

Journal of Proceedings
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, January 15, 2019
7:00 p.m.

CALL TO ORDER

Mayor Burgess call the Committee of the Whole Meeting to order at 7:00 p.m.

On Roll call the following were present: Trustees Brewer, Carter, Grant, Bates, Todd, Zupon

DISCUSSION ITEMS

Mayor Burgess distributed a report outlining the amount of funds that Department Heads' requested for their "wish lists." The total is within the realm of funds set aside by the Reserved Funds.

- Trustee Zupon stated that it would be beneficial to know what items/ initiatives comprised the dollar amount requested. She had hoped to see the actual list.
- Mayor stated that we would not dictate what they may purchase. Trustee Zupon countered that the Mayor had been originally asked for a list to be brought before the Board in making the determination. She asked to see what was on the list and what was still on the table that they could not obtain, i.e., what would they get and what would they not get because of limitation of funds.
- Mayor Burgess offered to table until the actual list can be made available.
- Trustee Grant asked the actual list and how soon would the funds be available for use. Mayor Burgess replied that items not able to be secured, could it be included in the next budget round.
- Trustee Carter asked if we wanted to micro-manage the Department Heads. He recommended that Trustees allocate the funds and allow them (Department Heads) to make the needed transactions.
- Trustee Zupon reiterated that she had not asked to hold up movement. She simply wants to see the lists. Mayor stated that he would provide it.

It was decided that there was no need to add to the agenda the following:

- Mayor Burgess stated that there was no need to add the RFQ for Invest in Cook Grant as the County had confirmed approval of the grant.
- Revision of RFP for land scape services as there were provisions to extend the contract and that there was no need to reissue an RFP as the landscaper performed as expected.
 - Trustee Brewer asked for a Vendor history, payment and how much was left in the budget for the grant. Did we cover the 112 houses?
 - Mayor Burgess stated that the grant and contract were not only for landscaping.
- Policy for Election Canvassing/Campaigning Mayor spoke of the gentleman's agreement that no campaign material would be in the Rotunda. He asked if the Trustees wanted the subject to be included on the following agenda. Trustee Brewer stated that she did not wish to see a policy rushed through because of the upcoming election. It was decided that the Clerk would draft the policy.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- Mayor Burgess explained that the Resolution for Maintenance Under the Illinois Highway Code was for MFT funds and that the procedure must be completed annually. He reported that the Village would seek \$120,000 and would likely get \$100,000.00. It is imperative to take a vote at the following Board Meeting.

PUBLIC COMMENT – 18 RESIDENTS WERE PRESENT

J. Cast reportedly had a recording of a dispatch call where there was no response from Village Hall. The police had to come to see if staff were at the front desk; she asked when was the last time officers received an uniform allotment?

L. Washington commended Trustee Zupon for insisting that Trustees know funds being allocated and its purposes; she spoke on the proposed canvassing policy and stated that if there was an ordinance and if violated, what can be done; she presented a product that staff distributed on Social Media.

D. Williams took exception for how payroll is listed and the non-payment of police officers; she cited the need for a written policy on electioneering as it had only been discussed in the past; and that Town Hall Meetings should be brought back as three minutes to speak is not enough.

C. Boetcher discussed the need for Trustee Carter to call back the individual with the arts program brought forth by the Village Clerk and asked if the process had been started to hire additional police.

P. Couch asked about the fire hydrants, the number working and the number of ones that are inoperable. She stated that it needs to be addressed as it affects homeowners' insurance; and she reported that the dog issue had not been resolved; and that our police cars not able to keep up with offenders' cars.

R. Lupian Eastman stated that she is part of a girl/boy scout den and that she appreciated the Police Chief meeting with the children.

D. Stevens reported that he previously ran a youth program in the Village and asked to have information for restarting a like program.

Mayor Burgess' Responses

- If a resident called Village Hall and a message is left, someone should call back. He asked to be informed if that is not the case.
- Officers receive a uniform allowance annually. He has not seen mold in the basement.

What can be done if a rule is broken. No arrest needed, but the person can be removed. Report on salaries to be broken down will be researched.

Every person had been paid who worked hours. Thus, it is not If an employee pay was short, there are provisions to address that issue, FB is not the avenue to address this issue.

- Town Hall Meetings cannot be a complaint session and is not designed to
- Fire Hydrants is a big issue. He promised to provide a list. He announced a low interest loan being researched to rectify this issue.
- Hiring of police, there are plans to hire one or two based upon the business revenue, not be from raised taxes.
- Saw the presentation, the program for physical fitness has interest. Trustee Carter will be in contact with the individual.

- Trustee Grant announced the meeting of the Finance Committee the following night.
- Trustee Brewer asked about the \$1,000 spent for the firing range and if it was in the budget.
 - Mayor Burgess stated that the officers had to qualify so this arrangement is good for the Village as it is \$1,000 for two years.
 - Trustee Zupon stated that officers were going to Joliet prior to the agreement.
- Trustee Brewer asked about the expense of \$335.00 for a remote starter. Mayor Burgess informed her to speak with the Finance Director. She stated that she had asked for several reports from Dr. Straighter.... she asked for a forensic audit and asked that it be placed on the agenda at the next Committee Meeting for discussion.

Who was the volunteer over the Community Center, if the person has had a background check.

ADJOURNMENT

Trustee Carter moved, and Trustee Tates seconded a motion to adjourn the meeting at 8:14 p.m. By unanimous Voice Vote, the motion carried.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

JOURNAL OF PROCEEDINGS
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Tuesday, January 22, 2019
7:00 PM

CALL TO ORDER: In Mayor Burgess Absence, Village Clerk Marva Campbell-Pruitt called the meeting of the Corporate Authorities to order at 7:00 p.m.

She entertained a motion to determine who would serve as Mayor Pro Tem.

It was moved by Trustee Carter and seconded by Trustee Zupon to appoint Trustee Rodrick Grant as Mayor Pro Tem.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Bates, Todd, Zupon

Nays: None

Motion Carried

Pledge of Allegiance: Mayor Pro Tem Rodrick Grant led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Bates, Todd and Zupon
Absent: None

Staff Present:	Engineer Jim Czarnik	Police Chief White	Econ. Dev. Director Joseph Wiszowaty
	Finance Director Judith Sutfin	Fire Captain Dennis Synowiec	Public Works Director Kevin Weller
		EMA Director Allen Vavrick	

Public Attendees:

APPROVAL OF MINUTES

- Trustee Carter moved, and Trustee Zupon seconded the Motion to Approve the Journal of Proceedings for the Regular Board Meeting of August 28, 2018.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Tates

Motion Carried

- Noting ten adjustments, Trustee Zupon moved, and Trustee Carter seconded the Motion to Approve the Journal of Proceedings for the Regular Board Meeting of September 26, 2018.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Tates

Motion Carried

- Noting eight adjustments, Trustee Zupon moved and Trustee Carter seconded the Motion to Approve the Journal of Proceedings for the Regular Board Meeting of November 13, 2018.
 - Comments
 - (a) Trustee Brewer requested copies of the revised minutes.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Tates

Motion Carried

- Noting twelve adjustments, Trustee Zupon moved, and Trustee Carter seconded the Motion to Approve the Journal of Proceedings for the Regular Board Meeting of November 27, 2018.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Tates

Motion Carried

- Noting seven adjustments, Trustee Zupon moved and Trustee Carter seconded the Motion to Approve the Journal of Proceedings for the Regular Board Meeting of December 11, 2018

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Tates

Motion Carried

PUBLIC COMMENT

J. Cast informed that she attended a Police Pension Meeting and was informed that Police Negotiations had not met for two months; she asked why we're paying for a service not being rendered? Police are not getting paid in the manner they should. She suggested to use the reserve money; asked where her tax dollars were going and suggested to transfer funds as needed to correct the policemen's pay.

L. Washington spoke on the posting for two staff members, with one being for the Economic Director; funds taken from the former Finance Director to give to the current; Where is the money coming from. She recalled the requested stipend of \$10.00 to give to a Deputy Clerk to assist with minutes production.

M. Escobedo spoke on Social Media; why an assistant was needed for the Dir. Wiszowaty and talked about the trustees who are not doing their jobs; and she mentioned Karma.

R. Eastman thanked the Police Chief for efforts with the children; a full-time assistance for the Economic Develop could be used to hire a police officer.

- Mayor Pro-Tem Grant stated that the comments will be forwarded to the Mayor

REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess absent, No Report
- Village Clerk – Ms. Marva Campbell-Pruitt
 - Announced the availability of three calendars and schedules for Meetings, Recycling & Trash Pickup and Payroll Dates;
 - Announced the Grant for Open Spaces for trees. Asked for a show of hands for those willing to volunteer;

Village Engineer – Mr. Jim Czarnik read a written report, and provided information on a program that would be paid for with MFT and CDBG funding already dedicated to the Village. The require resolution and agreement would come before the Board at the first Board meeting in February. The report will be filed with the certified minutes.

- Trustee Brewer asked if the project includes where the recent water main break occurred; and she asked about the footage of pipes that had been repaired
- Treasurer's Report – Mr. Anthony Finch Absent. No report.

REPORTS OF DEPARTMENTS

- Finance & Administration – Director Ms. Judith Sutfin Closed books and promised to provide a financial report on budgets vs. actual. To be shared at the February Committee Meeting.

- Trustee Todd requested a copy of the report and stated that she did not get a sewer bill and was told it would be investigated; Asked for three reports on Fridays, rather than the day of the meetings.
- Trustee Brewer asked about the future training; questioned positions to be filled; asked if police got their full pay. Mayor Pro Tem stated that it was improper. The Attorney provided guidance and was told, “everything is current;” she asked if additional funds were paid to the administrative assistive being paid to the FOIA Clerk; Atty Mc Grath informed how the question can be made. Additionally, Trustee Brewer asked about:
 - Billing and usage statement and was told, it would be accounted for and explained at the next Committee Meeting. The financial reports and the Budgets will reflect those dollar amounts.
 - Why the Village sought a loan when the funds are already available. Engineer J. Czarnik responded that the Village was offered a 20- year period for water improvement.
- Fire Department - Fire Captain Synowiec read and provided a written report that listed the activities and statistics that occurred over the last two weeks. The report will be filed with the certified minutes.
- Police Department - Chief Malcolm White reported 418 calls of service and stated that he did not have an accurate account for arrests. It will be filed with certified minutes.
- - Trustee Brewer asked about the allocation of funds for the range for two years; how could we pay \$500.00 for the second year, if it was not in the budget for the following year; did we get a written agreement from Lynwood and who authorized payment for the use of firing range. Chief White explained that it was efficient to do so, and it was in writing.
- Emergency Management Agency - Director Allen Vavrik reported his work in conjunction with the Fire calls and training events with Smart.
- Public Works – Director Kevin Weller announced a water main break; the trucks with impairments needing repair; inside jobs requiring maintenance and lamp repairs and maintenance of air strippers. It will be filed with certified minutes.
- Economic Development - Director Joseph Wiszowaty read a written report that he would be interviewing for an Administrative Assistant. It will be filed with certified minutes.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- Public Services Committee - Trustee Bernice Brewer stated that her report was incomplete as she had not received information requested.
- Budget & Finance Committee- Trustee Grant reported that the committee met the previous Wednesday; he discussed a proposal to present to the Board in another month to determine how to utilize the funds generated by revenue and sales tax from the sale of property
- Housing and Intergovernmental Relations Committee - Trustee Cecial Tates had no report.
- Ordinance Review Committee - Trustee Linda L. Todd had no report
- Public Safety Committee – Trustee Beth Zupon announced that the committee would meet next month Feb. 6th at the normal time and place.
- Community Outreach – Trustee Ronald P. Carter had no report

REPORTS OF COMMITTEES AND COMMISSIONS

- Senior Advisory Council – Chairman, Emmett Farmer was not present.

UNFINISHED BUSINESS

- a. Update on Ordinance Number 18 – 021 (Disconnection of property for the Village of Crete to Annex the property) and Boundary Agreement.
 - Mayor Pro Tem Grant stated that the Ordinance requires a few tweaks and asked that it be tabled and would be discussed later for a vote on February 12th

NEW BUSINESS

- a) Motion to Approve Accounts Payable and Disbursements Dated 01/ 22/2019 for \$334,276.94
 - Trustee Brewer asked to remove three items from Accounts Payable as she questioned Atty Lapp’s charges, the charges for Human Resources and the negotiations for the Lapp Group for police grievances. She was advised that a motion and second are needed prior to comments/debate.
 - (a) Trustee Brewer moved to remove the items separately. There being no second, the motion failed.

It was moved by Trustee Carter and seconded by Trustee Zupon to approve Accounts Payable and Disbursements for \$334,276.94.

Comments

- Trustee Todd stated for the record, that HR billed for 17.45 hours, opposed to the 17 hours approved and Receiving A/P on meeting day is unacceptable

- Trustee Brewer stated that the Lapp Group was never brought before the board for approval; it appears double-dipping is occurring; and the settlement agreement concerning the failure to respond to a FOIA Request is a waste of funds.
- Trustee Zupon stated that the Atty Fees cited two different amounts, and it is proper, as one amount is for police grievances and the other for adjudication

On Roll Call, the following voted:

Ayes: Trustees, Carter, Grant, Tate, Zupon

Nays: Brewer, Todd

Motion Carried

- b. Trustee Zupon moved, and Trustee Carter seconded a motion to approve a Resolution for Maintenance Under the Illinois Highway Code. (MFT funds)

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Tate Zupon

Nays: None

Motion Carried

- c. Trustee Zupon moved and Trustee Carter approved the Motion to Approve Budget Amendments for the Departments' Requests for Funds in the Amount of \$251,688.00.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

Adjournment

Having completed the business of the day and there being no further business to address, Trustee Carter moved and Trustee Zupon seconded the motion for adjournment at 8:11 p.m. The voice vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, February 5, 2019 at 7:00 pm

CALL TO ORDER

Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.

ROLL CALL

On Roll Call, the following were present: Trustees Brewer, Carter, Grant, Tates, Todd, Zupon. There were no absences.

Others in attendance: Village Clerk Marva Campbell-Pruitt, Director Joseph Wiszowaty
22 citizens were in attendance

Trustee Zupon moved, and Trustee Todd seconded a request to go into Executive closed session. All were in favor.

Mayor Burgess reconvened the Committee Meeting at 7:13 pm with all trustees responding present

DISCUSSION ITEMS

- C-MAP Presentation by Dir. Wiszowaty, Stephanie Pfeiffer & Maggie Jarr of C-MAP
 - Dir. Wiszowaty started the presentation and informed Trustees that the Village is nearing the end of the planning process, and it would likely end March. The next step is to set out the objectives for the Comprehensive Plan. He introduced Maggie Jarr of C-Map who sought approval for a Memorandum of Understanding (MOU) for the Staff Planner Partnership Program. Dir. Wiszowaty added that C-Map would be leaving a legacy that could be built upon for future planning. He reiterated that this entire process was of no cost to the Village.
 - Ms. Jarr introduced herself to the Board and provided her credentials and work experience. She also provided the annual plan to trustees. Ms. Jarr introduced the goals of the project and C-Map's willingness to partner with the Village over the next couple of years. She outlined that she would be in the office twice weekly to support the programmer. She (Maggie) would start by interviewing staff and employees to develop an action plan to determine the activities of focus. She mentioned a possible joint meeting to bridge how the entities may work collectively.

Mayor Burgess requested that the Memorandum of Understanding Agreement be included on the following Board Meeting's agenda for consideration.

- Finance and Administration (Budget- Proposed vs. Actual)

- Mayor Burgess reported that Dir. Judy Sutfin would not be in attendance as planned as she had an emergency. Mayor Burgess asked if there were questions to write them down for her later response.
- Forensic Audit Request for Proposal
 - Trustee Bernice Brewer presented an overview of past finance practice of the Village and informed that the purpose of the subjected matter was to draft an RFP to have a Forensic Audit conducted. She was clear that the request was not intended to accuse anyone of wrong doing. She asked that a Resolution be drafted, projected to cost \$50,000.00 to \$70,000 to accomplish the task. She identified the goals and purpose and asked the Trustees to review what was presented and plan future dialogue concerning the RFP.
 - Trustee Brewer discussed a memo and her long-term efforts to obtain information concerning finances and invited Trustees to attend a meeting with her to review a list of documents. She added that an attorney drafted the memo requesting the meeting. She further asked that the RFP be an agenda item for February 19th Committee Meeting.
 - Trustee Zupon asked for a copy of the oral statement provided by Trustee Brewer. Being told it is not available, Trustee Zupon asked for a written paragraph outlining the purpose of the RFP.
 - Trustee Brewer stated that she had been asking for a detailed ledger outlining every expense.
 - Trustee Grant asked who would go through all the requested items outlined on the letter from the attorney and stated if it was a personal attorney, then the Village's attorney should be present.
 - Mayor Burgess reiterated that the attorney's presence is required as standard procedures and practices.
 - Trustee Brewer stated that the letter did not reference an attorney being present.
 - Trustee Carter asked if Trustee Brewer would assume responsibility for paying for the Forensic Audit; if there were plans to go through all items; and stated that 90% of the information is in the report provided by Dir. Sutfin.
 - Mayor Burgess stated that he would consult with the Village's law firm to determine how to proceed. He mentioned the A/P Report distributed every two weeks for approval
 - Trustee Grant asked who would pay for the Forensic Audit?
 - Mayor Burgess stated the price point is on the low end and that funds for the audit must be voted out by the Board
 - Trustee Brewer stated that it is her right, according to IL 65 ilcs 5/ to inspect all records. If being denied, she asked that it be put in writing.
- Annual Public Hearing to Report the Village's Storm Water Permit Compliance Activities
 - Mayor Burgess announced a Public Hearing planned for February 12th at 6:45 to be presented by the Village engineer, Jim Czarnik.
- Emergency and Mass Notification System
 - Village Clerk Marva Campbell-Pruitt introduced an Emergency Alert Notification System utilized by several neighboring communities called CodeRed. She provided materials from the OnSolve company and stated she had one other company that outlined similar technology. She provided the costs and sought to determine interest for a formal webinar at the next Committee of the Whole Meeting. Director Allen Vavrik spoke to his personal and professional use of the program in his community and his recommendation for continued exploration by the Board. A couple of discussion items were:

- How residents would be engaged
- Who would be responsible for heading up this initiative
- What happened to the Website and if department heads would have access.

Trustees expressed interest in a demonstration by the OnSolve Company for the February 19th meeting.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- A Resolution for Improvements Under the Illinois Highway Code
 - Mayor Derrick Burgess stated that drafting a resolution for MFT Funds is an annual occurrence. This year the Village would seek \$320,000.00 for improvements on 221st Street from Sauk Trail to Orion. He spoke of consideration to include Paxton and the curve. The Resolution must be presented to IDOT. The Mayor asked that Approval of the Resolution be included on the agenda for consideration for the February 12th Board Meeting.
 - Trustee Brewer mentioned the impending application for the Block Grant and asked why we would expend MFT and Block Grant funds for the same area. The Mayor stated that the CDBG funding is not guaranteed. The Mayor stated that this is a preliminary project, that CDBG funding is an annual initiative for only qualifying areas and that we would seek to approve a resolution for those funds in March.
- An Ordinance Amending Chapter 6 “Alcoholic Beverage Establishments”
 - Mayor Derrick Burgess stated that the Ordinance would be to govern R2 and R3 licenses for the parlors and the hours of operation. He stated that he wished to amend daily hours of operation from 8:00 – 2 am and Sundays from 12 – 12.
 - i. Trustee Zupon mentioned the bullet points as noted does not speak to what was presented. After discussion, it was agreed to re-write the qualifiers and to delete point 3 to reflect no selling of alcohol from 2 a.m. – 8 a.m.

PUBLIC COMMENT

D. Williams stated that she had sent a letter to join the Finance Committee with no positive response; Operation Transfers was a new concept; the Accts/Payable report as presented, does not allow Trustees to know what they are voting on and that review should be done in advance; and that CodeRed is a much-needed program.

Mr. Rylander reported on a public safety issue, particularly with the wild coyotes roaming in the neighborhood.

