Allen Vavrik reported:
 - i. Calls for Service - 10
- d) Finance Department – Interim Director Dr. Viviann Jones requested approval of \$555,353.44 for Accounts Payable and Payroll
- e) Public Works Department – Director Anthony Finch reported:
 - i. The 50/50 curbs program
 - ii. The fire hydrants repairs will restart that month
 - iii. Tree stump removal is planned for 125 projected stumps
 - iv. Appeal for residents to be patient with the repairs for potholes
- f) Community Development – Director Antonio Cooper reported:
 - i. Demolitions for three properties
 - ii. A planned meeting with NICOR for foundational grants

10) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Gary Bell had no report. Congratulated the honorees
- b) Ordinance Review - Trustee Arnold Coleman had no report. Congratulated the honorees.
- c) Budget, Finance & Audit - Trustee Rodrick R. Grant had no report. Congratulated the honorees.
- d) Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report. Congratulated the honorees and announce the need to reschedule a meeting.

- e) Public Services - Trustee Larry Sapp had no report. Congratulated the honorees and announce a meeting of 3/14.
- f) Community Development - Trustee Debra Williams Announced Save the Dates for Habitat's events, Coffee with the Mayor and the 65th Anniversary. She read an acknowledgement letter from Dir. Rosie Williams-Baig.

11) Reports Of Committees And Commissions

- a) Senior Advisory Committee – Chairman Emmett Farmer announced the next meeting, the Three-in-One Event and CEDA's availability on 3/28
- b) Fire and Police Commission – Chairman Francine Anderson was not present.
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter was not present.

12) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- I. A Resolution Authorizing the Submission of the 2022 CDBG Application

Trustee Jasinski moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- II. A Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Sauk Village Programing Funds for 223rd Street

Trustee Sapp moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- III. A Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Sauk Village Programing Funds for Cornell Avenue/223rd Street

Trustee Bell moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- IV. A Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Sauk Village Programming Funds for Sauk Trail and Torrence Avenue Pedestrian Safety Improvements

Trustee Jasinski moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- V. A Resolution to Appropriate Funds of the Motor Fuel Tax Funds for Maintaining Streets and Highways Under the Applicable Provisions of Illinois Highway Code from 01/01/22 to 12/31/22

Trustee Williams moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- vi. A Resolution Honoring David A. Hanks with an Honorary Street Designation

Trustee Williams moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

13) UNFINISHED BUSINESS

14) NEW BUSINESS

A) Financial Matters:

- i. Approve Accounts Payable, and Payroll Disbursements in the combined totals of \$555,353.44 and authorize the Finance Department to remit payments.

Trustee Jasinski moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- ii. Approve the General Proposal for the Village of Sauk Village Commercial Insurance Program Option 2, Effective March 27, 2022 to March 27, 2023 for \$557,702
Trustee Williams moved, and Trustee Coleman seconded

Comment: L Cliff Taylor announced a reduction of the amount for the Commercial Insurance. The amount voted upon was \$549,234

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- iii. Approve a Salary Stipend Agreement for Additional Duties for Dr. Viviann Jones in the amount of \$15,000. Beginning 03/02/2022 and ending 04/20 2022 and authorize the Finance Department to make payments.

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- iv. Approve a Salary Stipend Agreement for Additional Duties for Anthony Finch in the Amount of \$8,000 Beginning 03/02/2022 and Ending 04/20 2022 and authorize the Finance Department to make payments.

Trustee Sapp moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- v. Approve a Salary Stipend Agreement for Additional Duties for Chanise Nevels in the amount of \$12,500. Beginning 03/02/2022 and ending 04/20 2022 and authorize the Finance Department to make payments.

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

B) Approvals

- i. Approve the RFP Submission For Village Owned Properties

Trustee Coleman moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Coleman, Grant, Jasinski, Sapp, Williams

NAYS: Trustee Bell

Motion Carried

15) GENERAL COMMENTS FROM MAYOR BURGESS

NONE

16) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:30 p.m.

Trustee Bell moved, and Trustee Williams seconded.

The motion carried by a unanimous roll call vote.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor

JOURNAL OF PROCEEDINGS

COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
March 15, 2022, 7:00 PM

1. CALL TO ORDER CALL TO ORDER

Mayor Burgess called the meeting to order at 7:00 p.m.

2. ROLL CALL

On Roll Call

Present: Trustees Bell, Coleman, Grant, Jasinski, Sapp and Williams

3. DISCUSSION & PRESENTATIONS

- **Notice to Submit RFP for RBI/2020 CDBG Street Resurfacing Project**

Engineer Melanie Arnold discussed the Invitation to Bid for the RBI/2020 CDBG project. She presented a timeline of Bid Openings and the actual vote on April 12th. It was decided that the Bid Process would start.