C. Boetcher thanked the Village Clerk for bringing forth information on CodeRed; thanked the Police and Chief White as he is very polite to everyone and he cares; asked about the process for hiring additional officers; asked if Trustee Carter had reached out to the recommended programs; hiring for the Community Center; why Dir. Wiszowaty needed an assistant and where were the funds derived to pay for the position.

P. Couch noted an item not on the A/P and asked how the tree was paid for; the dog issue and a Jan 23rd attack on her. She stated that she had called Chief White and dispatch, an officer came and wrote a report and visited the home of the owner, she called Cook County, they had to wait for Chief White to call them and that she had not heard from the Chief; she mentioned ongoing gun shots; and if the officers' shortage of pay had it been resolved.

G. Bell mentioned the meeting regarding his punch ins a few weeks back; it took 18 minutes for an ambulance and Fire Dept to respond to a call.

Mayor's responses:

- A/P suggestion of meeting in advance. Mayor Burgess stated that Trustees have time to ask questions in advance and at the Board Meetings and that the tree needed to be replaced as well as other items. Joining a committee is up to the committee chairman to accept members.
 - Coyotes running wild. Coyote presence has been constant in the area; he stated that he would check with the Sheriff's police to determine what agency needed contacting.
 - Hiring of police, the steps to hire new police are being put in place; Community Center has had volunteers. No one willing to work part time so, the Village would continue with volunteers; Hiring a person, when a person resigns, they are using those budgeted positions to fill vacancies. There is no excess being spent.
 - The Christmas Tree was voted upon. The previous tree was aged and needed replacement; funds came from the budget to upgrade, next would be the lights across Jeffery; and that this must be upgraded as nothing lasts forever; shootings can only be deterred, not stopped. He hoped that people would begin to value life and that the Village would be hiring more officers; and he cannot discuss payroll and punching into duty.
-

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Todd had no comment.

Trustee Carter had no comment.

Trustee Tates had no comment

Trustee Grant thanked D. Williams for attending the committee meeting. He addressed the consideration for meeting in advance to discuss invoices and stated the review is too labor/ time intensive to review an hour prior to the meeting.

Trustee Zupon announced the Public Safety Meeting the next day at 7pm. She stated that coyotes would be more active as it is mating season.

Trustee Brewer thanked the police, and fire departments for outstanding work efforts over the past week. She emphasized the importance of getting detailed financial information and stated that the Finance Director was not open with her or residents.

Mayor Burgess spoke on the De-annexation and Boundary Agreement between Sauk Village and Crete.

ADJOURNMENT

Having exhausted the agenda and discussions, Mayor Burgess called for a motion to adjourn. Trustee Zupon moved, and Trustee Brewer seconded the motion to adjourn at 8:40 p.m. All Ayes.

/s/ Mayor Derrick N. Burgess

/s/ Village Clerk Marva Campbell-Pruitt

SPECIAL MEETING

**PUBLIC HEARING
VILLAGE OF SAUK VILLAGE
Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330**

**Tuesday, February 12, 2019
6:45 p.m.**

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

1. CALL TO ORDER

Mayor Burgess called the Special Meeting to order at 6:45 p.m.

2. ROLL CALL

On Roll Call, the following were present: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon. There were no absences.

- 3. DISCUSSION** – Village Engineer Jim Czarnik, PE led the Public Hearing, in accordance to the tenets of the Annual IEPA Stormwater Compliance permit. He provided a brief overview of the intent and proceeded to discuss the following:

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

Required by Illinois Environmental Protection Agency (IEPA) in accord with Village's Notice-of-Intent (NOI) for the Illinois General Permit ILR 40 (permit is performed on a 5-year cycle; next NOI due by 10/1/20 for new permit cycle beginning in 2021)

- I. Introduction and General Description of NPDES (National Pollutant Discharge Elimination System) permit for MS4 (Municipal Separate Storm Sewer System) communities

GOAL – Eliminate pollutants from entering storm sewer system/detention ponds and depositing into rivers, lakes, creeks, which are the ultimate outlet points. For Sauk Village, these would be the Lansing Drainage Ditch and Deer Creek.

II. Six Required Minimum Control Measures (MCMs)

- 1) Public Education and Outreach
- 2) Public Involvement and Participation
- 3) Illicit Discharge Detection and Elimination (IDDE)
- 4) Control of Construction Site Storm Water Runoff
- 5) Post-Construction Storm Water Management
- 6) Pollution Prevention/Good Housekeeping

III. Annual Activities Moving Forward

- An annual report is made to the IEPA each year by June 1
- Ordinances and the storm sewer atlas are reviewed yearly
- Public Works will conduct in-house training for good housekeeping practices
- Public Works will mow and remove litter from detention ponds
- Public Works is participating in a watershed group organized to implement control measures that will reduce chloride contamination in the watershed's receiving streams
- Robinson Engineering will ensure that developments comply with stormwater ordinances and floodplain regulations

4. PUBLIC COMMENT

There were no comments

5. GENERAL COMMENTS OF THE MAYOR AND TRUSTEES

6. ADJOURNMENT

Having completed the business of the stated Special Meeting, Trustee Zupon moved and Trustee Carter seconded a motion to adjourn at 6:55 p.m. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

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Sauk Village Municipal Center
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/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS

**Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, February 26, 2019
7:00 PM**

1. Call to Order: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

a) Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

b) Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd and Zupon
Absent: None
Roll Call by Trustee Beth Zupon

Staff Present: Engineer Jim Czarnik Fire Chief Al Stoffregen EMA Director Allen Vavrik
Public Works Dir. Kevin Weller Econ. Development Dir.
Joseph Wiszowaty

Others in Attendance:

2. MOTION TO RECESS TO EXECUTIVE SESSION
n/a

3. MOTION TO RECONVENE REGULAR BOARD MEETING
n/a

4. APPROVAL OF MINUTES

a) Trustee Zupon moved and Trustee Carter seconded a Motion to Approve the Journal of Proceedings for the Special Meeting of December 4, 2018

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tate

Motion Carried

- b) Trustee Carter moved and Trustee Grant seconded a Motion to Approve the Journal of Proceedings for the Regular Board Meeting of January 8, 2019

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tates

Motion Carried

5. PUBLIC COMMENT

J. Cast – commented about a pit bull on 221st St and the lack of getting anything done about it. Said the PD needs to take a stand about it. Said she will shoot it if it approaches her. Feels the situation's been handled poorly because of who's complained about it.

P. Couch – commented about a dog; she was upset the Police Chief wasn't present; she said the Chief called her this week.

R. Ketcham – commented that Bluegrass will not be in session until Mid-April (14-Apr) at the earliest due to illness.

H. Parker – commented about the State of the Village Address, asked why there was no advance notice. Asked if Committee meetings are a vehicle to discuss upcoming business; if so, how can you prohibit a Trustee from speaking about a topic she brought forward?

B. Hopkins – said she feels the Mayor panders to the businesses, but they're not keeping their areas clean. She feels McDonalds is filthy. Commented about not seeing garbage cans outside of the businesses and doesn't witness customer service. Hopes the Mayor has some respect for the residents in his plans going forward.

F. Williams – commented about having a South Suburban Youth Coalition on March 25th. Asked the Mayor to please do something about the dog situation.

D. Williams – commented about Social Media. Brought up her FOIA, which she said is still unanswered since August 2018 for Accounts Payables.

M. Escobedo – commented about Social Media.

Mayor Burgess' Responses:

- Said he was sorry to hear someone would shoot a dog. Said the Police Chief said he has talked to the people in question, but he cannot do anything unless he sees the dog outside (he can't go on hearsay). He will follow up with the Chief and have him contact her.

- Regarding the Business After Hours and the State of the Village Address, it was announced ahead of time, so he was not sure why someone would not have known about it, as it was publicized.
- If anyone feels businesses are not being kept clean, they should reach out to the County Health Department with specific concerns. Regarding their garbage outside, they do get cited by Village Code Enforcement if they violate Village Ordinances.
- Reiterated he does not discuss Social Media.

6. REPORTS OF OFFICERS

- a) Mayor's Report -Mayor Derrick Burgess:
- Announced a notification from Local 134 Electrical Workers, registration for apprenticeship opportunities at their 6201 W 115th St. March 4th through March 15th. Need a Driver's License and original Social Security card.
 - Read and presented a proclamation to Amon Darnall, for 45 years of Service to Sauk Village and EMA.
 - Read and presented a proclamation to Alan Stoffregen for 50 years of Service to Sauk Village and the Fire Department.
- b) Village Clerk – Ms. Marva Campbell-Pruitt:
- Trustee Zupon read the Clerk's report in her absence, which will be filed with the certified minutes.
- c) Village Engineer – Mr. Jim Czarnik
- Mr. Czarnik said they are preparing the CDBG application for next year's road improvements program, which is due at the end of March. He added they are currently designing this year's MFT/CDBG program; they expect to have it ready to go out for bid by late spring or early summer.
- d) Treasurer's Report – Mr. Anthony Finch
- Mr. Finch said he's holding off on issuing a Treasurer's report until he has a better grasp on things.

7. REPORTS OF DEPARTMENTS

- a) Finance & Administration – Interim Director Anthony Finch
- Mr. Finch said we should have the audit within 3 weeks. He has started on the water reconciliation, which includes the shut off list. He is also auditing Accounts Payable billing and invoices, making sure appropriate procedures are in place. Trustee Grant asked about tonight's Accounts Payable; it shows some items with 2016 invoice dates on them, he asked Director Weller why they are being paid now. Director Weller said the previous Finance Director brought those to his attention. Trustee Brewer asked about a format change in tonight's Accounts Payable; Mr. Finch said it's related to the Civic upgrade.

- b) Fire Department – Chief Al Stoffregen
 - Chief Stoffregen reported the Fire Department responded to 21 calls for service the previous 3 weeks, with no major events.
- c) Police Department - Chief Malcolm White
 - Chief White was not present, but the Mayor read his report about the Chief having attended a roundtable event sponsored by Congresswoman Robin Kelly on February 20th.
- d) Emergency Management Agency - Director Allen Vavrik
 - Director Vavrik reported having responded to 14 calls for service over the past 2 weeks. He commented about having attended the Community Partnership meeting the previous evening and mentioned upcoming training and SMART meetings.
- e) Public Works – Director Kevin Weller
 - Director Weller commented on fire hydrant replacement, snow events, lift truck repairs, small jobs the department is undertaking, street light repair, the new stump grinder, downed trees from the recent wind storm, the north side water shut off list, and the new Fire Department and Public Works vehicles.
- f) Economic Development - Director Joseph Wiszowaty
 - Director Wiszowaty read a report which will be filed with the certified minutes.

8. REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a) Public Services Committee - Trustee Bernice Brewer
 - Trustee Brewer said last week, she discovered the books haven't been closed since August 2018. That tells her the Village doesn't know what revenue has been collected since then. She said the Board hasn't received the billing summary that we used to receive. Said she is going to file suit because she isn't comfortable with knowing what the Village finances are.
- b) Budget & Finance Committee - Trustee Rodrick Grant
 - Trustee Grant said there was no Finance Committee meeting last week, but they will meet next month. He responded to Trustee Brewer's comments about the Village's books; he said they are closed as of December 31st.
- c) Housing and Intergovernmental Relations Committee - Trustee Cecial Tate
 - Trustee Tate had no report.
- d) Ordinance Review Committee - Trustee Linda Todd
 - Trustee Todd said the committee will meet March 4th at 11:00 am in the rotunda. She wanted to thank Clerk Campbell-Pruitt for the codification; she'd like to see the codification included in the budget each year. Trustee Todd commented about the Treasurer and the

need for seeing some of the reports; reiterating the need to see them. The Mayor said he will ask Mr. Finch about those.

- e) Public Safety Committee – Trustee Beth Zupon
 - Trustee Zupon said the next Committee meeting would be Wednesday, March 6th at 6:00 pm in the rotunda.
- f) Community Outreach – Trustee Ronald Carter
 - Trustee Carter said they finally have a volunteer and commented about what slows things down (lack of money and volunteers).

9. REPORTS OF COMMITTEES AND COMMISSIONERS

- a) Senior Advisory Council – Chairman, Emmett Farmer
 - No report

10. UNFINISHED BUSINESS

- a. Trustee Carter moved, and Trustee Grant seconded a motion to approve an Ordinance Amending Chapter 6 “Alcoholic Beverage Establishments”

Comments:

- Trustee Todd asked if we are now separate from Crete, because the Ordinance still says Will County. The Mayor said it will be removed before it is filed (if approved).

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

11. NEW BUSINESS

- a. Trustee Carter moved, and Trustee Grant seconded a motion to approve Accounts Payable and Disbursements Dated 02/26/2019 for \$ 412,024.85.

Comments:

- Trustee Grant commented about several seemingly old invoices from S&K Security Corp, dating back to 2016. A conversation followed about removing those invoices along with Sam’s Club Direct invoices from 2017 and 2018. Both Trustees Carter and Grant rescinded their motion and second.
- Trustee Grant then moved, and Trustee Carter seconded a motion to approve the Accounts Payable dated 2/26/19 for \$ 412,024.85 LESS all 2016 invoices from S&K Security Corp and the 2017 & 2018 Sam’s Club Direct invoices.

- Trustee Brewer mentioned a memo requesting copies of a bunch of invoices; the Mayor said they'll get to it as soon as they can.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: none

Motion carried

12. Adjournment

Having exhausted all agenda items and completing the business of the day, Mayor Burgess called for a motion to adjourn. Trustee Zupon moved, and Trustee Carter seconded the motion. All were in favor and the meeting adjourned at 8:21 pm.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Minutes Recorded by Trustee Beth Zupon

Journal of Proceedings
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, March 5, 2019 at 7:00 pm

CALL TO ORDER

Mayor Derrick Burgess called the meeting to order at 7:00 p.m.

On Roll Call

Present: Trustees Brewer, Carter, Grant, Tate, Todd

Absent with Notice: Trustee Zupon

Others in Attendance: Director Joseph Wiszowaty, Clerk Marva Campbell-Pruitt

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING:

- Director Joe Wiszowaty provided a brief introduction of the presenter who showcased the
 - Property Registration Program – Mr. Stan Urban provided an introduction to the Program. He offered an overview of each document in the presentation packet that was presented to the Board. He stated that there were twenty-five communities in the surrounding areas utilizing ProChamps. ProChamps was established in 2009 and is a no cost, web-based property registry program that assists in property maintenance issues. It provides contact on mortgagees and property managers. The contact information is available to Code Enforcement, Utility Billing, Police, and Fire Departments. The success rate for recovery of fines is 85-90%
 - Trustee Grant asked about the fund allocation. The recommended Registration Fee Structure is as follows: Foreclosure Registration: \$350 to be paid by the owner, per foreclosed property semi-annually. ProChamps retains \$100.00 for each, and the Municipality receives \$250.00 for each.
 - Director Wiszowaty has a copy of the two-year agreement.
 - Trustee Brewer asked how large the database was
 - Trustee Grant asked about a house previously in foreclosure but is now current and was told that house would come off the list.
 - Engineer Jim Czarnik explained the Logistic Center Engineering Study and the components of the Invest in Cook Grant. He discussed the \$350,000.00 project and the role of Robinson Engineer Company in the Phase I Study. He outlined a summary of the complete scope, other partnerships and the scope of the Project Development and stated that HDR is involved in the feasibility study, the same company that was a party to the one that

preceded the current study so that they would remain involved. The total price would cost \$449,995.00. He provided the project deliverables and locations of project implementation.

- Trustee Brewer asked where the difference in the cost of the project would be derived and was told that it would come from TIF funds.

Pending legal review, approval of the project will be an agenda item on the upcoming Board Meeting for adoption. Contracts should be available by then.

- Trustee Linda Todd provided a review of Ordinance 17-024 – Animal Control and stated that the Board had failed to provide relief to the resident who remarks on the issue at every meeting. We must abide by ordinances and that she expects that it would be done. She provided a copy of a certified letter sent from the police department advising that the animal should be removed from the Village. She stated that the Ordinance and the Police Order are not being followed. It is a major issue, and it has gone on for too long.
 - Trustee Grant commented that this is the second police chief to deal with this dog, there have been unpaid fines and lack of compliances. He asked the Mayor what the next steps were. The Mayor stated the Chief would be asked to provide an update at the next Board meeting and that the issue would be addressed by the next Board Meeting with a subsequent update.
 - Trustee Todd provided a copy of the letter. The Mayor stated that had he known; he would have asked the Police Chief to be in attendance to explain what the plan of action is.
 - Trustee Carter stated that it appears that the dog is a nuisance more so than a vicious dog as it had not bitten anyone.

Village Clerk Marva Campbell-Pruitt spoke on two items:

- U.S. Census Bureau information was shared and the importance of data collection and utilization, and that it would behoove the Village to insure an accurate count for the Village. She reviewed the items in the informational packet provided and the schedule outlined to complete the overall count for 2020. She appealed to draft a resolution and pledge for those signing up to be on the Complete Count Committee.
- Specific rules of Parliamentary Procedures, Robert's Rules of Order were discussed with the Mayor and Trustees to show how two rules if used properly, would increase the level of decorum and operations of the Village's meetings. She highlighted, "Calling for the Question," which means to end debate and move to the vote and "Point of Order" when there is an infraction of the rules and, or comments on items not on the agenda, "Order of the Day" can be used as well.

J. Cast thanked Trustee Todd for the review of the ordinance; she shared that it is not just one dog, that students were running from pit bulls the past Friday; she can use a gun and would pull the trigger if a dog lunge at her. Cook County has been notified but is not acting.

P. Couch thanked Trustee Todd for intervention. She stated that the ordeal had lasted 18 months; she had followed Chief White's advice to no avail; one family had accumulated \$4,000.00 in unpaid fines. If enforced, funds could be used to pay for a dog catcher or a code enforcer; owners left two dogs and taken to Steger Pet Hospital. The Police ordered nooses and treats to sedate the dogs, but one must get close enough to use either.

C. Boetcher asked about hiring more police; asked why the position could not be part-time police/dog catcher. She spoke of banning pit bulls. She asked two questions about the registration program discussed, if the lists were sold to other companies, and if everyone in the Village had to be registered?

D. Williams questioned the Business & Finance Committee composition as she saw only two members at a meeting she attended. She sent a notice requesting to become a member of the committee; she asked last week the status but was told that it was under review. She asked if there were a maximum number of committee members; asked that the Budget & Finance committee would review the budget and if the committee could review A/P before the vote.

M. Escobedo thanked Trustee Todd on bringing forth the issue of code enforcement. She stated when she was on the Budget Committee, she was told that Trustee Grant wanted no more than three on the committee, which is inconsistent with what is now being said.

Mayor Burgess' Responses:

- It was his first seeing the letter from the previous police chief. He would consult the attorney.
 - Hiring Police, there are measures in place to hire and that there are requirements, such as eight-month training requirements after applicants go through the Fire and Police Commission.
 - Mr. Urban was asked to address the questions concerning his program. Only homes that are vacant or in foreclosure would be required to register with the program. The list is not sold, but it becomes a public document, so it is FOIAble.
 - Trustees operate their committees, and the Mayor places no limitations on their standards.
 - The Mayor does not respond to questions on social media.
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GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Tates had no comment.

- Trustee Grant clarified his premise of the composition of the Budget and Finance Committee and stated that there is a recommended maximum number desired; he shared how and when he review accounts payable and clarified that invoices and accounts payable are reviewed and answers sought for questionable transactions; and he stated that Mr. Finch had implemented a process where the invoices are attached to A/P.

- Trustee Brewer asked that the RFP be placed on the agenda in two weeks, (3/19). The Clerk asked that all agenda items be written to make certain that the date and the language is as preferred by the requestor; she mentioned copies of invoices she had sought and asked why Trustee Grant was the only one privy to such review; she thanked the Clerk for information on parliamentary procedures, but sought a happy medium for discussion as the Mayor should adhere to the procedures as well.

- Trustee Todd announced the March 11th meeting; she had one scheduled for the day before, but the date was incorrect. However, others were using the space and appealed that the meeting calendar is utilized; the Ordinance Review Committee is always looking for volunteers, and all are welcome.
 - Mayor Burgess offered the Executive Conference Room as an option if there is a space issue.

- Trustee Carter had no comment.

ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting. Trustee Brewer moved, and Trustee Carter seconded the motion to adjourn at 8:22 p.m.

/s/Mayor Derrick Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS

**Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, March 12, 2019
7:00 PM**

Call to Order: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd, and Zupon
Absent: None

Staff Present: Treasurer/Interim Director Fire Captain Dennis Director Joseph Wiszowaty
Anthony Finch Synowiec Director Kevin Weller
Economic Director Joseph Police Chief Malcolm White
Wiszowaty

Others in Attendance: Village Clerk Marva Campbell-Pruitt

Public Attendees:

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a motion to recess to closed session at 7:01 p.m. to discuss Litigation.

Trustee Carter moved, and Trustee Grant seconded the motion to recess to Executive (Closed) Session.

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

MOTION TO RECONVENE REGULAR BOARD MEETING

Mayor Burgess called for a motion to reconvene the meeting at 7:26 p.m. Trustee Carter moved, and Trustee Grant seconded. On roll call the following were present, Trustees: Brewer, Carter, Grant, Tate, Todd, Zupon

APPROVAL OF MINUTES

Trustee Zupon moved, and Trustee Carter seconded a Motion to Approve the Journal of Proceedings for the Regular Board Meeting of January 15, 2019, with the revision to change the first initial of the last person to comment during Public Comments from the letter A to the letter D.

On Roll Call, the following voted:

Ayes: Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tate

Motion Carried

Trustee Carter moved, and Trustee Todd seconded a Motion to Approve the Journal of Proceedings for the Committee of the Whole Meeting of January 22, 2019, with the revision to change the enumerations of sections from A.1 to B and C, collectively.

On Roll Call, the following voted:

Ayes: Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tate

Motion Carried

The meeting was temporarily disrupted by Trustee Tate's aggressions towards the Village Clerk. Once order was restored, the meeting continued.

PUBLIC COMMENT

P. Couch stated that the dog issue was not resolved. The officers met with the pet owner; she informed there was an issue with another dog, and the officer shot at the dog.

J. Cast asked why HR is still being paid for negotiations and if she received a raise; she stated that since Chicago has hired additional police, their crime rate had decreased; she asked why we have not hired new police whose salaries were included in the last budget.

D. Williams discussed the consequences for failure to deliver requested information. She stated that she had repeatedly requested a vacant home's list. When received, all addresses were redacted. She was promised and received the list the next day; she addressed reduced hours of the front office and billing department, and its potential impact; and of the Trustee's responsibilities toward FOIA requests and staff.

L. Washington expressed disappointment with Trustee Tate's treatment of the Village Clerk, and that the men did not respond; she addressed unqualified staff and lack of services to residents.

M. Escobedo spoke on Social Media and informed that her comments need not be addressed. She spoke of Trustees voting along with the Mayor's desires opposed to the residents' needs.

B. Hopkins questioned items on Accounts Payable costing \$500.00 and the differences in board up fees; what are Business After Hours; Ethernet; Safe Built permits and a few other items of which she was unaware; she spoke on a neighbor's ticket for leaving out the garbage can; and an attacking dog.

F. Williams asked which well would the Truck Stop use, and what would happen if the well runs dry?

C. Boetcher followed D. Williams' comments and asked why did an FOIA request response take so long; she asked if the process to hire police had started, and she suggested the use of empty buildings to store dogs and charge the owners.

Mayor Burgess' Responses:

- The Dog issue had been addressed with the Police Chief, and the Chief responded stating that the letter, ordinances, and violations were being reviewed. The pressure would be placed on the pet and homeowners by way of fines and citations. He will speak with the pet hospital to determine their procedures.
- Negotiations are ongoing as there are three unions. HR did not receive a pay raise.
- Police Officer hiring process has started. It would take at least eight months.
- He thanked D. Williams for sharing information on the Class four felony for withholding of information
- Accounts Payable was addressed by Trustee Grant who stated that one of Comcast the four invoices had an incorrect date.
- Board Up services are determined by the size of the property and what is to be boarded.
- Business After Hours was explained.
- An Intoximeter is used to measure the level of intoxication.
- Safe Built is the contractor used for building inspections.

- If the well runs dry, the Village and the Truck Stop would be impacted; there are two wells running; if one goes dry, it will move to the other.

REPORTS OF OFFICERS

Mayor's Report -Mayor Derrick Burgess, had no report

Village Clerk – Ms. Marva Campbell-Pruitt:

- Spoke on the behavior of Trustee Tates. She had previously asked to move her seat as his aggressive behavior had escalated and the violence perpetrated was uncalled for and could have been avoided had the change of seats requested had occurred. She stated that the Trustee banged his hand down on her wrist and asked the Mayor to explain to him why she could not move her seat over.
- Announced the upcoming forums for candidates to occur March 16, 2019, and the importance of being informed, voters; she asked everyone to pick up and share the information.

Village Engineer – Mr. Jim Czarnik

- Mayor Burgess read the written report, in the absence of the Village Engineer that will be filed with the certified minutes.
 - Trustee Brewer spoke on the ordinance to be voted on for approval to apply for CDBG funds and stated that she had not received the requested information about the item; she asked the locations intended to be included in the project. She was redirected when she requested a detailed ledger for TIFs as it was unrelated to the Village Engineer's report.
- Treasurer's Report – Mr. Anthony Finch responded to Trustee Brewer's question and provided a reminder of reports provided her in the past and his vow to only provide information for which he could confirm or explain. He provided information to the Budget vs. Actuals. He spoke to the Comcast bill and that the bills would be reduced going forth. The shut-off list on the north side of town had been completed in conjunction with Public Works and the Audit Report is forthcoming. The Finance team is working on a process to insure expedient reports.

REPORTS OF DEPARTMENTS

- Fire Department – Capt. Synowiec submitted and read a written report for the period of February 27 through that day. The report will be filed with the certified minutes.

- Police Department - Chief Malcolm White announced 440 calls for service and fourteen arrests. He and Public Safety Committee will meet. He announced the community meeting to occur the third Thursday of each month. The report will be filed with the certified minutes.
- Emergency Management – Director Allen Vavrik was not present.
- Public Works – Director Kevin Weller shared updates on activities for which his staff had conducted. The report will be filed with the certified minutes.
- Economic Development - Director Joseph Wiszowaty reported on the number of citations issued, and the amount paid, and liens to be posted. They are working on updating the vacant and abandoned homes list. He spoke of the items to be voted on later in the meeting and he provided an update on Lenny’s Car Wash production.
 - Trustee Linda questioned if there would be changes to a resolution that was actually an ordinance.
 - She asked that going forth, Trustees would benefit from knowing the new businesses coming into the Village.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- Public Services Committee - Trustee Bernice Brewer stated she had asked Mr. Czarnik for information, for which there had been no response. She asked why \$100,000.00 for the feasibility study was not included in the Ordinance to come before the Board that night. She spoke of the hostile environment within Village Hall and that some Board members are intimidated and asked for more patience and respect.
- Budget & Finance Committee - Trustee Rodrick R. Grant announced the next committee meeting.
 - Trustee Brewer asked about the Budget to Actual Report. It was determined that the reports and pages were inconsistent.
- Housing and Intergovernmental Relations Committee - Trustee Cecial Tates had no report.
- Ordinance Review Committee – Trustee Todd announced the next committee meeting. She reported that two ordinances were forthcoming.
- Public Safety Committee – Trustee Beth Zupon announced, “Chat with the Chief,” that would start in April so that residents could engage in dialogue with the police department.
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- Community Outreach – Trustee Ronald P. Carter had no report.

REPORTS OF COMMITTEES AND COMMISSIONERS

Senior Advisory Council – Chairman, Emmett Farmer provided a written report outlining a list of activities and the planned casino trip. He announced the next Advisory committee and the luncheon to be provided by the Eastern Stars. The written report will be filed with the certified minutes.

NEW BUSINESS

- a) Trustee Grant moved, and Trustee Carter seconded a Motion to Approve Accounts Payable and Disbursements Dated March 12, 2019, for \$380,805.48.
 - Trustee Grant remarked of the changed format for the Accounts Payable Report and asked that it be reverted to the prior format.
 - Trustee Brewer asked about invoices for Amazon Business, two Comcast invoices from 2018 that were not on the Aging Report, Professional Services for Dr. Straughter, the Lapp Group, Economic Development, Safe Built, and payment to Odelson and Sterk. She asked that they be removed.
 - Mayor Burgess asked when Trustee Brewer received the report and that she had a couple of days to ask questions concerning the report. He advised that a timeline had been provided to department heads with notice of due dates for submitting vouchers going forth.
 - Trustee Grant responded to the question about invoices not included on the Aging Report and stated that the reports are not provided in a timely manner.

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate, Zupon

Nays: Trustees Brewer, Todd

Motion carried

- b) Trustee Grant moved, and Trustee Tate seconded a Motion to Approve an Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois Amending Chapter 18 (Business and Business Regulations) by Adding Article XIX, Entitled "Registration of Defaulted Mortgage and Vacant Property."

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

- c) Trustee Zupon moved, and Trustee Carter seconded a Motion to Approve a RESOLUTION of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing the Village to Enter into an Agreement with Property Registration Champions Corp. (PRC) A Community Champions Company to Provide Services Pursuant to Ordinance Number 19 – (to be determined)
 - Trustee Brewer asked for the Ordinance Numbers going forth.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tates, Todd, Zupon

Nays: None

Motion Carried

- d) Trustee Zupon moved, and Trustee Grant seconded a Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing the Village to Enter into a Preliminary Engineering Services Agreement with Robinson Engineering, Ltd. for the Payment of Phase I Engineering Costs for the Extension of the Logisticenter Road and Rail Spur Expansion Project.
- Trustee Brewer commented on the Investment in Cook County in that it does not address the \$100,000.00 + for the feasibility study.
 - Director Wiszowaty responded that the Cook County grant would pay the \$350,000.00 and \$100,000.00 would come from another grant for 449,000.00 that would pay the difference.
 - Trustee Brewer asked why CN was not contributing and why the total amount was not included in the resolution and stated she needed additional information

On Roll Call, the following voted

Ayes: Trustees Carter, Grant, Tates, Todd, Zupon

Nays: Brewer

Motion carried

Adjournment

Having exhausted all agenda items and completing the business of the day, Mayor Burgess called for a motion to adjourn. Trustee Grant moved, and Trustee Carter seconded the motion to adjoin the meeting at p.m. All ayes.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Tuesday, March 26, 2019
7:00 PM

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd, Zupon
Absent: None

Staff Present: Captain Dennis Synowiec Chief Malcolm White Treasurer/Interim Finance
Director Joe Wiszowaty Director Anthony Finch
Director Kevin Weller Director Allen Vavrik

Others in Attendance: Clerk Marva Campbell-Pruitt

Public Attendees: 19

APPROVAL OF MINUTES

- a) Trustee Grant moved, and Trustee Carter seconded a motion to approve the Journal of Proceedings for the Regular Board Meeting of May 8, 2018

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a motion to recess to Executive (Closed) Session for the Discussion of Personnel Matters and Updates of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2017)

Trustee Zupon moved, and Trustee Carter seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays:

Motion Carried

MOTION TO RECONVENE REGULAR BOARD MEETING (with Action as Necessary)

Mayor Burgess called to reconvene the Regular Board Meeting.

On Roll Call, the following responded Present: Trustees: Brewer, Carter, Grant, Tate, Todd, Zupon

Absent: None

APPROVAL OF MINUTES

- b) Mayor Burgess called for a Motion to Approve the Journal of Proceedings for the Committee of the Whole Meeting of February 5, 2019

Trustee Zupon moved, and Trustee Brewer seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tate

Motion Carried

- c) Mayor Burgess called for a Motion to Approve the Journal of Proceedings for the Special, Public Hearing of February 12, 2019.

Trustee Zupon moved, and Trustee Carter seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate, Todd, Zupon

Nays: Trustee Brewer

Motion Carried

- d) Mayor Burgess called for a Motion to Approve the Journal of Proceedings for the Regular Board Meeting of February 12, 2019.

Trustee Zupon moved, and Trustee Grant seconded the motion with two adjustments: change the time of adjournment and the seconder of the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tates

Motion Carried

PUBLIC COMMENT

J. Cast asked if the Treasurer was bonded and requested the paperwork; stated that she had submitted an FOIA request that was returned stating no information, which she knew to the contrary.

L. Washington asked why there were no accounts payable.

E. Young asked about drinkable water and community programs for youth.

D. Williams stated the problems with contacting folks at Village Hall; that she asked, but could not speak with the Mayor, had to leave a message for the administrative assistant with no call-backs; and she assured everyone that Independent candidates would work with the current administration.

B. Hobson asked why there were accounts payable; and if trustees were aware of the new process, if they were agreement and if residents were being discouraged or silenced.

R. Eastman stated that she had spoken with RaDonna Brown, and though she did not have a write-up, she had the intent to develop a plan and submit it by Friday.

R. Richardson asked for a list of all empty homes in Sauk Village.

M. Escobedo – recalled her experience with calls coming into the Mayor’s Office and how the Administrative Assistant was unprofessional. She spoke of individuals who fail to pay taxes and homes in foreclosure.

N. Thomas, a six-year resident, stated that it was disturbing to drive down her block to see tree branches from dead trees. She has replaced tires because of village-owned trees. She asked when would landscaping start.

Mayor’s Responses:

The Treasurer is bonded for both positions.

He would research unanswered FOIAs.

Accts Payable will be released after the Trustees vote on them. Copies would be available on-line once approved.

Lake Michigan Water is a binding referendum. If it happened, water rates would go up, to secure a lower rate of water the Village must correct water loss and improve infrastructure. Youth programs. There has been a part-time position advertised for quite a while

Mom and Me Program requires safeguards and specific regulations. He asked the person to see him.

Acquiring a list of vacant homes should not be a problem.

Trees and Branches are a problem. Each year the Village can only do so much at a time. Branches are being picked up. He asked to speak with the resident after the meeting.

REPORTS OF OFFICERS

e) Mayor's Report

Mayor Derrick Burgess

- i) One bid from Great American Insurance Company was received and opened for the elevated risers
- ii) Detective/Sergeant Robert Grossman was awarded a certificate of Resolution for his diligence and years of service to residents and the police department in honor of his retirement.

f) Village Clerk

Clerk Marva Campbell-Pruitt

- i) Reminded all the upcoming Student Governance and asked for their reports. She informed them of the planned tours and lunch planned for April 25th.
- ii) Announced the seventh and eighth-grade dinner dance.

g) Village Engineer was absent.

h) Treasurer's Report

- i) Mr. Anthony Finch took a moment and read a report stating his concern as the position has been under attack, inclusive of transparency, accountability, and integrity. He stated that he had been held to standards unaccustomed to others in the Village functioning in like positions. He mentioned the A/P List and the new process of insuring that the public receives a final report, not an unapproved draft; and that insurance had to be added as it must be paid in advance.

A/P lists would be presented a week earlier, and Trustees would have a week to review a draft report with invoices, and ask questions.

Insurance Sources and IDOT were included on the A/P list, and the invoices are available for review.

He provided a sample of a full-page water bill for consideration. Spoke with the director about the grass cutting program and was told that \$20,000.00 has been spent and awaiting anticipated expenses to report on the grant.

- Trustee Brewer stated that the issue of bonding was on-going, and no offense should be taken; Information provided previously was wrong, so she asked that he not be offended when residents question him; she mentioned the \$29,000.00 for grass cutting, and stated the actual grant was for \$75,000.00. It was explained that only 19,000.00 in invoices had been provided. The other \$45,000 must be used, or we must apply the following year.
- Trustee Zupon suggested that A/P be voted on after Insurance Source. It was decided that it would be voted on last

REPORTS OF DEPARTMENTS

a) Fire Department

Captain Synowiec read the report that will be filed with certified minutes.

b) Police Department

Chief Malcolm White reported 47 calls for service and made 11 arrests. He provided a reminder of the Police Chat each third Thursday and 6 pm.

c) Emergency Management Agency - Director Allen Vavrik had to leave to handle an emergency.

d) Public Works

Director Kevin Weller provided updates from his previous report as timelines had changed due to the severity of the weather. Other items from the report will be filed with certified minutes.

e) Economic Development

Trustee Zupon read the Director's report regarding the bond abatements and the consequences if the Board does not approve the abatements recommendations of Kane McKenna, and other items to come before the Board later the agenda that would be filed with the certified minutes.

Comments:

- Trustee Brewer commented on many issues. She questioned the abatements and asked for a detailed ledger for each bond; she asked about a decrease in vacant homes, when and how did they come back on the rolls. Where are the 105 homes, and how much, and where is the revenue resulting in the now occupied homes; she stated that she did not understand why some Trustees have the vacancy list and not others.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. **Public Services Committee** - Trustee Bernice Brewer stated that she spoke to Mr. Finch and is steadfast in acknowledging that she can not do anything without knowing how much money is available. She provided an update on the RFP. She reported that staff at the front desk stated that the Mayor asked that information be withheld.
- b. **Budget & Finance Committee**- Trustee Rodrick R. Grant reported that the committee met the previous Wednesday to develop a proposal to bring to the Board the following week at the Committee Meeting for possibly vote on at the next Board Meeting.
 - i. Trustee Brewer asked if he could provide financial information to residents and was told that he would share if he had the information.
- c. **Housing and Intergovernmental Relations Committee** - Trustee Cecial Tates had no Report
- d. **Ordinance Review Committee** - Trustee Linda L. Todd reported that the committee would meet on April 8th.

Comment to residents with an FOIA request concerning the committee, she stated that she had received the FOIA March 12th and provided the information within the five days.

- e. **Public Safety Committee** – Trustee Beth Zupon read Director Vavrik’s report. She announced that the next meeting would be on the third and the Chat with the Chief.
 - i. Comment to Trustee Brewer, not sure what the shut-off list and vacancy list had to do with the cost of Lake Michigan water.
- f. **Community Outreach** – Trustee Ronald P. Carter had no report

f) REPORTS OF COMMITTEES AND COMMISSIONS

- a. **Senior Advisory Council** – Vice Chairman Coleman read the written report outlining activities and reported that CEDA is interested in returning to the Village. The report will be filed with the certified minutes.

NEW BUSINESS

Mayor Burgess called for motions on the following:

- a) **Motion to Approve an Ordinance Abating Taxes for General Obligation Tax Increment Refunding Bonds, Series 2002, and General Obligation Capital Appreciation Bonds (Tax Increment Alternate Revenue Source), Series 2002b, of the Village of Sauk Village, Cook, and Will Counties, Illinois.**
Trustee Zupon moved, and Trustee Grant seconded the motion.

Comment: Trustee Brewer stated that she could not make informed decisions and required financial documents. Mayor Burgess stated that this is TIF funds and are of no cost to the Village.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate, Todd, Zupon

Nays: None

Abstention: Trustee Brewer

Motion Carried

- b) Motion to Approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2008, of the Village of Sauk Village, Cook, and Will Counties, Illinois

Trustee Zupon moved, and Trustee Grant seconded the motion.

- Comment: Trustee Brewer stated that she could not make informed decisions and required financial documents

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate, Todd, Zupon

Nays: None

Abstention: Trustee Brewer

Motion Carried

- c) Motion to Approve an Ordinance Abating a Tax from General Obligation Tax Increment Bonds (Alternate Revenue Sources, Series 2009, of the Village of Sauk Village, Cook, and Will Counties, Illinois

- Comment: Trustee Brewer stated that she could not make informed decisions and required financial documents

Trustee Zupon moved, and Trustee Grant seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate, Todd, Zupon

Nays: None

Abstention: Trustee Brewer

Motion Carried

- d) Motion to Approve a Resolution to enter into an Agreement with OnSolve (CodeRed) Notification System Service System

Trustee Carter moved, and Trustee Grant seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

- e) Motion to Approve an Ordinance Amending Article IV (Regulations by Sign Type) of Chapter 58 (Signs) of the Municipal Code of the Village of Sauk Village
Trustee Zupon moved, and Trustee Carter seconded the motion.

o Comment

Trustee asked if the ordinance had been amended to include the agreed upon time for the signs to be lit? It had been, the time is 6 am – 10 pm.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

- f) Motion to Approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for Program Year 2019 for the Village of Sauk Village, Illinois
Trustee Zupon moved, and Trustee Tate seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

- g) Motion to Accept the Recommendation of the Zoning Board of Appeals/Plan Commission to Adopt the 2019 Comprehensive Plan
Trustee Zupon moved, and Trustee Grant seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

- h) Motion to Accept the Commercial Insurance Program as Presented by Insure Source, LLC

Trustee Grant moved, and Trustee Tate seconded the motion.