- **Recommendations for Acceptance of the RFP for Lawn Cutting**

Director Cooper requested that the Board accept his recommendations for Larrell and R Way bid proposals be accepted as two companies were needed to meet the needs. Both company's bids were similar. It was projected that the services would start in mid-April. In response to questions, he stated:

- The total number of grass cuts would be provided
- There may be extra funds to assist with grass cutting. It must be researched
- The legal ramifications for a company not providing the insurance document at the time of bid must be researched
- Consideration will be given to placing liens on abandoned properties for grass cutting.

- **65th Anniversary Celebration Update**

Trustee Williams reported or sought responses for the following:

- An email to Trustees asking for reports for the sub-committees they lead
- Will there be a theme?
- Logo Contest
- Banners
- Fireworks – when?
- A Parade June 5th or July 4th
- What is the budget for event (s)?
- Activities
 - Horse rides would be provided at no cost
 - Face painting
 - The vision is that of a family picnic

- **Clerk Marva Campbell-Pruitt** spoke on the following items:
 - **The 2022 Elections Schedule was presented**
 - **Community Partnership – The Clerk announced the following upcoming events:**
 - Vaccinations and Voter Registration- March 19
 - Earth Day- Community Clean up April 23
 - Student Governance Dany – April 26
 - Health, Wellness and Resource Fair – June 18
 - **MOU Between DuPage Habitat for Humanity and Sauk Village (Earth Day)**
A requested MOU was presented at the request of Habitat for Humanity This item will be on the Board Agenda for adoption once the signee is changed to the Mayor.
 - **SASS Service Agreement**, to utilize software by IAB to provide information, tools, and features to promote the Health Fair on June 18. This item will be on the Agenda for adoption.
 - **Social Media Policy**
 - **Adhoc Committee** – Another member is needed
 - **Social Media Archiving** – Information was presented by Archive Socials. The company would be asked to make a presentation

4. PUBLIC COMMENT- None

5. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustee Bell made an appeal to watch the children
- Trustee Grant reported that he had met with Dr. Jones and that a financial report was promised and that the budget process will start
- Trustee Coleman announce his meeting on March 28
- Trustee Jasinski had no comment
- Trustee Williams announced:
 - Several events planned by Habitat for Humanity
 - The Mayor’s Coffee and the Resource Fair
- Trustee Sapp announced his Committee meeting and an Egg Roll Contes on April 9
- Mayor Burgess announced ComEd’s, “Give a Ray” energy assistance program

6. EXECUTIVE CLOSED SESSION

- **Motion to Recess to Closed Session**
Trustee Jasinski moved, and Trustee Williams seconded a motion to recess to Executive Closed Session at 8:15 to discuss Personnel and Real Estate issues. The motion carried unanimously.
- **Reconvene Committee of the Whole Meeting**
The Committee Meeting reconvened at 8:47 p.m. with all Trustees responding present.

7. ADJOURNMENT

The meeting adjourned at 8:49 by a motion from Trustee Bell, and a second from Trustee Jasinski. The motion carried unanimously.

/s/Derrick Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, March 22, 2022, 7:00 p.m.

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 02 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, and Williams
Absent: None

Staff Present: Dir. Vavrik, Dir. Finch. Interim Dir. Jones, Chief Barrett, Chief White

Others in Attendance: Clerk Marva Campbell-Pruitt
Eng. Melanie Arnold, Consultant Douglas

2) EXECUTIVE SESSION CLOSED SESSION

Mayor Burgess requested a motion to recess to an Executive Closed Session at 7:03 p.m. to discuss Personnel Matters and possible Litigation

Trustee Coleman moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

3) MOTION TO RECONVENE REGULAR BOARD

At 7:23 p.m., Trustee Bell moved, and Trustee Williams seconded. All Trustees responded present to the Roll Call.

4) APPROVAL OF MINUTES

a) MOTION TO APPROVE THE FOLLOWING EXECUTIVE CLOSED SESSION MINUTES:

- i. Approve the Executive Closed Session Meeting Minutes Set 1 and keep closed for February 8, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Coleman, Grant, Jasinski, Sapp, Williams

NAYS: Trustee Bell

Motion Carried

- ii. Approve the Executive Closed Session Meeting Minutes (Excerpt) Set 2 and Release the minutes for February 8, 2022

Trustee Jasinski moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Coleman, Grant, Jasinski, Sapp

NAYS: Trustee Bell

ABSTAIN: Trustee Williams

Motion Carried

- iii. Approve the Executive Closed Session Meeting Minutes and keep closed for February 15, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSTAIN: Trustee Sapp

Motion Carried

- iv. Approve the Minutes for Executive Closed Session Meeting and Release for February 1, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, Sapp, Williams

NAYS: Trustee Grant

Motion Carried

- v. Approve the Minutes for Executive Closed Session Meeting and Release for February 22, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, Sapp, Williams

NAYS: Trustee Grant

Motion Carried

- b) Approve the Journal of Proceedings of the Committee Meetings for February 15, 2022

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- c) Approve the Journal of Proceedings of the Committee Meetings for March 1, 2022