- o Comment: Trustee Grant wanted to make certain that it was for renewal and the premium for the Cyber Security option.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

- i) Motion to Approve Accounts Payable and Disbursements Dated March 26, 2019, for \$519,280.62.

Trustee Grant moved, and Trustee Zupon seconded the motion.

Comments: Trustee Brewer stated that invoices for Dr. Straughter were not available for review. She asked that her invoices not to be included as she was not brought before the Board for approval; she questioned Robinson Engineering billing for the gas station as it should not

Trustee Grant stated that Dr. Straughter makes 85.00 dollars an hour.
Mayor Burgess clarified that Dr. Straughter works three days a week to assist with office functions in the absence of a Finance Director.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate, Zupon

Nays: Trustee Brewer, Todd

Motion Carried

Mayor Burgess announced a special meeting for April 9th. Election time has divided family and friends, and they are at odds with one another.

ADJOURNMENT

Having finished the business of the day, Trustee Brewer moved, and Trustee Tate seconded the motion to adjourn at 9:50 pm. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Tuesday, April 9, 2019
7:00 PM

**CALL TO
ORDER:**

**Pledge of
Allegiance:** Mayor Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd, Zupon
Absent: None

Staff Present:	Engineer Jim Czarnik Interim Finance Director/Treasurer Anthony Finch	Police Chief Malcolm White Fire Captain Dennis Synowiec EMA Director Allen Vavrick	Public Works Director Kevin Weller Director Wiszowaty
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**Public
Attendees: 57**

MOTION TO RECESS TO EXECUTIVE SESSION

Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes as needed (5ILCS) 120/2 (c) (2017)

- A. Trustee Zupon, and moved and Trustee Carter seconded the motion to recess to Executive (closed) session at 7:02 p.m.

On Roll Call:

Ayes: Brewer, Tate, Grant,
Nays: None

Motion Carried

MOTION TO RECONVENE REGULAR BOARD MEETING WITH ACTION TO BE TAKEN

Trustee moved, and Trustee seconded the motion to reconvene at 8:18 p.m.

CONSENT AGENDA (1)

Trustee Zupon moved, and Trustee Carter seconded a motion to approve the following Executive (Closed) Session Meetings Minutes and Release them. It became clear that all were not in favor of approval of the minutes. The motion was not rescinded. However, each set of meetings were then voted upon separately.

The following transpired

- a. Trustee Zupon moved, and Trustee Grant seconded the motion to approve said minutes of the May 16, 2017, closed session and to release them for public viewing.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant Todd, Zupon

Nays: Trustee Tates

Motion Carried

- b. Trustee Zupon moved, and Trustee Carter seconded the motion to approve minutes of the May 16, 2017, closed session and to release them for public viewing.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Tates, Todd, Zupon

Nays: Trustee Tates.

Motion Carried

- c. Trustee Zupon moved, and Trustee Carter seconded the motion to approve minutes of the June 27, 2017, closed session and to release them for public viewing.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Tates, Todd, Zupon

Nays: Trustee Tates

Motion Carried

- d. Trustee Zupon moved, and Trustee Grant seconded the motion to approve minutes of the July 11, 2017, closed session and to release them for public viewing.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Tates, Todd, Zupon

Nays: Trustee Tates

Motion Carried

Consent Agenda (2)

There was an exception to the Consent Agenda. Each motion was entertained separately.

- a. Trustee Zupon moved, and Trustee Grant seconded a motion to approve the minutes of the June 6, 2017 Executive (Closed) Session Meeting Minutes and to keep them closed.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Tate, Todd, Zupon

Nays: Trustee Tate

Motion Carried

- b. Trustee Zupon moved, and Trustee Grant seconded a motion to approve the minutes of the November 13, 2018 Executive (Closed) Session Meeting Minutes and to Keep Closed.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tate

Motion Carried

- c. Trustee Zupon moved, and Trustee Grant seconded a motion to Approve the Journal of Proceedings of the December 4, 2019 Executive (Closed) Session Meeting Minutes and to Keep Closed.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tate

Motion Carried

APPROVAL OF MINUTES

- a. Trustee Grant moved, and Trustee Todd seconded a motion to approve Journal of Proceedings for the Committee of the Whole Meeting of February 19, 2019.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd

Nays: Trustee Zupon

Motion Carried

- b. Trustee Todd moved, and Trustee Carter to approve Journal of Proceedings for the Committee of the Whole Meeting of March 5, 2019

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd
Nays: None
Abstain: Trustee Zupon
Motion Carried

PUBLIC COMMENT

E. Shankel had problems with a home repair, and the drainage of his piping was never put back, and the Village must fix drainage before he can successfully make repairs at his home.

K. Boetcher asked if all Department Heads have spent the wish lists funds and if the public could have a listing?

D. Williams stated that the Consent Agenda vote was not done correctly; all past A/P were not posted. Water bills are inconsistent and asked when will the process be corrected. She mentioned a violation of OMA.

J. Cast commented there are people who do not use Social Media and do not have access to A/P; FOIAs should not be on Social Media; FOIA's that are redacted should not be charged; she does not approve the Contract Approval item to be voted on later during the meeting; and that the Public want to be heard.

P. Couch stated that submitted FOIAs in March and the time came and went with no requests for extensions; she was told she had to pay \$100.00. She paid for the documents, but all were redacted and were missing documents, she has sent them to the AG for review.

B. Sterns asked how often the drop box was checked; she mentioned being mistreated by staff, and that it took 14 days for her payment to clear the bank.

M. Escobedo stated that people twisted things about name-calling; the Mayor was incompetent and named the individuals who wanted him to lose.

L. Kimbrel mentioned unkept promises, trees branches, lack of police, is shamed because of the broken promises, and she had a fear of the many gunshots heard.

M. Bartnicki stated that the meeting was a joke; he referenced a meeting with HR that lacked truthfulness; he asked the Mayor to resign as he listed all the things that were not functioning properly yet were his responsibility.

Mayor Burgess' Responses

- Wishlist – The requestor may have a list of what they spent.
- Accounts Payable - Would be on the Website after it has been voted and at the front office.
- The Drop Box is emptied twice daily.

REPORTS OF OFFICERS

- a. Mayor's Report - Mayor Derrick Burgess, had no report
- b. Village Clerk – Ms. Marva Campbell-Pruitt:
 - Provided an Election Update. There is a tie for the Trustees and the procedures required of the Cook County Clerk's office.
 - It was announced that Student Government Day would be April 23, 2019 and needed the Department's reports.
 - Announced the 7th and 8th Grade Dinner Dance and solicited donations.
 - Exhibited the 2019-2020 Village Stickers.
 - Announced Animal Tags available for purchase and encouraged residents to make them.
 - Commented on the desire to host the website and that it had not been done and asked that it be placed back with the Village Clerk.
 - She spoke on the progress for the CodeRed Program
 - Reminded all that their Statement of Economic Interest is due May 1st
- c. Village Engineer – Jim Czarnik:

Reviewed the one bid from a company that was extremely high and would make a recommendation at the next meeting. He announced the Hazardous Waste collections at Brookfield Zoo.
- d. Treasurer's Report – Mr. Anthony Finch:
 - Distributed meeting packets to the Trustees and Mayor.
 - Read a statement that was sent only to Trustees yet was shared to Facebook.
 - He cited the history of mistakes previously made and references of his alleged incompetence; He discussed things such as hydrants, water shutoffs, a water bill for a deceased woman, the two-million-dollar deficit and his ability to correct many of those errors.

REPORTS OF DEPARTMENTS

- a. Finance & Administration – Interim Director Anthony Finch:
 - Discussed the items in the packet distributed: Accounts Payable disbursement list, aging report, disbursements list.
 - Made recommendations that, per the auditors, next year's budget does not exceed 5.6 million dollars as the revenue incoming was not more than that amount in several years.
 - Provided snapshots from the Auditors reports of the Finance Department's weaknesses from 2014 to 2018 and the lack of changes needed.

- Discussed in his research to provide the requested Detailed report, that he found that in December 2018, \$54,000 was adjusted to the garbage, \$68,000.00 was \$115,000.00 was adjusted to the sewer; and a cash balance sheet was provided as of that date.
 - Brewer thanked Finch for the information as they were misinformed.
- b. Fire Department – Capt. Synowiec reported 23 calls for service and that there had been no major incidences in town. He announced the Pancake Breakfast and Golf outing. The report will be filed with the certified minutes.
- c. Police Department – Chief Malcolm White stated that there would be no report for the call for service as the system is down. He announced the Third Thursday Chat with the Chief.
- d. Emergency Management Agency - Director Allen Vavrik reported twelve calls for service. The report will be filed with the certified minutes.
- e. Public Works – Director Kevin Weller provided updates on jobs that the department has and is currently working. He provided a listing consisting of Address, location and problems for thirty-seven Hydrants out of service. The entire report will be filed with the certified minutes.
 - Trustee Brewer asked for confirmation of the amounts.
 - Trustee Grant asked if there was an estimate of hydrants that required repair opposed to replacements.
- f. Economic Development - Director Joseph Wiszowaty provided a written report that will be filed with certified minutes

e. REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. Public Services Committee - Trustee Bernice Brewer read a letter noting her concern about the contracts that are listed on the agenda for that evening. She stated that she would go to the State’s Attorney’s office if he moves forward.
- b. Budget & Finance Committee- Trustee Rodrick R. Grant stated that it was a joy to work with Finch. He advised that the budget vs. actual report does not include salaries for January – March.
- c. Housing and Intergovernmental Relations Committee - Trustee Cecial Tates had no report.
- d. Ordinance Review Committee - Trustee Todd reported that a meeting was scheduled for the previous day but was cancelled due to the death of a committee member. She extended sympathies to the family and friends.

- e. Public Safety Committee – Trustee Beth Zupon announced the Community Chat on Thursday at 6:00 p.m. She stated that they were holding off on the May meeting to determine the election results.
- f. Community Outreach - Trustee Carter had no report.

REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Council – Chairman, Emmett Farmer read a report listing the on-going activities planned for Seniors. The report will be filed with the certified minutes.

NEW BUSINESS

- a. Motion to Approve All Accounts Payable and Disbursements Dated April 9, 2019, for \$423,720.47.

Trustee Grant moved, and Trustee Tates seconded.

- o Trustee Brewer asked that Accounts Payable be itemized and that she want a copy of the invoices.

On Roll Called:

Ayes: Trustees Carter, Grant, Tates, Zupon

Nays: Trustee Brewer, Todd

Motion Carried

Contracts Approval removed from the agenda and will be discussed at a Special Meeting scheduled for Friday at 4:00 p.m.

- f. **Adjournment**

Having completed the business of the day, Mayor Burgess asked for a motion to adjourn the meeting at 9:35 p.m.

Trustee Brewer moved, and Trustee seconded. All were in favor.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Village of Sauk Village

JOURNAL OF PROCEEDINGS

**Regular Board Meeting
of
the Corporate Authorities and Honorary Student Officials
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, April 23, 2019
7:00 PM**

Call to Order: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Samantha Swan led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Todd, and Zupon
Absent: Trustee Tates

Staff Present: Director/Treasurer Anthony Finch
Director Joseph Wiszowaty
Fire Captain Dennis Synowiec
Police Chief Malcolm White
Engineer Jim Czarnik
Director Kevin Weller
Director Allen Vavrik

Others in Attendance: Village Clerk Marva Campbell-Pruitt

Public Attendees: 43

Trustee Zupon moved, and Trustee Carter seconded the motion to approve the 2019 Student Governance Day.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

Village Engineer – Mr. Jim Czarnik presented that the required report on the progress of the Stormwater activities had been completed.

Treasurer's Report – Mr. Anthony Finch reported that the cash balance was \$2,365,267.77, and outstanding checks were \$9,787.00

REPORTS OF DEPARTMENTS

- Finance & Administration – Interim Director Anthony Finch reported that Accounts Payable total was \$183,105.30 and that the invoices were in his office for review.
 - Trustee Brewer asked about the requested cash receipts. Had questions about Accounts Payable and wanted him to respond at the appropriate time on the agenda.
- Fire Department – Capt. Synowiec read a written report for the past three weeks. The report will be filed with the certified minutes.
- Police Department - Chief Malcolm White announced 647 calls for service and made 30 arrests. The report will be filed with the certified minutes highlighting the agreement entered with the South Suburban Crisis Center on Domestic Violence.
- Emergency Management Agency - A. Vavrik thanked the Board for working with them for the last few years and looks forward to working with the new trustees
- Public Works – Director Weller announced tree limbs pickup and other activities noted. The report will be filed with the certified minutes.
- Economic Development - Director Joseph Wiszowaty expressed appreciation to the outgoing Trustees. He provided an update on the mowing grant; spoke of early discussion with a developer with a capital investment of 60 million dollars; and gave updated progress on the construction of Gas N Wash. The report will be filed with the certified minutes.
 - Trustee Brewer questioned the landscaping grant, asked for a copy of the grant and the homes to be cut.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- Public Services Committee - Trustee Bernice Brewer stated: Public Services had not been able to communicate with Mr. Finch; concerns about the extra hours for Human Resources, qualifications to complete financial tasks, and asked for the contract outlining the extra hours. She expressed concerns that one person was serving as treasurer and finance director; that the Board had requested an RFP for the landscaper that did not occur; and she apologized for being stern with the front office staff.
- Budget & Finance Committee - Trustee Rodrick R. Grant announced that the meeting scheduled was postponed until the following week on Wednesday. He thanked the three out-going Trustees for their service and support to Sauk Village.
- Housing and Intergovernmental Relations Committee – Mayor Burgess read a written report from Trustee Cecial Tates. He pledged to continue to serve the Village.

Clerk Marva Campbell-Pruitt administered the oath to all Trustees, student officials, and officers stating their approval to participate in the Student Governance Day meeting. Students from Rickover Junior High School were sworn into office in the appointed roles.

MOTION TO RECESS TO EXECUTIVE SESSION

There was no Executive (closed) session.

Consent Agenda 1

- 1) **Samantha Swan** called for a Motion to Approve the Following Consent Agenda (1) for Executive (Closed) Session) Meetings Minutes and to Release Them. Dates of minutes already considered were removed.

Trustee Zupon moved, and Trustee Grant seconded the motion to approve the Consent Agenda for the following dates:

- a) Dec 5, 2018
- b) June 13, 2018
- c) August 14, 2018

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

- 2) **Samantha Swan** called for a Motion to Approve the Following Consent Agenda (2) for Executive (Closed) Session Meetings Minutes and to HOLD them.
- 3) **Trustee Zupon moved, and Trustee Todd seconded the Motion to Approve the Consent Agenda 2 after removing** dates of minutes already considered. **The following dates were considered in the motion:**

- a) June 5, 2018
- b) October 10, 2017
- c) December 5, 2017

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

- Ordinance Review Committee - Trustee Linda L. Todd Ord announced that the committee would not meet in May but would meet in June. She wished the three outgoing Trustees well and stated that she had enjoyed working with them.
- Public Safety Committee – Trustee Beth Zupon reiterated the scheduled Chat with the Chief; announced that the plastic bags collection was successful and that the Bench had been ordered. She congratulated the trustee- elects and wished them well.
- Community Outreach – Trustee Ronald P. Carter congratulated the new Trustees and thanked the residents and the Mayor for the opportunity to serve.

REPORTS OF COMMITTEES AND COMMISSIONERS

- Senior Advisory Council – Co-Chairman, Arnold Coleman read a written report to be filed with the certified minutes.

NEW BUSINESS

- Trustee Grant moved, and Trustee Carter seconded a motion to approve Accounts Payable and Disbursements date May 14, 2019, for \$305,955.00
 - Comments
 - Trustee Brewer asked about invoices for Amazon, Republic Services, Professional Services for Dr. Straughter, Joe Wiszowaty, the Lapp Group, payment from TIF Fund, Kane McKenna and asked that they be removed as the invoices were not itemized; and she asked about funds charged for toll fees and the polygraph test charged to the General Funds account.
 - Trustee Grant stated that the invoices are available; the polygraph tests should be charged to the Police Department and not the General Fund.
 - Mayor responded that Amazon receipts are for office supplies; Dr. Straughter was asked to assist with the transition, he would look at Wiszowaty's receipts.

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Bates, Zupon

Nays: Trustees Brewer, Todd

Motion carried

- Motion to Approve an Ordinance to Approve the 2019-2020 Compensation Plan for Village Employees
Trustee Grant moved, and Trustee Carter seconded.

Comment

Trustee Grant mentioned that the Administrative Assistant to the Mayor's wages needed amending.

On Roll Call, the following voted

Ayes: Trustees Carter, Grant, Tate, Todd, Zupon

Nays: Trustee Brewer

Motion carried

Adjournment

Having exhausted all agenda items, completing the business of the day, and the end of terms for three Trustees, Mayor Burgess called for a motion to adjourn Sine Die. Trustee Zupon moved, and Trustee Carter seconded the motion to adjourn the meeting at 7:45 p.m. All ayes.

Mayor Derrick N. Burgess

Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS – Part I

**Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, May 14, 2019
7:00 PM**

Call to Order: Mayor Derrick Burgess called Part I the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd, and Zupon
Absent: None

Staff Present: Treasurer/Interim Fire Captain Dennis Synowiec Director Kevin Weller
Director Anthony Finch Police Chief Malcolm White Economic Director Joseph Wiszowaty

Others in Attendance: Village Clerk Marva Campbell-Pruitt, Attorney Burt Odelson

Public Attendees:

APPROVAL OF MINUTES

Mayor Burgess asked for the following motions:

- Motion to approve the Executive (Closed) Session Meetings Minutes and Release Them for January 8, 2019, bearing the corrected date.

Trustee Zupon moved, and Trustee Grant seconded.

On Roll Call:

Ayes: Trustee Brewer, Carter, Gant, Tate, Todd, Zupon

Nays: None

Motion Carried

- Motion to approve the Executive (Closed) Session Meetings Minutes and Release Them for February 5, 2019.

Trustee Carter moved, and Trustee Todd seconded.

On Roll Call:

Ayes: Trustee Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

- Motion to Approve and Keep Closed Executive (Closed) Session Meeting Minutes - April 9, 2019

Trustee Zupon moved, and Trustee Carter seconded.

On Roll Call:

Ayes: Trustee Carter, Grant, Todd, Zupon

Nays: Brewer, Tate

Motion Carried

- Motion to Approve Journal of Proceedings for the Regular Board Meeting of February 26, 2019

Trustee Zupon moved, and Trustee Brewer seconded

On Roll Call:

Ayes: Trustee Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

Mayor's Report -Mayor Derrick Burgess:

- Recognized the past officials in attendance.
- Acknowledged and thanked the three out-going Trustees for the service and support
- Appoint out-going Trustees Tate and Carter to a Veterans Ad Hoc Committee

Village Clerk's Report – Ms. Marva Campbell-Pruitt:

- Acknowledged the Police Chief and staff for National Police Week
- Acknowledged Military Appreciation Week and saluted all branches of service.
- Announced the certified results presented by the Cook County Clerk's Office for the Consolidated Election held April 2, 2019.
 - Beth Zupon, People United for Progress Party – 288
 - Ronald Carter, People United for Progress Party – 279
 - Arnold Coleman, People United for Progress Party – 282
 - Lynda Washington- Independent - 231
 - Sherry Jasinski, Independent - 350
 - Gary Bell, Independent – 288
 - Debra Williams, Independent - 382
 - Sauk Village had the first tie vote in Illinois history in a long time. The Clerk's Office tossed a coin on April 23rd to break the tie between Gary Bell and Beth Zupon and certified Gary T. Bell the winner.

JOURNAL OF PROCEEDINGS – Part II

SAUK VILLAGE INAUGURAL and Regular Board Meeting of the Corporate Authorities Village of Sauk Village

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, May 14, 2019
7:00 PM**

- **OATH OF OFFICE**

The Honorable Burton S. Odelson of Odelson and Sterk Law Offices administered Oaths of office to Trustees: Gary T. Bell, Sherry Jasinski, and Debra L. Williams

- **CALL TO ORDER OF THE NEW VILLAGE BOARD**

Call to Order: Mayor Derrick Burgess called the meeting of the New Board, the Corporate Authorities to order at 7: 52 p.m.

Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd, and Williams

Call: Absent: None

COMMENTS FROM NEWLY INSTALLED TRUSTEES

- Trustee Williams thanked the voters and residents and her family. She read a passage from John Kennedy and Dr. Martin L. King and a passage from the book of Luke from the Bible.
- Trustee Bell stated that he would start slow and build fast, crawl before he walks and would take things slow. Together we will have one Village; together, we would make it great. He is available and looks forward to serving everyone.

- Trustee Jasinski thanked her family and friends for their support; thanked the voters for their confidence; and stated that she desires to move Sauk Village back to Pride and Progress

Mayor Burgess congratulated the new Trustees and warned that though this is a rewarding job, and people are applauding now, sometimes it could be a little harried.

PUBLIC COMMENT

- J. Cast congratulated the newcomers. She announced that public comments were omitted from the first agenda and that it should always be included.
- C. Boetcher asked for clarification about the water bill and if it would be presented monthly; she thanked the outgoing trustees and congratulated the new.
- R. Williams-Baig stated that she was pleased to pass the torch; she asked to meet with Finch concerning water bill
- D. Hanks congratulated the new Board and appealed to them to not be disagreeable.
- B. Hopkins congratulated the new Trustees. She mentioned the two discrepancies addressed during Accounts Payable, yet it was still voted on. She questioned Dr. Straughter's pay and what she does. She asked for a breakdown of the professional services
- F. Harvey congratulated the new Trustees. He stated that unity is important and appealed to Trustee Brewer to be kinder and to stop bucking for power and come together.
- R. Farrow congratulated the Mayor and past trustees. He spoke of the dream to get more industry that is being realized. The dream is coming true.
- F. Williams congratulated the new Trustees and, appealed to them to work together.
- M. Escobedo spoke about the Social Media Ordinance, and how an employee's post on Social Media resulted in him getting fired. She appealed to the mayor to resign.

Mayor's Comments/Responses

Mayor Burgess took exception being called by his first name and asked that he be referred by his surname.

The changes to the water bill must be approved by the Board

The Treasurer is available on Thursdays and Fridays.

The plan and Trustee pledges are to assist the residents and bring in more development

He appreciated the positive comments and asked people to be agreeable.

TRUSTEE COMMENTS

- Trustee Todd congratulated the new Trustees. She then asked to reconsider the previous Motion to Accept the Ordinance for the Compensation Plan

Todd moved and seconded Jasinski a motion to reconsider the Ordinance for the adoption of the 2019-2020 Compensation Plan.

- Trustee Williams called for the vote.
- Atty. Odelson explained the process.

On Roll Call:

Ayes: Trustee Bell, Brewer, Jasinski, Todd, Williams

Nay: Trustee Grant

Motion Carried

- Motion to send the Compensation Plan back to committee for discussion

Trustee Brewer moved, and Trustee Todd seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motioned Carried

Brewer welcomed new trustees and explained their purpose; she asked them to look at supporting documents prior to voting.

Trustee Grant congratulated the three new Trustees; and stated that he looked forward to working with them for the next two years.

• ADJOURNMENT

Having exhausted all agenda items and completing the business of the day, Mayor Burgess called for a motion to adjourn.

Trustee Todd moved, and Trustee Williams seconded the motion to adjourn the meeting at 8:20.

All Ayes

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

4) APPROVAL OF MINUTES

Samantha Swan called for a Motion to Approve the Journal of Proceedings for the Board Meeting of March 12, 2019.

Trustee Zupon moved, and Trustee Todd seconded the Motion to Approve the Journal of Proceedings of March 12, 2019, with the time to reconvene from Executive Board being 7:26 and adjournment at 8:59.

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

5) Public Comment

- P. Couch commended the students for doing a fine job. She thanked them and stated it was pleasant to see them.
- D. Leak thanked the Mayor, Trustees, Clerk, and staff for this opportunity. She acknowledged the Board Members and newly elected member, PTO president, and her staff from all the schools in CCSD 168 who were in attendance.
- J. Cast congratulated all the young adults. She thanked the Fire Dept. and Association for involving the PLAN Group in the Easter Breakfast Opportunity. She thanked Dir. Williams of the library for providing books for distribution. She expressed disappointment in not being asked to work with the Village's Easter Egg Hunt.
- D. Williams congratulated the students and staff from Rickover and showed appreciation for continuing the program and the Village Sticker Contest. She thanked students for serving.

6) Reports of Officers

- **Mayor's Report** - Samantha Swan Read the Mayor's Report:

"The duties, roles, and responsibilities of the Mayor are as follows:

- To act as the Chief Executive Officer of the Village
- To run the Village Board Meetings
- Oversee day to day operations of the Village
- Oversee financial decisions
- Future planning for the Village
 - Network with other municipalities
 - Implement programs for current and future use

The Mayor manages public safety services such as police and fire departments as well. I also oversee Public Works, EMA Department, Finance Department, and Code Department.

In the case of a tie during a vote with the Board of Trustees, the Mayor breaks the tie and has the final decision.

The term of office is four years.

In summary, the duties and methods of election or appointment may vary widely based on the size of the locality and local traditions and laws.”

We are proud to recognize a new Sergeant. David Melnyczenko was administered the Oath of Office and was sworn in as a new Sauk Village Sergeant.

- **Village Clerk’s Report** - Robert Brown read the Clerk’s report:
“Congratulations to the new Board Trustees. They were certified today, April 23rd, 2019 by the Cook County Clerk’s office. She welcomed Debbie Williams, Sherry Jasinski, and Gary T. Bell. A New Trustee Orientation is scheduled for May 4, 2019. See Clerk Pruitt for more details. You will take an Oath of Office at the May 14th Board Meeting!
- Time is running out for completing and submitting the Statement of Economic Interest before the May 1st Deadline.
- The finalists for the Vehicle Sticker Contest were announced, and their artwork unveiled.
 - Fourth Place winner was Isabell Davilla
 - The Third-Place winner was Hope Mensing
 - The Second-Place winner was Kamma Williams
 - First Place Winner and whose artwork would be on this year’s vehicle stickers and the parent will receive a free sticker. Congratulations to Semaj Jones.
- An announcement for a Village Tour, Luncheon and Awards Ceremony for all students who participated in the Student Governance Days at both School District 168 and tonight’s Municipal program, and the four finalists for the Vehicle Sticker contest was made for Thursday, April 25, 2019.
- The first Seventh and Eighth Grade Dinner Dance for any student who resides in the Village was announced. It was a semi-formal affair and will be held in the Community Center. Tickets are \$2.00 each. Please see Ms. Jones for tickets.

Village Engineer’s Report - DeJa Walker read the report: “As you may recall, bids for the Elevated Tank Riser Replacement project were recently opened. Only one bid was received, and this bid significantly exceeded the engineer’s estimate for the project. This situation was discussed with the Mayor and Public Works Director, and it was decided that the best course of action is to rebid the project. In order to keep the elevated tank online during the peak water demand period during the summer, the project rebid will be timed so that construction starts no earlier than September. Therefore, bids will be opened during the first board meeting in July, and then the project will be awarded during the second board meeting in July if the bid results are satisfactory.”

7) Reports of Departments

- **Treasurer and Finance Report** - Ja’Qira Barnes read into the record the Treasurer and Interim Finance Director’s and reported the cash balances for April 18, 2019.

Cash Balances for April 18, 2019

Cash Balances	4/18/2019	
	Balance	Ending Bal
At First Midwest Bank		
General Fund-Special	\$1,054,028.93	\$1,054,028.93
Available Cash	\$1,012,911.00	\$1,012,911.00
Total Unrestricted cash	\$2,066,939.93	
Outstanding checks	\$46,636.84	

For Accounts Payable and Payroll, the amounts represent payment for payroll, purchases, supplies, equipment, and services rendered. The total distributions are \$296,328.97

- **Fire Department** - Timothy McElroy read the report of the Fire Department; he reported:
 - “The fire department responded to 41 calls for service for the period April 4, 2019, thru April 17, 2019. The most serious was a vehicle fire on Burnham Ave. A car rear-ended another and burst into flames. Fortunately, the driver was able to get out with help of some other motorists.
 - The pancake breakfast with the Easter Bunny on Palm Sunday was a success. Turnout was lighter than normal due to the bad weather but those who came enjoyed a wonderful breakfast. The children were happy to see the Easter Bunny. We thank the PLAN group for providing books for the children.

- The fire department provided station coverage for Beecher on April 19 while they hosted an active shooter drill.”
- **Police Department** - Demara Collins read the report for the Police Department:
 - **“CalCom Report:** For a period between **04/09/2019 thru 04/23/2019** the police department received 433 calls for service.
 - **Police Arrest Summary:** During that same period the Sauk Village Police Department had a total of **23** arrests.
 - **Victim Resources:** On **04/16/2019**, the Sauk Village Police Department entered into a Law Enforcement Victim Outreach Agreement with the Crisis Center of South Suburbia. The Crisis Center of South Suburbia is a non-profit community organization that provides emergency shelter and other essential services for individuals and families victimized by domestic violence. Additionally, their organization provides additional training and information for law enforcement personnel and the general public.
 - **Police Staffing:** Sauk Village candidates for the spring class of the Chicago Police Academy have entered the final stages of the hiring process. Successful candidates will begin their 728 hours of mandatory law enforcement training on Monday, May 13, 2019.
- **Emergency Management Agency - Nyla Whitaker read the following Emergency Management Agency report:**
 - “From the time period of April 9th to April 15th, 2019, EMA responded to 11 calls of service as follows:
 - * 5 Auto Accidents
 - * 1 Gas Leak Investigation
 - * 2 Vehicle Fires
 - * 1 Electrical Fire
 - * 1 Smoke Investigation
 - * 1 Assist Other Agency ~ Crete Fire Department for a structure fire.
 - I'd like to take a minute to remind everyone about "SCOTT'S LAW" also known as THE "MOVE OVER" LAW.
 - * Scott's Law was named after Lieutenant Scott Gillen of the Chicago Fire Department who was struck and killed by an intoxicated driver while assisting at a crash on the Dan Ryan Expressway.
 - * This law applies to ALL vehicles that display flashing EMERGENCY LIGHTS, including commercial trucks and cars. This law is NO LONGER LIMITED TO AUTHORIZED EMERGENCY VEHICLES ~ POLICE, AMBULANCES, FIRE OR EMERGENCY MANAGEMENT AGENCY VEHICLES.
 - 1) REDUCE YOUR SPEED

- 2) CHANGE LANES IF POSSIBLE
- 3) PROCEED WITH DUE CAUTION

* An authorized EMERGENCY vehicle, under the "SCOTT'S LAW" includes ANY vehicle authorized by law to be equipped with oscillating, rotating and or flashing lights under Section 12-215 of this code, while the owner or operator of the vehicle is engaged in his or her official duties.

* So please when you see an emergency vehicle please slow down and be cautious."

- **Public Works** - Salvador Corona read the following report:
 - "Our next scheduled street sweeping for 2019 will begin on Monday, May 6th. Residents are reminded that local ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup.
 - The next scheduled hydrant flushing will be on the north side of town. This area is located north of Sauk Trail & west of Torrence extending to Carlisle Estates. Flushing will begin at 8:00 A.M. on May 6 and will continue through the day finishing up at 8 pm, any hydrants unflushed will be completed the next day. Residents should refrain from washing light colors for 24 to 36 hours after flushing.
 - The first branch pickup for 2019 will begin May 6th and end on Friday, May 17th. Residents are asked to have limbs out no later than Sunday, May 12th. Please stack branches neatly in the same direction this will help with the pickup. No piles will be picked up after these dates. NO EXCEPTION."

Economic Development - Danarius Reed read the following report:

"I am pleased to report that the Village's Comprehensive Plan is on tonight's agenda for adoption."

Human Resources - Ms. Torrin Turner read the Report provided by HR.

9) Reports of Trustees and Standing Committees

- **Public Services Committee** – Stephanie Estrada read the following report, "As of April 2019, there are 80 fire hydrants out of service. We will be aggressively looking for water and MFT Funds to address repairs and replacements of the fire hydrants. I will be checking with Kevin Weller of Public Works and Mr. Finch, Finance Director, to determine the best course of action."
- **Budget & Finance Committee** - Trustee Sienna Holloman read the following report: "Budget & Finance Committee did not meet in the month of April, but we will have a meeting in May. At the May committee meeting I would like to discuss with the committee what we can do or help to do to in order to bring down the number of

deficiencies we have based on the most recent audit that was presented to the board. Also, budget preparation is still ongoing as I am assisting the interim finance director with preparation of the budget. With, no further comments. “

- **Housing/ Intergovernmental Relations Committee-** Trustee Grant was absent. Dana Lara stated, “Thank you, Mayor, I have no report.”
- Ordinance Review Committee – Alecia Turner read the following report:

“The ordinance review committee meets only when we have ordinances brought to our Committee. At this time, we have no ordinances to review so no meeting has been scheduled. Our committee is always looking for volunteers.”
- **Public Safety Committee - Sabel Raymond read the** Public Safety Committee by stating that the Committee “may review and make recommendations to the Village Board on matters relating to public safety policy in areas of Police, Fire, and Emergency Management. The Committee may also serve as a neighborhood networking resource for reducing crime and increasing education by interfacing with the Police Department and residents.

The Public Safety Committee meets on the first Wednesday of the month, here at Village Hall at 6 p.m. and she announced the next Public Safety meeting for Wednesday, May 1st.”

- **Committee Outreach Committee** - Jonyae Carter reported that the Community Outreach Committee did not have a report.

10) Reports of Committees and Commissions

- **Senior Advisory Committee** - Angelina Swan asked residents to remember the Game Night every 1st & 3rd Friday from 5 pm - 9 pm.

11) New Business

a) Samantha Swan called for a Motion to Approve Accounts Payable and Disbursements dated April 23, 2019, for \$296,328.97.

Trustee Grant moved, and Trustee Carter seconded the motion.

- Comment: The report was revised, and Trustee Grant requested that the report be provided in a timely manner. Asked for clarification concerning an IRS fine from 2016. It is due by May 15th.

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Zupon

Nays: Brewer, Todd

Absent: Trustee Tates

Motion carried

- b) Samantha Swan called for a Motion to Approve an Ordinance Adopting the 2019 Comprehensive Plan for Sauk Village.

Trustee Zupon moved, and Trustee Carter seconded the motion.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

- c) Samantha Swan called for a Motion to Approve a Resolution of to Enter into an Agreement with Enbridge Energy Limited Partnership.

Trustee Zupon moved, and Trustee Carter seconded the motion.

Comment: Trustee Brewer asked for further discussion at the following Committee Meeting

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Abstention: Trustee Brewer

Motion carried

- d) **Samantha Swan called for a motion** to Approve the Recommendation of the Zoning Board of Appeals/Planning Department for three Sign Variances for Lenny's Gas-N-Wash.

Trustee Zupon moved, and Trustee Carter seconded the motion.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

12. Adjournment

Mayor Burgess offered commentary before the meeting concluded. He thanked individuals who assisted with the Easter Egg Hunt. He acknowledged M. Klopp, J. Burgess, Trustees Zupon, Bates and Grant; and Clerk Marva Campbell-Pruitt.

He thanked the parents representing students and the staff of CCSD 168 for their roles in both Student Governance Days

Trustee Zupon move and Trustee Brewer seconded a motion to adjourn. All were in favor; the Motion carried; the meeting adjourned at 7:53.

/s/Derrick N. Burgess, Mayor

/s/MarvaCampbell-Pruitt

Journal of Proceedings
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Tuesday, May 28, 2019
7:00 PM

Call to Order: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd, and Williams
Absent: None

Staff Present: Treasurer/Interim Fire Captain Dennis Synowiec Director Kevin Weller
Director Anthony Finch Police Chief Malcolm White
Eng. Jim Czarnik

Others in Attendance: Village Clerk Marva Campbell-Pruitt, Attorney Mike McGrath

Public Attendees:

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a motion to recess to Executive (closed) Session at 7:02 p.m. to discuss Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and/or Compensation as needed (5)

Trustee Grant moved, and Trustee Bell seconded.

On Roll Call:

Ayes: Trustee Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

MOTION TO RECONVENE REGULAR BOARD MEETING

Mayor Burgess reconvened the meeting at 7:51 p.m.

On Roll Call: Trustee Bell, Brewer, Grant, Jasinski, Todd, Williams

APPROVAL OF MINUTES

Mayor Burgess asked for the following motions:

- a) Motion to Approve Journal of Proceedings for the Board Meeting of March 26, 2019

Trustee Todd moved, and Trustee Brewer seconded.

On Roll Call:

Ayes: Trustee Brewer, Todd, Grant

Nays:

Abstention: Jasinski, Williams, Bell

Motion Carried

- b) Motion to Approve Journal of Proceedings for the Committee of the Whole Meeting April 16, 2019, was removed from the table.

- c) Motion to Approve Journal of Proceedings for the Board Meeting of April 23, 2019

Trustee Todd moved, and Trustee Brewer seconded.

On Roll Call:

Ayes: Trustee Brewer, Grant, Todd,

Nays: None

Abstention Bell, Jasinski, Williams

Motion Carried

Mayor Burgess asked to amend the agenda to switch the ordering of items: Reports of Officers and Public Comment.

Trustee Todd moved, and Trustee Bell seconded.

On Roll Call:

Ayes: Trustee Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

REPORTS OF OFFICERS

a. Mayor's Report - Mayor Derrick Burgess

- ii) Bids were received and opened for the 2019 MFT/CDBG Road Resurfacing Project from the following companies:
 - (1) Gallagher Asphalt for 307,977.45
 - (2) D Construction for the amount \$296,617.30
 - (3) Iroquois Paving Corp. for the amount \$291,257.71
 - (4) K-Five Construction Corp. for \$296,748.25

All Bid Offers were surrendered to Engineer Czarnik for a recommendation.

- iii) Mayor Burgess read a written statement in defense of the two staff placed on leave, violation of OMA, and the resolutions motions and ordinances brought the previous week.
- iv) Mayor Burgess informed of the lawsuit being brought by a current Trustee. He stated that the Village is on a standstill that could cost the Village thousands and thousands. He would continue to fight for his rights to handle day to day operations and to serve as Mayor of the Village
- v) Mayor Burgess vetoed the following motions approved on May 21, 2019
 - 1. Motion to provide compensation of \$200.00 to the Village Clerk to assist with front office operations
 - 2. Motion to place Dr. Straughter on paid administrative leave pending an investigation
 - 3. Motion to place Joe Wiszowaty on paid leave pending an investigation
- vi) Mayor Burgess thanked everyone who attended the Memorial Day Service.

He advised that he was not taking questions, Trustees could respond during their reports.

b. Village Clerk – Ms. Marva Campbell-Pruitt spoke to the following:

- i. Provided the Mayor and Trustees, the Village issued phone number as her personal mobile phone had been subjected to an unfounded FOIA request
- ii. Spoke to an e-mail sent discussing Prevailing Wages from the IML that requires consultation by the attorney and asked which firm to use for this purpose
- iii. An invitation by Odelson and Sterk
- iv. Workshop registrations and confirmations were, made and provided to Trustees.
- v. Asked that Trustees provide contact information for emergencies
- vi. Announced that Committee Reimbursement documentation was due by Friday
- vii. Met with the Public Safety Committee that day for implementation of the CodeRed Program.
- viii. Announced Trustee Todd's birthday

- c. Village Engineer – Jim Czarnik discussed the project details for the 2019 CDBG Grant.
- d. Treasurer’s Report – Mr. Anthony Finch provided a cash report of the actual funds available.