Trustee Jasinski moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

5) PUBLIC COMMENT

NONE

6) REPORTS OF OFFICERS

- a. Mayor - Derrick Burgess announced the following events:
 - i. Resource Fair – 3/26
 - ii. CEDA – 3/28
 - iii. ComED Give a Ray- 4/1
 - iv. Easter Egg Hunt - 4/16
- b. Village Clerk - Marva Campbell-Pruitt presented a written report of the content of the April Water Bill inset highlighting upcoming events, General primary Election dates and the deadline for Vehicle Stickers and tags.
- c. Village Administrator
- d. Village Treasurer – Anthony Finch provided a written report and provide balances for the Unrestricted Funds (\$4,426,667) and Restricted Funds (\$1,614,476). He responded to a question by stating that the Line of Credit would be repaid by the end of the Fiscal Year.

- e. Corporation Counsel – ShawnTe Raines, Ancel Glink was not present
- f. Village Engineer –Melanie Arnold, Robinson Engineering reported:
 - i. The CDBG Application had been submitted
 - ii. The Invest in Cook 2022 Grant was submitted
 - iii. Three Projects for SSMMA were submitted
 - iv. A Bid Opening is scheduled for April 12th

7) REPORTS FROM DEPARTMENTS

- a. Police Department - Chief Malcolm White reported:
 - i. Calls for Service – 488
 - ii. Arrests – 17
 - iii. The update on the investigation from 12/21/2021 where the suspects were apprehended
 - iv. That he and the Mayor attended a ceremony with Commissioner Miller
- b. Fire Department – Chief Stephen Barrett reported:
 - i. Calls for Service – 55 (most were ambulance calls)
 - ii. Safety tips for driving
 - iii. The availability of smoke detectors
- c. Emergency Management Agency – Director Allen Vavrik reported:
 - i. Calls for Service 7
 - ii. Announced his attendance at a SMART Meeting on 3/10
- d. Finance Department – Interim Director Dr. Viviann Jones:
 - i. Provided an update on the audit proceedings
 - ii. Stated that the department was updating procedures for the FY22 Budget
 - iii. Recommended approval for the Accounts Payable and Payroll report submitted for \$509,795.83 rather than the Summary Report presented, as Edge Consulting invoices require research
 - iv. Shared a memo from Mrs. Nevels, outlining categories of payment according to days.
- e. Public Works Department – Director Anthony Finch had no report.
- f. Community Development – Director Antonio Cooper reported:
 - i. The success of the Habitat event
 - ii. There was a meeting with C-Map the previous week
 - iii. Visited a worksite around Carol Avenue

8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a. Public Health & Safety - Trustee Gary Bell had no report but announced that committee meetings would resume.
- b. Ordinance Review - Trustee Arnold Coleman announced a meeting on 3/28
- c. Budget, Finance & Audit - Trustee Rodrick R. Grant had no report.
- d. Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report.
- e. Public Services - Trustee Larry Sapp announced the Egg Roll fundraiser on 4/9
- f. Community Development - Trustee Debra Williams announced a meeting on 3/28, the Habitat event was a success, and that the CUB will be at the Resource event.

9) Reports Of Committees And Commissions

- a. Senior Advisory Committee – Chairman Emmett Farmer announced that the time change for Games is now permanent, the Senior Spring Fling Dinner on 5/21 would cost \$10.00.
- b. Fire and Police Commission – Chairman Francine Anderson was not present.
- c. Zoning Board of Appeals Commission – Chairman Charles Pondexter was not present.

10) PRESENTATION OF ORDINANCES AND RESOLUTIONS

NONE

11) UNFINISHED BUSINESS

NONE

12) NEW BUSINESS

A) Financial Matters:

- i. Approve Accounts Payable, and Payroll Disbursements in the Combined Amount of \$509,795.83 and authorize the Finance Department to Remit Payments.

Trustee Williams moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

B) Action Items

- i. Approve the RFP Submission For RBI/2020 CDBG Street Resurfacing Project

Trustee Jasinski moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- ii. Approve the recommendations to Accept the Bids for the following companies for Lawn Cutting Services pending production of all components of the RFP:

- a. Larrell’s Landscaping

- b. R Way Landscaping

Trustee Coleman moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- iii. Approve the MOU Between DuPage Habitat for Humanity and Sauk Village (Earth Day)

Trustee Williams moved, and Trustee Jasinski seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- iv. Approve the Service Subscription Agreement with IAB Health Productions for use of software through its Website and authorize the Village Clerk to complete the on-line application.

Trustee Jasinski moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- v. Approve a Three-Month Maintenance Contract between Calkin Technology and the Village of Sauk Village Police Department and authorize the Police Chief to sign the agreement.

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

13) GENERAL COMMENTS FROM MAYOR BURGESS

14) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:23 p.m.

Trustee Bell moved, and Trustee Sapp seconded. On roll call, the motion carried unanimously.

/s/Derrick Burgess, Mayor

/s/Marva Campbell-Pruitt,
Village Clerk