PUBLIC COMMENT

- J. Cast stated that she had asked the same question for two years; Human Resource’s resume, experience for which she never received; asked for A/P report, and was told it is not ready, that the staff was not available and that she would be called---it did not happen, the extra trips made is unacceptable; she asked that A/P be available to residents.
- N Diaz, through an interpreter, stated that she is being harassed by the Mayor and his wife at her job as it bothers them that she speaks only Spanish; she does not understand the problem; she asked for respect and that the rumors affecting her family cease; and stated if anything happened to her or her family, the Mayor is to be blamed.
- R. Carter informed that the Mayor is doing a fine job in the Village. HR is important as it saves money.
- S. Harris introduced herself and stated that she is having a hard time getting her business opened, as J. Wiszowaty will not sign off on a business license. The water meter is the problem, and she is taking the blame for a thirty-year problem. Tried to communicate with the Mayor and Assistant to no avail.
- R. Christy stated that after two years, the Mayor now states his willingness to talk and work with everyone. She cited a lack of transparency, failure to be fair to SV residents, and failure to provide the needed support to the residents as her concerns.
- N. Wargo stated that the Mayor might not have veto power; she expressed concern over TIF Funds being moved without notice to the other taxing bodies, and she read a statute governing TIFs.
- A. Bentley, an investor, stated that he had been fighting water bills since first investing in the Village. He appealed to change how liens to properties are passed to the investor, citing, something must be done as they should not be investors’ responsibilities because of the failure of the Village to disconnect services; that no bill should be allowed to rise to \$3,000.00; If you wish to improve things, shut off water within four months so that those desiring to purchase is not obligated to pay the water bill.
- B Hopkins spoke on the agenda item for a Line of Credit; she asked what it was for, how much is it, and is there was a need considering the reserve? She asked who was

responsible for paving the driveway in Sauk Plaza, and why no one is being held accountable.

- P. Couch thanked Trustee Bell for the meeting held earlier that day and the need for a Safety Plan.
- L. Kimbrel stated that there is a vacant home on her block that had been vacant over two years. The grass had not been cut by the Village during that time. She mentioned a dead tree that fell on her car despite promises of the Mayor during campaign season to take care of it. She took exception to the Mayor reference that the town was the Mayor's and that he controls everything, and advised the Village belongs to the residents.
- M. Escobedo spoke about social media and the harassment of individuals at a restaurant. She mentioned the ordinance governing social media and asked Trustees to review the ordinance and listen to residents. She stated that she is being stalked and appealed to the Mayor to heed what is happening in the Mayor's home rather than residents.

Mayor's Responses to Comments

Accounts Payable is voted on twice a month. Once approved, it is available for review. The Mayor stated that he would review what happened in the recent instance.

Personalization are disrespectful and hateful. He ran for office knowing that he could be talked about, but to talk about his family, was low.

The TIF funds being moved was already explained.

It was voted that Water Bills would be in the owners' name. We have no other recourse. It is an internal problem that must be resolved.

The owner of Sauk Plaza was talked with and asked if he wanted to continue to be ticketed.

EOP was last updated in 2017 and given it to EMA.

Lawn service, paperwork is due by June 11th. Looking to demolish five homes. Asked Kimbrel for the address so that it could be passed on for correction.

LOC is needed as a supplemental account comparable to other Villages. Funds need to bridge between now and October when taxes come in.

REPORTS OF DEPARTMENTS

- a. Finance & Administration – Interim Director Anthony Finch addressed the Mayor, residents, Trustees, and Clerk as he apologized for using profanity at the previous meeting.
- b. He provided a lengthy discourse as he responded to numerous allegations, questions and tasks being asked of his office and, he informed that he has a Surety Bond, and wondered why the Attorney had not responded to the query of the legality of him serving as Treasurer and Interim Finance Director

He made the following statement for the record:

- After that night, he would no longer answer Trustee questions relative to Accounts Payable during a Board Meeting. He informed Trustees that they must address the question to the Department Heads who signed off on it or communicate with the finance team in advance.
- Fire Department – Captain Synowiec read a written report for the past three weeks. The report will be filed with the certified minutes.
- Police Department – Chief Malcolm White reported that during May 15th and today, the department responded to 435 services calls and made 17 arrests.
- Emergency Management Agency- - Absent, no report
- Public Works – Director Kevin Weller reported that the Department was finalizing branch pick up; the storms and ground wetness makes it difficult for grass cutting and that the department is patching potholes. He asked residents to rake leaves and debris, he reported on the plan for replacing wooden lamp posts. The entire report will be filed with the certified minutes.
 - Trustee Grant asked if any hydrants been replaced. No. Should they be included in the budget?
- Economic Development – Mayor Burgess, provided a report that the Gas N Wash would open in June. Trees have been knocked down.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. Trustee Gary Bell reported that the Public Safety committee met earlier that day and provided the number of attendees.
- b. Public Services Committee - Trustee Bernice Brewer had no report. She stated that she had not been provided information as promised.
- c. Budget & Finance Committee- Trustee Rodrick R. Grant reported on the Dept Heads meeting planned to discuss their line items tentatively scheduled for June 15th
- d. Trustee Sherry Jasinski stated that she had not had a committee meeting, was awaiting her committee assignment, but would be looking for volunteers.
- e. Ordinance Review Committee - Trustee Linda L. Todd stated that she would schedule a committee meeting and would announce it next week. Comment: She asked Atty. McGrath to explain the veto process.

McGrath responded by stating that the Mayor can veto anything, but it must be done at the next meeting. Trustees can override the process at the following meeting. Trustee Todd asked that the override of the vetoes be placed on agenda for the June 11th meeting.

- f) Trustee Debra Williams reported that the Public Events committee met May 23rd in a brainstorming session. She advised anyone planning an activity to contact her. She identified a few events already planned for June 13th at 4:00 p.m. She stated that we need a fundraising committee and volunteers

Comments: Trustee Williams read a statement based on being told and seeing that we have a serious situation in Village Hall and the Village. She cited that there is abuse, the environment is hostile, and irregularities are noted. There will be legal, due process to correct issues. The cycle needs to be broken. She spoke to:

Water Billing

Emergency Plan,

Social Media not necessarily correct

REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Council – Chairman, Emmett Farmer read a report outlining activities and meetings planned.

NEW BUSINESS

Prior to calling for a motion, Mayor Burgess read a statement urging Trustees to remember that paychecks cannot be withheld from employees who have worked and that is why HR is needed to help keep the Village aware of laws governing issues.

a) Motion to Approve Payroll and Accounts Payable and Disbursements Dated May 28, 2019 for \$303,288.47

Trustee Grant moved, and Trustee Todd seconded.

Comments:

- Trustee Brewer expressed concern with the HR position. She stated: payment for the HR consultant was retained after the OWENS Group terminated her; it was not done with the approval of the Trustees; must be approved; there was no ordinance made to establish the position; the Board did not fix the salary; there is, conflict with the overall amount to pay; and, it is a violation to increase or delete from the report. She asked to remove those items from the Accounts/Payable
- Trustee Williams stated that she did not get an updated Accounts/Payable report as promised, and she that had asked that Kane McKenna be removed, it was not. She advised that invoices would not be approved because it lacked the details required.
- Mayor stated that the Board approved Dr. Straughter position and that the discussion for increased wages for Dr. Straughter and Mr. Finch to step up to assist, took place in Executive (closed) Session on February 12, 2019.

Though discussion took place to amend the motion by two Trustees pm separate issues, lacking the amendments, the motion was not rescinded.

On Roll Call:

Ayes: Trustee Bell, Grant, Jasinski, Todd,

Nays: Trustee Brewer

Abstention: Trustee Williams

Motion Carried

b) Motion to Accept a Recommendation for a Line of Credit

Trustee Grant moved, and Trustee Bell seconded.

Comments:

- Trustee Williams asked for record keeping and the awareness of the Trustees of its use
- Trustee Grant explained the procedures for the TAW
- Trustee Brewer stated that there was lack of dialogue on the Line of Committee. It was discussed in Committee

On Roll Call:

Ayes: Trustee Bell, Grant, Jasinski, Todd, Williams

Nays: None

Abstention: Motion Carried

Adjournment

Having exhausted all agenda items and completing the business of the day, Mayor Burgess called for a motion to adjourn. Trustee Williams moved, and Trustee Bell seconded the motion to adjourn the meeting at 9:57 p.m. All ayes.

/s/Mayor Derrick N. Burgess

/s/ Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

Village of Sauk Village

Committee of the Whole

Village Board of Trustees

21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, June 4, 2019, at 7:00 pm

CALL TO ORDER

Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.

ROLL CALL

On Roll Call, the following were present: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams. There were no absences.

Others in attendance: Village Clerk Marva Campbell-Pruitt

Executive Session was moved to later the agenda.

DISCUSSION ITEMS

Village Clerk Marva Campbell-Pruitt spoke on the following:

- **Office policy**
 - Copying – The Clerk mentioned that she had a copy limit of 200 copies per month and that it was impossible to prepare weekly meeting materials with the limit.
 - Email Messages and violations of OMA- she asked that the Trustees review the policy and agree to directions going forth.
 - Robert’s Rules of Order- The Clerk asked Trustees to utilize the resources provided as it would be useful to bring the reference to each meeting.
 - Procedures of Agenda Items and Meeting Materials – agenda items and materials are desired on Wednesday and by Thursday so that meeting materials are prepared by noon on Friday.
 - Notification of Attorney presence is needed in advance for meeting materials, and advance notice to the Mayor is needed.
 - Provided the Village issued phone number (708 -921- 3662) and asked that it be used to call and text.

Trustee Brewer stated that the copying limit for Trustee should not be 100.

Mayor Burgess asked if there should there be a limit of copies imposed.

Trustee Grant stated that the Clerk should not have a limit, but the Trustees should.

Trustee Bell stated no limit

Trustee Jasinski stated no limit for the Clerk, but it is okay for Trustees

Trustee Todd stated that she makes copies at home; that no one should have a limit, and if there is a problem, communication should be with that individual.

Trustee Williams stated that the Clerk and Trustees should have no limit, as a trustee, she anticipates needing access to making numerous copies, but all could provide a monthly report of usage.

Trustee Brewer stated no limit for either.

The consensus for the Clerk to make unlimited copies was six. The consensus for the Trustees to make unlimited copies was three - three. Mayor Burgess concluded by stating that he review the monthly report provided by the passcodes entered, and he would like to see the limit for Trustees continued and if needed, consult the Mayor to increase the limit.

Trustee Jasinski stated that she experienced the copier being utilized extensively and how it impacts staff.

Trustee Brewer mentioned the postage machine but was asked to save that discussion for another time.

Trustee Debra Williams responded:

- Roberts Rules of Order is needed, and as the Clerk is the OMA officer, she should be allowed to speak to offenses.
- The Attorney's will be at each Board Meeting and should receive meeting materials

Trustee Debra Williams spoke to the following agenda items:

- Recommendation for Cross Training – Trustee Williams stated that only certain employees could perform a job function, and in their absence, the task is not completed. Thus, cross training is necessary as others should be versed on varying operations.
- Ordinances
 - An ordinance was presented limiting how much we pay attorneys. She asked, why are we paying an International Law attorney exorbitant fees for an FOIA. She suggested that the Village should not seek counsel for more than \$200.00 per hour before it comes to the Board.

Mayor stated that a first/one-time Atty would not give a rate for less than \$200.00. He asked why limit the Village in an instance where defense from an outside counsel is required; Would we not want a qualified Atty? Our Atty could not represent the Village on a case. Trustee Grant asked if the fee was negotiable and was informed that the Ordinance cites the need to come before the Board if fees exceed \$200.00.

Mayor asked if anything should be changed on the ordinance; hearing no response, it was agreed that the ordinance would be placed on the agenda for action.

- An ordinance was presented for a policy for the content and processes for Accounts Payable. Invoices are vague, and all vendors must provide a detailed accounting of services.

Discussions:

Trustee Grant agreed that invoices should be detailed, and Dept. Heads should not sit on invoices, resulting in late fees. Trustee Jasinski stated that the invoices sit on the back table. Mayor Burgess stated that sometimes the funds were unavailable. Trustee Grant stated that those invoices should be scanned to the aging report and reflected as such. It was decided that supplies should be itemized, as when an order is placed, it comes with itemization. Trustee Grant asked how the policies would be communicated and coordinated? Mayor Burgess would inform the Dept. Heads to request itemized billing. It was agreed that the ordinance would be placed on the agenda for action.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- Mayor Burgess discussed the recommendation of the Village Engineer Jim Cznarik based upon the review of the bids received May 28, 2019, for the 2019 MFT/CDBG Resurfacing Project for \$291,000.00. He identified Iroquois Paving Corporation as the low bid. It was 1% higher than the estimated construction cost of \$287,922.00. He provided an itemized bid tabulation, including a detailed cost estimate, and, the procedures required leading up to the start of the project. This item will be on the agenda for action. A consensus was taken to inform Jim the following day, so as not to miss the deadline, but we should still vote on it next week.
- Trustee Linda Todd asked to post-pone discussion of the review of the Ordinance for Standing Committees to the next Committee of the Whole meeting.

- **PUBLIC COMMENT**

J. Cast was concerned about Accounts Payable availability. She asked if the Clerk could have a few copies after the Board Meeting the night that it is approved.

P. Couch thanked the Police for their efforts on behalf of an instance where there was an active shooter. A home has not paid a water bill since October. Republic stated that they only get a report once a year for homes requiring garbage pick-up; she asked who is responsible for sending the report.

D. Morehead, a seven-year resident, had sent several letters to cut down a tree that is infested with termites, the tree is dead. It is a safety issue. It is located at 1805 222nd Street.

J. Schack <sp> spoke on the change of mood, and that the lack of hostility was impressive. He suggested a change in the meeting format so that residents offered feedback.

Y. Lewis had been submitting a complaint about a large pothole in front of her driveway. The pothole has extended to her driveway. Payment of taxes should assure that the work is completed.

B. Sterns asked how many liquor licenses are still available? She agreed with the Mayor's statement that the Mayor should be respected. She respects the position but does not respect the person. She spoke of the Mayor's family members; the wife and daughter actions demonstrate that they do not respect themselves or the Mayor by their actions on social media.

M. Escobedo spoke on Social Media and how the Mayor's family talk about residents in the Village. Leaders should be able to control their family and employees. She spoke of the disrespect shown to the clerk and Trustee Brewer. Your family. Rude to residents.

B Hopkins. Agreed with the gentleman. The discussions gave her information regarding what is going on.

Mayor's Responses:

Branches and tree are a concern. Mayor will make certain that the tree is removed.

A/P can not be distributed until after it is approved. If an item was removed at the Board Meeting, the report could not be distributed as it would need to be reprinted and would then be available on Wednesday

Mayor spoke to Kevin about potholes. They are looking to acquire equipment to assist with street repairs. The Department is looking to solicit funds from the state to assist.

Comment about the votes. We vote on the second and fourth Tuesday. During Committee Meetings, the information is provided for feedback later.

The compliment provided would be communicated to the Police Chief.

Spoke of the different liquor licenses. There is one left for gaming that may be utilized. There will be a new license on the agenda for the banquet facility.

EXECUTIVE SESSION

Trustee Todd moved, and Trustee Grant seconded a motion to recess to an Executive (closed) session at 8:20 p.m. All were in favor.

Mayor Burgess reconvened the Committee Meeting at 8:58 pm with all trustees responding present

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Grant had no comment

Trustee Jasinski reported the committee is looking for volunteers on housing

Trustee Bell announced the next meeting for June 17th at 11:00 a.m.

Trustee Todd announced the Ordinance Review would meet June 17th at 4 p.m. She announced the Sauk Village Golf Outing on June 29th. Persons can golf or sponsor.

Trustee Williams met with a representative from Commissioner Donna Millers Office to plan a recycling event on 8/17 and Senior Trip Tickets for Brookfield Zoo. She wanted the Seniors to participate. She will seek parking passes.

Social Media Ordinance was not on the agenda as requested. She inquired if it covered the internet and print mediums. She mentioned the Ordinance as important as we must be careful with what we put out and as representatives of the Village. Inaccurate information is disseminated. She mentioned several things read in the paper that is in the process for which the Board is unaware and that the Board needs to discuss it as a Board rather than information hitting social media. We are creating a hostile environment, and we are responsible for what we put out. SVI page should have been shut down. It is not the official page representing the enter Village. Should have been shut down years ago. She stated that the So. Suburban news does not provide factual information.

Mayor Burgess countered, that little was mentioned when another paper defamed his family. He does not see a hostile environment... he sees folks doing their jobs well. He stated that if a person uses the logo and call you whatever on Facebook, they can.

Mayor Burgess stated that the IHDA grant application had been completed and that it must be administrated, and that it is not an easy task... He stated that he does not bring commerce to the attention of Trustees until there are greater assurances.

ADJOURNMENT

Mayor Burgess called for a motion to adjourn at 9:15 p.m.

Trustee Williams moved, and Trustee Bell seconded. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, June 18, 2019, at 7:00 pm

CALL TO ORDER

Mayor Derrick Burgess called the meeting to order at 7:00 p.m.

On Roll Call

Present: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Absent: None

Others in Attendance: Director Tonya, Clerk Marva Campbell-Pruitt

DISCUSSION ITEMS

- 1.) Update of Ordinances providing for the Issuance of General Obligation Bonds - Robert P. Vail, Lou Vitullo, and Phil Kenna, provided a financing Summary for the \$2,500,000.00 General Obligation Bond (Alternate Revenue Source), Series 2019a, \$3180,000.00 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2019B. The complete summary will be attached to the certified copy of the minutes.

- 2.) How to Obtain Documents – Trustee Jasinski shared the experience with attempts to collect information from varying areas with no response. She asked if there was a process for collecting the information. Mayor Burgess assured that those items are on his desk and would be provided. Trustee Williams asked for contracts and executive session updates for collective bargaining. Mayor Burgess advised that an Executive Session is planned for the following week for updates.

- 3.) Update on Forensic Audit – Trustee Bernice Brewer announced the following:
 - RFP/RFQ for the Forensic Audit deadline had been extended.
 - Funds should not exceed beyond \$150,000.00. It is projected that funds would come from Departmental budget lines and the Line of Credit.
 - It is expected that it be included in the budget.

Mayor Burgess asked about the scope of the Audit. It was suggested that the Audit take into consideration the prior operations of the Police Pension fund and that it should be included additional years

Trustee Grant stated that the issue was not a two-year problem. He asked how the Trustees would feel about extending the audit to include multiple years. He recommended that Brewer extend it to 4 – 5 years. Trustee Williams agreed to extended years. When asked where the funds would be derived, the Trustees engaged in numerous dialogues.

Trustee Brewer was asked to invite the persons to provide a presentation once responses were received. Trustee Grant asked to find \$200,000.00 where to cut so that funds could be earmarked. Trustees asked that this item be tabled until July 1st.

4.) Revising the Senior Center Policy and Procedures /Senior Center Maintenance – Trustee Brewer:

- Led the discussion highlighting concerns and allegations that have arisen and the need for investigations. She stated that recommendations for improvement would be made. She asked for all financial documents and that the policy be made available. Mayor Burgess stated that there had been no changes to the policy since she had presented it for approval
- Trustee Williams requested that Blue Grass be allowed every Sunday. And they should be accommodated. She further stated that the area was left unkempt after a previous event and that party should not be reimbursed. Mayor Burgess stated that Blue Grass' access would be accommodated as much as possible.
- Trustee Brewer mentioned the Senior Advisory Committee was charged with an OMA Violation, issued by the PAC over the use of the Senior Center for a meeting. The Chairman agreed that the violation was valid. May need to look at the political policies and activities. Mayor had received a notice and that the Advisory Committee acknowledged the violation and took corrective measures

5.) Job Descriptions for Village Administrator – Trustees Brewer and Williams: Trustee Williams presented three and Brewer presented one Administrator possible job descriptions. It was approved. Asked for financial records, and want the position posted. Mayor stated that an Administrator is not needed. Trustee Williams mentioned that she had requested that the Finance Director and Parks and Rec position be placed on the agenda. She stated that the Board wants an administrator as soon as possible. Trustee Grant stated that the Trustees had not seen the job descriptions. And they must decide where to cut so that he/she could be paid. Trustee Williams reiterated the areas for which the Board of Trustees had voted. Trustee Brewer mentioned the areas the Trustees had voted and have asked for an Administrator and Forensic Audit.

6.) An Ordinance Amending Section 18–29 Fee Schedule of the Sauk Village Municipal Code - Trustee Linda Todd spoke to the Fee Schedule. It deals with gaming machines at \$150.00. It was brought to increase to \$500.00 this year and \$1,000.00 next year. Upon research, she discovered that they are not responsible for more than \$25.00. The Ordinance would revert the amount back to the required amount. Refunds must be provided. This item will be on the next Board agenda for a vote.

7.) IML Conference and Digital Documents – Clerk Marva Campbell-Pruitt:

- Started the discussion about documents to be presented digitally for meeting materials. She stated if the Trustees decided that they desired them by e-mail, copies would not be made. She asked the Trustees to reflect on how they wish to receive materials. There were no comments.
- Presented the IML Conference materials and hotel accommodations – The Village Clerk asked the Trustees to return the information form by the following week so that she can register them for the conference and hotel.
 - i. Trustee Grant stated that some Trustees failed to show, and it was his opinion that Trustees pay for their hotel expenses and be reimbursed. He stated that a report of what was learned should

be reported. The Village Clerk shared that she provides their entire packets and \$300.00 per diem for which receipts must be presented. The difference must be paid back to the Village. If Trustees are no-shows, they must refund registration fees as well.

It was agreed that the per diem would not change, and if reimbursements were not made, that amount would be deducted from the Trustee's monthly check.

Though suggested by Trustee Grant for Trustees pay for their hotel expenses, Mayor Burgess stated that we would look to pre-pay the cost through billing and those who are no-shows, their funds would be deducted from the monthly pay as well.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- Resolution to Approve SEBIS Direct Proposal For the Production of Utility Billing for the Village of Sauk Village – Clerk Marva Campbell-Pruitt asked that the proposal be read with the agreement that the resolution comes before the Board for action at the following meeting as Mr. Finch was unaware that he was responsible for the follow-up with the company after the presentation.
 - Trustee Jasinski asked that it be tabled and ask the representative to return for another presentation as she wanted to know who would be responsible for the day-to-day implementation and how it would impact staff
 - Mayor Burgess stated his perception of how the process would commence and that the company would be asked to return within two weeks.
 - Trustee Brewer asked about the monthly fees and was told by Trustee Grant how to make the calculations as presented in the proposal.
 - Trustee Williams requested Kevin Weller's input.

PUBLIC COMMENT

Mr. Pondexter spoke about the Forensic Audit, the positions discussed, and asked, where the funds would be derived. He stated we do not need to waste a lot of funds on the Forensic Audit.

K. Boetcher spoke of a way to collect funds by enforcing the laws towards walking in the street and the pet licensing policy. That revenue could be used to increase ESDA staff. She stated the need for volunteers.

D. Morehead announced that no one had contacted her about the tree. It will fall and hurt someone, and there will be a lawsuit. Mayor Burgess stated that he would seek an update.

T. Hawkins stated she was not notified of the change in the water billing; the potholes. She stated that the bickering was ridiculous, and discussions should occur without animosity.

R. Christian spoke on the lights out on Cornell; and suggested that the audit cover six years.

E. Farmer responded to comments on the Senior Center. He informed that Ms. Tina, the renter stated that the event ran late. He provided an inspection. He mentioned the failure of Blue Grass to communicate with directly to him, but with others. They should contact him. The committee must vote on the decision for weekly occupancy of the center.

M. McKinley moved back to the Village recently and had concerns with the new ordinances and lack of communication.

L. Kimbrel spoke of how color was brought up consistently; commended Public Works and thanked them as her trees were cut down.

B. Sterns relayed a positive experience at the window when she got her village sticker and dog licenses and that she enjoyed talking with that staff and stated she deserves lunch. Meanwhile, she had a complaint about the staff working in the first window.

F. Williams spoke of water, stickers, and taxes. He spoke of contracts and how to negotiate them and asked that the Board act as adults.

B. Tamley is an investor with nine properties. He stated that the inspection process is terrible. He cited his experiences as the electrician was paid 1,000.00 to view three properties, the inspector passed him verbally, only to be extorted afterward. Independent inspections should be open to others as well. Tonya is respectful.

A Smith, a 20-year resident, spoke on vacant houses, lawns that are over 8ft. She asked if the village was responsible for cutting the grass. She asked if we would take care of things.

Mayor's responses:

ESDA - The Village has been reaching out to volunteers

Water Billing will be revisited in a couple of weeks. It has not been decided. Residents would pay less.

Potholes are being addressed as he spoke to PW to get a machine so that we can resurface streets.

Lights out will be addressed the next day

Ordinances are not targeting anyone. It is putting policy in place. Extortion is an extreme charge.

Grass and trees in abandoned homes is being addressed through a grant. The landscaper has not completed its first pass. Will try to get someone to remove that tree. Mayor will be inspecting areas.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Grant announced the preliminary review for the budget with Mr. Finch and that the first meeting would occur the following day. It would be a tough budget to make sure that we do not overspend. The Budget was based upon actual revenue.

Trustee Bell reported that the Safety Committee had a meeting that morning. Multiple investors have the same complaint, so it should be investigated.

Trustee Jasinski announced that the Committee would start meeting on July 10th at 7:00 p.m. in Village Hall.

Trustee Brewer announced that Public Service would host ComEd and Nicor on July 19th for Energy Assessments for residents. She announced that Bloom Township's program would be back in operation.

Trustee Todd announced that the Ordinance Review Committee would meet on June 24th in the Rotunda. She announced that she was looking for volunteers.

Trustee Williams announced the 8/17 recycling event planned, and that the Public Events Committee would meet 5 p.m. on Thursday.

Trustee Williams read a written statement regarding J. Wiszowaty. She had promised to let residents know when it was resolved. She provided a historical perspective of the charges and clarified all intentions. She advised that clarity would be provided in the other case as well.

Mayor Burgess invited everyone to the Grand Opening of the Gas and Wash at 10:30 on June 28th. He stated that they were looking for people to fill some position.

MOTION TO RECESS TO EXECUTIVE SESSION

Trustee Williams asked for, and the Mayor called for a motion to recess to Executive (closed) Session at 9:27 p.m. to discuss personnel matters in accordance to (5ILCS) 120/2 (c) (2018)

Trustee Williams moved, and Trustee Bell seconded. All were in favor.

The meeting was reconvened at 10:22 p.m. by the Village Clerk

ADJOURNMENT

Trustee Williams moved, and Trustee Bell seconded to adjourn the meeting at 10:23 p.m. All agreed.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Summary

SPECIAL MEETING OF THE CORPORATE AUTHORITIES Committee Meeting VILLAGE OF SAUK VILLAGE

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois
(708) 758-3330

Wednesday, June 19, 2019
6:30 pm

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Call to Order

The Special Meeting of the Corporate Authorities was called to order promptly at 7:30 p.m. by Mayor Derrick Burgess.

On Roll Call - Present were: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

The lead for discussions was turned over to Interim Finance Director Anthony Finch who provided an introduction to the documents distributed to the Trustees and the Mayor.

- Director Finch explained the content in the columns as Line items, proposed income, and projected budget.
- Director Finch stated that the proposed 2019 - 2020 budget had been sent to Department Heads a couple of weeks prior for their input.
- Village Trustees presented questions and recommendations concerning varying lines and services, and they were answered by the Director and or Chairman of Budget and Finance

He then discussed line items by departments and highlighted the differences and provided justifications.

- A review of the second page illustrated anticipated revenue. It was noted that page 2 does not provide solid figures as the Civic software did not capture figures from Dec – April.
- He referenced the salary page to show how it relates to the figures on page 2 He advised that ADP and Civic do not sync.
- Elected Officials

- lines remained flat
 - The Line Items were questioned for the Beautification Committee, and the Senior Center as the figures presented did not meld. They would both to be researched and discussed at a subsequent meeting.
- The following line items were highlighted:
 - Professional Services increased
 - Publications & Memberships Increased
 - Printing decreased

Lines by Department

- Public Works
 - Utilities, construction, and supplies decreased by 50%
- Police Dept.
 - Budget factored for two additional officers
 - Anniversary raises and retro pay was not included as union contracts have yet to be negotiated
 - The Budge includes part-time officers. two current and two additional
 - Anticipating over-time expenses going down
 - Facility Maintenance should increase as they require a new HVAC Unit. (Village Hall will require a new system as well)
 - Academy Training expenses
 - Finch recommended extra payment for the Police Pension and Fire Pension (at least \$50,000.00)
- Emergency Management Administration (ESDA)
 - Concern was expressed that a director position was not in the budget, but no employees
 - Would add \$8,000.00 for the Director and remaining for on-call employees
 - Professional development must be increased to \$1,000.00
 - Professional Services leave at 2,500.00
 - Vehicle Repair should revert to \$1500.00
 - Clothing to 500.00
- Fire Department
 - Increased funds for Fire Department Administrator
 - Seeking a grant for tools and equipment. If not received, must allocate for the Breathing apparatus
 - Check on IMRF payment from last year
 - Facility Maintenance for \$62.00????
 - Need \$200,000.00 for an apron and Roof
- Parks & Playgrounds
 - Add funds (\$20,000.00 for the P/T Director
 - Supplies will need to be bumped up as all parks are in disrepair. Consider \$25,000.00 per park

Audit and Insurance

- Forensic Audit @ \$150,000.00 may not be sufficient. It was recommended to insert Consider \$250,000.00 – \$300,000.00

Motor Fuel Tax

- Revenues may increase to \$250,000.00
- MFT doubled this year will impact the Village.

Water Department

- The amount owed for IEPA Payment must be checked.
- IMRF fees increased lacking the months to be identified the CIVIC
- Trustees were advised not to bank on the State Capital Assistance. Can always amend the budget if the funds come in. It was advised that it be removed from revenue for \$500,000.00
- A suggestion was made to increase the OT from \$30,000.00 as four months are missing from the actual expenses
- IMRF is up, but wages are down because the split between water and sewer as was done in the past.
- Transfers 1.2 mil short. Will seek direction from the Trustees for direction
- IT and CIVIC will need to figure how to capture the .05 for the separate line item for the sewer.
- It was agreed that Sewer and Water should be combined on the printed bill
- The Sewer Study was an unfunded mandate that caused a rate increase to \$45,000.00.
- The transfer of \$100,000.00 from sewer are automatic transfers to the general fund for payment

Other Comments

- Budget is inclusive of all the Villages funds. It will not show funds to MFT.
- When revenue and expenses are compared, a two mil deficit is noted for the General Fund.
- Should try to present a balanced budget. Must cut items.
- Operating expenses must be paid. Must make decisions on what to cut.
- Police Chief's salary cap was questioned. It must be researched
- Anticipate paying a Village Administrator \$100,000.00
- New positions should be created by ordinance with Board Approval. The Fire Department hiring was done without notification of duties and salaries.
- A recommendation was made to identify sources under the Professional Services

The meeting ended at ___ p.m.

Next meeting was scheduled for the following Wednesday with Department Heads at 6:30 p.m.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Village of Sauk Village

JOURNAL OF PROCEEDINGS

**Regular Board Meeting
of
the Corporate Authorities and Honorary Student Officials
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, April 23, 2019
7:00 PM**

Call to Order: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Samantha Swan led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Todd, and Zupon
Absent: Trustee Tates

Staff Present: Director/Treasurer Anthony Finch
Director Joseph Wiszowaty
Fire Captain Dennis Synowiec
Police Chief Malcolm White
Engineer Jim Czarnik
Director Kevin Weller
Director Allen Vavrik

Others in Attendance: Village Clerk Marva Campbell-Pruitt

Public Attendees: 43

Trustee Zupon moved, and Trustee Carter seconded the motion to approve the 2019 Student Governance Day.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

Clerk Marva Campbell-Pruitt administered the oath to all Trustees, student officials, and officers stating their approval to participate in the Student Governance Day meeting. Students from Rickover Junior High School were sworn into office in the appointed roles.

MOTION TO RECESS TO EXECUTIVE SESSION

There was no Executive (closed) session.

Consent Agenda 1

- 1) **Samantha Swan** called for a Motion to Approve the Following Consent Agenda (1) for Executive (Closed) Session Meetings Minutes and to Release Them. Dates of minutes already considered were removed.

Trustee Zupon moved, and Trustee Grant seconded the motion to approve the Consent Agenda for the following dates:

- a) Dec 5, 2018
- b) June 13, 2018
- c) August 14, 2018

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

- 2) **Samantha Swan** called for a Motion to Approve the Following Consent Agenda (2) for Executive (Closed) Session Meetings Minutes and to HOLD them.

Trustee Zupon moved, and Trustee Todd seconded the Motion to Approve the Consent Agenda 2 after removing dates of minutes already considered. The following dates were considered in the motion:

- a) June 5, 2018
- b) October 10, 2017
- c) December 5, 2017

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

3) APPROVAL OF MINUTES

Samantha Swan called for a Motion to Approve the Journal of Proceedings for the Board Meeting of March 12, 2019.

Trustee Zupon moved, and Trustee Todd seconded the Motion to Approve the Journal of Proceedings of March 12, 2019, with the time to reconvene from Executive Board being 7:26 and adjournment at 8:59.

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

4) Public Comment

- P. Couch commended the students for doing a fine job. She thanked them and stated it was pleasant to see them.
- D. Leak thanked the Mayor, Trustees, Clerk, and staff for this opportunity. She acknowledged the Board Members and newly elected member, PTO president, and her staff from all the schools in CCSD 168 who were in attendance.
- J. Cast congratulated all the young adults. She thanked the Fire Dept. and Association for involving the PLAN Group in the Easter Breakfast Opportunity. She thanked Dir. Williams of the library for providing books for distribution. She expressed disappointment in not being asked to work with the Village's Easter Egg Hunt.
- D. Williams congratulated the students and staff from Rickover and showed appreciation for continuing the program and the Village Sticker Contest. She thanked students for serving.

5) Reports of Officers

- **Mayor's Report** - Samantha Swan Read the Mayor's Report:

"The duties, roles, and responsibilities of the Mayor are as follows:

- To act as the Chief Executive Officer of the Village
- To run the Village Board Meetings
- Oversee day to day operations of the Village
- Oversee financial decisions
- Future planning for the Village
 - Network with other municipalities
 - Implement programs for current and future use

The Mayor manages public safety services such as police and fire departments as well. I also oversee Public Works, EMA Department, Finance Department, and Code Department.

In the case of a tie during a vote with the Board of Trustees, the Mayor breaks the tie and has the final decision.

The term of office is four years.

In summary, the duties and methods of election or appointment may vary widely based on the size of the locality and local traditions and laws.”

We are proud to recognize a new Sergeant. The Village Clerk Campbell-Pruitt administered the Oath of Office and David Melnyczenko was sworn in as a new Sauk Village Sergeant.

- **Village Clerk’s Report** - Robert Brown read the Clerk’s report:
 - “Congratulations to the new Board Trustees. They were certified today, April 23rd, 2019 by the Cook County Clerk’s office. She welcomed Debbie Williams, Sherry Jasinski, and Gary T. Bell. A New Trustee Orientation is scheduled for May 4, 2019. See Clerk Pruitt for more details. You will take an Oath of Office at the May 14th Board Meeting!
 - Time is running out for completing and submitting the Statement of Economic Interest before the May 1st Deadline.
 - The finalists for the Vehicle Sticker Contest were announced, and their artwork unveiled.
 - Fourth Place winner was Isabell Davilla
 - The Third-Place winner was Hope Mensing
 - The Second-Place winner was Kamma Williams
 - First Place Winner and whose artwork would be on this year’s vehicle stickers and the parent will receive a free sticker. Congratulations to Semaj Jones.
 - An announcement for a Village Tour, Luncheon and Awards Ceremony for all students who participated in the Student Governance Days at both School District 168 and tonight’s Municipal program, and the four finalists for the Vehicle Sticker contest was made for Thursday, April 25, 2019.
 - The first Seventh and Eighth Grade Dinner Dance for any student who resides in the Village was announced. It was a semi-formal affair and will be held in the Community Center. Tickets are \$2.00 each. Please see Ms. Jones for tickets.

Village Engineer’s Report - DeJa Walker read the report: “As you may recall, bids for the Elevated Tank Riser Replacement project were recently opened. Only one bid was received, and this bid significantly exceeded the engineer’s estimate for the project. This situation was discussed with the Mayor and Public Works Director, and it was decided that the best course of action is to rebid the project. In order to keep the elevated tank online during the peak water demand period during the summer, the project rebid will be timed so that construction starts no earlier than September. Therefore, bids will be opened during the first board meeting in July, and then the project will be awarded during the second board meeting in July if the bid results are satisfactory.”

6) Reports of Departments

- **Treasurer and Finance Report** - Ja’Qira Barnes read into the record the Treasurer and Interim Finance Director’s and reported the cash balances for April 18, 2019.

Cash Balances for April 18, 2019

	4/18/2019	
Cash Balances	Balance	Ending Bal
At First Midwest Bank		
General Fund-Special	\$1,054,028.93	\$1,054,028.93
Available Cash	<u>\$1,012,911.00</u>	\$1,012,911.00
Total Unrestricted cash	\$2,066,939.93	
Outstanding checks	\$46,636.84	

For Accounts Payable and Payroll, the amounts represent payment for payroll, purchases, supplies, equipment, and services rendered. The total distributions are \$296,328.97

- **Fire Department - Timothy McElroy read the report of the Fire Department; he reported:**
 - “The fire department responded to 41 calls for service for the period April 4, 2019, thru April 17, 2019. The most serious was a vehicle fire on Burnham Ave. A car rear-ended another and burst into flames. Fortunately, the driver was able to get out with help of some other motorists.
 - The pancake breakfast with the Easter Bunny on Palm Sunday was a success. Turnout was lighter than normal due to the bad weather but those who came enjoyed a wonderful breakfast. The children were happy to see the Easter Bunny. We thank the PLAN group for providing books for the children.

- The fire department provided station coverage for Beecher on April 19 while they hosted an active shooter drill.”
- **Police Department** - Demara Collins read the report for the Police Department:
 - **“CalCom Report:** For a period between **04/09/2019 thru 04/23/2019** the police department received 433 calls for service.
 - **Police Arrest Summary:** During that same period the Sauk Village Police Department had a total of **23** arrests.
 - **Victim Resources:** On **04/16/2019**, the Sauk Village Police Department entered into a Law Enforcement Victim Outreach Agreement with the Crisis Center of South Suburbia. The Crisis Center of South Suburbia is a non-profit community organization that provides emergency shelter and other essential services for individuals and families victimized by domestic violence. Additionally, their organization provides additional training and information for law enforcement personnel and the general public.
 - **Police Staffing:** Sauk Village candidates for the spring class of the Chicago Police Academy have entered the final stages of the hiring process. Successful candidates will begin their 728 hours of mandatory law enforcement training on Monday, May 13, 2019.
- **Emergency Management Agency** - Nyla Whitaker read the following **Emergency Management Agency** report:
 - “From the time period of April 9th to April 15th, 2019, EMA responded to 11 calls of service as follows:
 - * 5 Auto Accidents
 - * 1 Gas Leak Investigation
 - * 2 Vehicle Fires
 - * 1 Electrical Fire
 - * 1 Smoke Investigation
 - * 1 Assist Other Agency ~ Crete Fire Department for a structure fire.
 - I'd like to take a minute to remind everyone about "SCOTT'S LAW" also known as THE "MOVE OVER" LAW.
 - * Scott's Law was named after Lieutenant Scott Gillen of the Chicago Fire Department who was struck and killed by an intoxicated driver while assisting at a crash on the Dan Ryan Expressway.
 - * This law applies to ALL vehicles that display flashing EMERGENCY LIGHTS, including commercial trucks and cars. This law is NO LONGER LIMITED TO AUTHORIZED EMERGENCY VEHICLES ~ POLICE, AMBULANCES, FIRE OR EMERGENCY MANAGEMENT AGENCY VEHICLES.
 - 1) REDUCE YOUR SPEED

- 2) CHANGE LANES IF POSSIBLE
- 3) PROCEED WITH DUE CAUTION

* An authorized EMERGENCY vehicle, under the "SCOTT'S LAW" includes ANY vehicle authorized by law to be equipped with oscillating, rotating and or flashing lights under Section 12-215 of this code, while the owner or operator of the vehicle is engaged in his or her official duties.

* So please when you see an emergency vehicle please slow down and be cautious.”

- **Public Works** - Salvador Corona read the following report:
 - “Our next scheduled street sweeping for 2019 will begin on Monday, May 6th. Residents are reminded that local ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup.
 - The next scheduled hydrant flushing will be on the north side of town. This area is located north of Sauk Trail & west of Torrence extending to Carlisle Estates. Flushing will begin at 8:00 A.M. on May 6 and will continue through the day finishing up at 8 pm, any hydrants unflushed will be completed the next day. Residents should refrain from washing light colors for 24 to 36 hours after flushing.
 - The first branch pickup for 2019 will begin May 6th and end on Friday, May 17th. Residents are asked to have limbs out no later than Sunday, May 12th. Please stack branches neatly in the same direction this will help with the pickup. No piles will be picked up after these dates. NO EXCEPTION.”

Economic Development - Danarius Reed read the following report:

“I am pleased to report that the Village’s Comprehensive Plan is on tonight’s agenda for adoption.”

Human Resources - Ms. Torrin Turner read the Report provided by HR.

9) Reports of Trustees and Standing Committees

- **Public Services Committee** – Stephanie Estrada read the following report, “As of April 2019, there are 80 fire hydrants out of service. We will be aggressively looking for water and MFT Funds to address repairs and replacements of the fire hydrants. I will be checking with Kevin Weller of Public Works and Mr. Finch, Finance Director, to determine the best course of action.”
- **Budget & Finance Committee** - Trustee Sienna Holloman read the following report: “Budget & Finance Committee did not meet in the month of April, but we will have a meeting in May. At the May committee meeting I would like to discuss with the committee what we can do or help to do to in order to bring down the number of

deficiencies we have based on the most recent audit that was presented to the board. Also, budget preparation is still ongoing as I am assisting the interim finance director with preparation of the budget. With, no further comments. “

- **Housing/ Intergovernmental Relations Committee**- Trustee Grant was absent. Dana Lara stated, “Thank you, Mayor, I have no report.”

- Ordinance Review Committee – Alecia Turner read the following report:

“The ordinance review committee meets only when we have ordinances brought to our Committee. At this time, we have no ordinances to review so no meeting has been scheduled. Our committee is always looking for volunteers.”

- **Public Safety Committee - Sabel Raymond read the** Public Safety Committee by stating that the Committee “may review and make recommendations to the Village Board on matters relating to public safety policy in areas of Police, Fire, and Emergency Management. The Committee may also serve as a neighborhood networking resource for reducing crime and increasing education by interfacing with the Police Department and residents.

The Public Safety Committee meets on the first Wednesday of the month, here at Village Hall at 6 p.m. and she announced the next Public Safety meeting for Wednesday, May 1st.”

- **Committee Outreach Committee** - Jonyae Carter reported that the Community Outreach Committee did not have a report.

10) Reports of Committees and Commissions

- **Senior Advisory Committee** - Angelina Swan asked residents to remember the Game Night every 1st & 3rd Friday from 5 pm - 9 pm.

11) New Business

- a) Samantha Swan called for a Motion to Approve Accounts Payable and Disbursements dated April 23, 2019, for \$296,328.97.

Trustee Grant moved, and Trustee Carter seconded the motion.

- Comment: The report was revised, and Trustee Grant requested that the report be provided in a timely manner. Asked for clarification concerning an IRS fine from 2016. It is due by May 15th.

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Zupon

Nays: Brewer, Todd

Absent: Trustee Tates

Motion carried

- b) Samantha Swan called for a Motion to Approve an Ordinance Adopting the 2019 Comprehensive Plan for Sauk Village.

Trustee Zupon moved, and Trustee Carter seconded the motion.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

- c) Samantha Swan called for a Motion to Approve a Resolution of to Enter into an Agreement with Enbridge Energy Limited Partnership.

Trustee Zupon moved, and Trustee Carter seconded the motion.

Comment: Trustee Brewer asked for further discussion at the following Committee Meeting

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Abstention: Trustee Brewer

Motion carried

- d) **Samantha Swan called for a motion** to Approve the Recommendation of the Zoning Board of Appeals/Planning Department for three Sign Variances for Lenny's Gas-N-Wash.

Trustee Zupon moved, and Trustee Carter seconded the motion.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion carried

12. Adjournment

Mayor Burgess offered commentary before the meeting concluded. He thanked individuals who assisted with the Easter Egg Hunt. He acknowledged M. Klopp, J. Burgess, Trustees Zupon, Bates and Grant; and Clerk Marva Campbell-Pruitt.

He thanked the parents representing students and the staff of CCSD 168 for their roles in both Student Governance Days.

Trustee Zupon move and Trustee Brewer seconded a motion to adjourn. All were in favor; the Motion carried; the meeting adjourned at 7:53.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Mayor Burgess requested a motion to reconvene the Board meeting at 8:45 p.m.
Trustee Bell moved and Trustee Todd seconded.

Roll Call: Trustee Bell, Brewer, Grant, Jasinski, Todd, Williams

4. APPROVAL OF MINUTES

Mayor Burgess asked for the following motions:

- a) Motion to Approve Journal of Proceedings for the May 14, 2019 (1)Regular Board Meeting.

Trustee Williams moved, and Trustee Bell seconded

On Roll Call:

Ayes: Trustee Brewer, Grant, Todd,

Nays: None

Abstain: Trustees Jasinski, Bell, Williams

Motion Carried

- b) Motion to Approve Journal of Proceedings for the May 14, 2019 (2) Inaugural Board Meeting.

Trustee Williams moved, and Trustee Bell seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

5. PUBLIC COMMENT

J Cast asked who would be over Parks and Recs and expressed concerns that there are no programs for the youth.

T. Jones stated the need for a better way to handle interviews as the current process is an injustice to residents.

D. Johnson spoke on behalf of her real estate client concerning J. Rogers, who had inspected her property. The client, J. Salazar, then spoke and stated that she was told that the Village was corrupt, and all previous investigations were null. She named a previous staff member who had approved the inspection. She had no receipts from the previous inspection and is now asked to reapply for all permits for the entire house and pay \$350.00.

Mayor Burgess Responses

Parks and Recs – We do not have a current director; he is monitoring it but has someone working on a volunteer basis.

The Interview Process - It was the first time for that experience where the entire Board conducted interviews. He was notified that day that it would take place.

Regarding speaking about a former staff, He has regretted the review of the inspector, as the statement is libelous. He stated that the property must be under control and that it can be handled the next day properly. He further advised that the Village does not receive funds from inspections...it goes to the company.

6. REPORTS OF OFFICERS

- a. Mayor's Report - Mayor Derrick Burgess
 - i. Deferred his comments to the Interim Economics Director
- b. Village Clerk – Marva Campbell-Pruitt
 - i. Creative Arts Program – reminded the Board of Mr. Mack's program and asked that the Clerk's office be allowed to reconnect with him.
 - ii. A Holiday Thanksgiving Luncheon will be hosted November 29th
- c. Village Engineer – Jim Czarnik reported on the rebid of the elevated riser tanks project.
- d. Treasurer's Report – Mr. Anthony Finch was not present.

7. REPORTS OF DEPARTMENTS

- a. Finance & Administration – Interim Director Anthony Finch was not present.
- b. Fire Department – Chie Dennis 32 calls for service the remainder of the report will be filed with the certified minutes.
- c. Police Department – Chief Malcolm White reported that there were 465 calls and 18 arrests. He reported that the Department had been given access to Bloom Trail for testing for qualifications towards employment. The complete report will be filed with the certified minutes.
- d. Emergency Management Agency - Director Allen Vavrik, was not present.
- e. Public Works – Director Kevin Weller was not present.
- f. Comm/Econ Development – Interim Director Tonya McCoy Introduced herself as the Interim and invited everyone to the Grand Opening for the Gas N Wash

8. REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. Trustee Gary Bell announced the next meeting being 7/16/2019 at 11:00. He asked that an agenda item, Honorary Signs and designations be added on the next Committee Meeting.
- b. Public Services Committee - Trustee Bernice Brewer reported on a scheduled Energy program to be conducted July 19th with ComEd and Nicor.
- c. Budget & Finance Committee- Trustee Rodrick R. Grant reported on plans to discuss cost savings initiatives and asked to be on the agenda for a subsequent meeting to discuss how to utilize funds from the Gas and Wash. He highlighted that the only change to Accounts/Payable change was an increase in funds for the insurance.
- d. Trustee Sherry Jasinski reported that her committee would meet July 10th.

- e. Ordinance Review Committee - Trustee Linda L. Todd announced that the committee would meet July 8th. The committee met the previous day and are working on an ordinance for dog kennels. The committee will discuss the Standing Committees at the next meeting
- f. Trustee Debra L. Williams asked to change her vote to abstain for approval of the minutes for the first meeting on May 14th. She met the committee to discuss monthly workshops in August and Sept on a Saturday. She announced a recycling event planned and confirmed. Looking for twenty 9-13-year-old youth on robotics. Mentoring Youth through Technology. Hosting a brunch with local officials and the next meeting is July 18th at 5:00 p.m.

9. REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Council – Chairman, Emmett Farmer reported that the next meeting is Jul 11th, not as was stated on the calendar. He announced other upcoming activities, i.e., the Senior Potluck Lunch on July 16th and a Medicare Awareness program.

10. NEW BUSINESS

- a. Motion to Approve Payroll, Accounts Payable and Disbursements in the amount of \$320, 255. 63.

Trustee Grant made the motion, because of the lack of a second, the **motion failed**.

Trustee Williams read a multi-level motion to approve Accounts Payable with the removal of various entities. The exceptions noted were payments to the Human Resources consultant over the amount previously approved in the Statement of Work, the Fire Director Administrator, and Interim Community Development Director. The narration and its directives will be on file with the certified minutes

The motion was seconded by Trustee Brewer.

Questions/Comments

- Mayor Burgess stated that opposition of two individuals, he was not asked to see the documentation and that the positions were in the 2018-2019 budget. He asked to be on the record, stating, “If the Board desire to withhold payment for services rendered, that would be on them, and that it is personal.”

On Roll Call:

Ayes: Trustees Jasinski, Williams, Brewer

Nays: Trustees Grant, Todd

Abstentions: Trustee Bell

Motion Carried

- b. An Ordinance Amending Section 18–29 Fee Schedule of the Sauk Village Municipal Code
Trustee Todd moved, and Trustee Bell seconded.

On Roll Call:

Ayes: Trustee Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

Jacob Howard was appointed to the office of Part-time Police Officer and was sworn in by the Village Clerk.

Mayor Burgess asked that someone inform the payroll clerk of the stipulations for payment for those exceptions in Accounts Payable.

11. Adjournment

Having completed the business of the day and exhaustion of the agenda, Mayor Burgess called for a motion to adjourn at 9:30 p.m.

Trustee Williams moved, and Trustee Bell seconded. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SPECIAL MEETING OF THE CORPORATE AUTHORITIES VILLAGE OF SAUK VILLAGE

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois
(708) 758-3330

Wednesday, June 26, 2019
6:30 pm

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Call to Order

The Special Meeting of the Corporate Authorities was called to order promptly at 6:30 p.m. by Mayor Derrick Burgess.

On Roll Call - Present were: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

NEW BUSINESS

Mayor Burgess stated that the purpose of the meeting was a continuation of the review of the draft 2019-2020 Budget. The discussion was led by Interim Finance Director Anthony Finch.

PUBLIC COMMENT

No Comment

ADJOURNMENT

Trustee Zupon moved and Trustee Todd seconded a motion to adjourn the meeting at 6:52 p.m. The voice vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/ Marva Campbell-Pruitt, Village Clerk

Summary

**SPECIAL MEETING
OF THE
CORPORATE AUTHORITIES
VILLAGE OF SAUK VILLAGE**

Committee Meeting - Budget

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois
(708) 758-3330

Wednesday, June 26, 2019
6:30 pm

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act. The purpose of the meeting was a second review the budget.

Call to Order

The Special Meeting of the Corporate Authorities was called to order promptly at 6:30 p.m. by Mayor Derrick Burgess.

On Roll Call - Present were: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Interim Finance Director Anthony Finch presented the adjustments made to the preliminary proposed budget presented the previous week.

The following were discussed and recommended:

- The Supply Budget was discussed as the budget was over spent for the previous year. The Finance Team was asked to share itemized invoices from Amazon
- Pg. one remain the same, except Vendor Machine Licenses were decreased to \$1,000.00 (\$25.00 each); DUI Fines were reduced
- Pg. two was the same
- A Trustee questioned where were the funds from the Oslad Fund, and asked to see the bank balance
- The Compensation Page was reviewed

General Fund Detail

- Trustees questioned the Senior Center's rental as the revenue was very low
- Recommended to removed two add'l part-time police
- Reduce Public Works OT, seek to hire one staff person, remove one of five seasonal workers
- Trustees asked for headers on each page

Elected Officials

- Student Gov't Day would remain the same
- Public Information line item title would be changed to Legal Public Notices

Public Grounds and Buildings

- Facility Main & Supplies
- Facility Maintenance – repairs

Police Department

- Other Rentals and Leases increased to \$30,000.00
- Research the expiration of the 911 Services Agreement

EMA (ESDA)

- Moved Professional Development for \$1,000 from Membership

Fire Department

- Operating supplies decreased from \$10,019.00 to \$600.00. Why? The response is that it was likely coded incorrectly? Allocate \$700.00
- Mayor Burgess mentioned the apron and roof as they are essential repairs for the Fire Department. Must continue to allocate \$200,000.00
- Recommendation to add funds for the Pension Fund to the budget. Consider going 25/75 between fire and police
- Fire and Foreign Fire Fund
- Transfers 2007C Bonds \$65,900.
- Add Air Packs
- Remove Fire Administrator salary of \$40,000.00
- Review Bud's Contract because of the lift assist needs

Parks and Playgrounds

- Add employee Wages for \$20,000.00
- Need another base for the park outside village Hall and on 223rd

Audit and Insurance

- The amount was increased for assistance with Bank Reconciliations and financial assistance

- Forensic Audit bump up to \$200,000.00. Will need to wait for RFPs and would likely to go to another fiscal year
- The question was asked why did the insurance increase. Response: To pay deductibles

Community Development

- The question was asked about the position and who was in it? The Interim Director will check and provide details

MFT

- The amount increased as taxes are increased. Public Works uses those funds.

Water Department

- Added \$20,000.00 for eight (8) additional water Meters/fire hydrants to the \$28,000,00 under Equipment Repair and Maintenance
- Utilities were moved back to \$65,000.00.

Sewer Department

- Pay 29,000.00 twice a year
- Loan forgiveness 650,000.00. IEPA Balance must be checked for clarity
- Need equipment and piping for the .05 increase annually

Update

Police Salary is at \$115,000.00. The contract and Executive Meeting minutes will be checked to determine the salary cap

At the end of the day, Dir. Finch stated that, as is, the budget was \$930,990.00 over the anticipated revenue.

There was no motion to adjourn.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SPECIAL MEETING OF THE CORPORATE AUTHORITIES VILLAGE OF SAUK VILLAGE

Committee Meeting - Budget

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois
(708) 758-3330

Wednesday, July 2, 2019
6:30 pm

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act. The purpose of the meeting was to review an amendment to an ordinance and for discussion of the proposed budget by Department Heads

Call to Order

The Special Meeting of the Corporate Authorities was called to order promptly at 6:30 p.m. by Mayor Derrick Burgess.

On Roll Call - Present were: Trustees Bell, Brewer, Grant, Jasinski, Todd, Trustee Williams arrived at 6:45 p.m.

Mayor Burgess presented an Amendment to Ordinance 18-020 Providing for the Issuance of General Obligation Bonds (Alternate Revenue Source), Series 2018a, in aggregate Principal Amount Not to Exceed \$2,500,000, for the Purpose of Financing the Costs of Certain Capital Projects within the Village, Funding Certain Bond Issuance Costs, and Providing Certain Amounts of Capitalized Interest on the Bonds. There was one change to be noted. As there was no discussion or questions, it was agreed that the item would be included on the following Board agenda for voting.

Draft 2019-2020 Budget – Preliminary Review by the Department Heads

EMA (ESDA)

Alan Vavrik stated that the amount designated for ESDA necessitated that he would need to stay within the allotment. He questioned the amount allocated for phone usage as there are no phones in the area. Village Clerk Campbell-Pruitt will check on the phone systems down in that office. He stated that he would be working on grants for vehicles.

The omission of a salary for Public Works Director was questioned.

Dir. Weller provided recommendations for increases and decreases to each of the following departments with justification. His recommendations created an overall increase to the proposed budget as followings:

- Public Works increased to considerably more than the projections.
- Water Fund increased to \$219,400.00, inclusive of a 3% increase for the director
- Sewer increased to \$32,300.00
- Public Grounds increase would not be a true strain on the budget as most funds come from MFT \$337,600.00

Trustees asked about Weller's position in the budget. They asked when was the last raise, impact of monthly billing, how many staff he supervises, how many homes and streets were within his responsibility?

Fire Department

Dennis Synowiec reviewed the proposed budget and made recommendations to increase line items with justifications. Total Increase to the proposed budget was considerably more than what was projected.

Police Department

Chief White provide a report outlining the accomplishments, goals, and objectives for the department. He provided two reports, one for public consumption the other for Trustees.

He conducted a cost analysis of overtime that resulted in scheduling changes and provided more patrol coverage; thus, over-time was reduced. He stated that the Department is down five officers and recommended replacing the positions.

Chief White provided recommendations for increases and decreases to each of the line items justification for each. His recommendations created an overall increase to the proposed budget of \$730,100.00

- Mayor Burgess and the Trustees engaged in discussion:
- The Board can not say who should be released. Trustees can't recommend who to cut.
- The Forensic Audit was temporarily removed for consideration

- A Special Meeting was scheduled for Monday, July 8th at 6:30 p.m. to include the suggestions from the Department heads
- There was personnel not listed in the proposed budget. It was agreed to go back to the original budget, and the departments would be taxed with trimming their budgets to accommodate
- The Board will decide how much each department will be allocated as there was a shortfall of more than \$900,000.00
- It was decided to utilize last year's budget as the allocation and allow the Department Heads to adjust their line items.
- The final decision was that Mr. Finch would send a budget to the Trustees with adjustments
- Mr. Finch will consider taking funds from the Water Fund
- Union Negotiations will be updated at the next Executive Board Meeting
- The Board allocates the money. If there are not sufficient funds, the department must reduce or find the funds.

Public Comment

P. Couch stated that they could not hear. Consider a new sound system.

There is a time-line to get the Budget out the door by August 1st. Must post the Budget Hearing immediately.

Trustee Willams moved, and Trustee Bell moved to adjourn the meeting.

Meeting ended at 10:47.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
MEETING AGENDA

Tuesday, July 16, 2019, at 7:00 pm

CALL TO ORDER

Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.

On Roll Call

Present: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Absent: None

MOTION TO RECESS TO EXECUTIVE SESSION

There was no Executive Session held.

Mayor Burgess asked to alter the agenda by:

- Adding a Bid Opening to the agenda
- Deleting the presentation for Bud's Ambulance.

Trustee Bell asked to delete the Street Sign Designation from the agenda

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- Bid Opening for the Elevated Tank Riser Pipe Replacement project
 - A Bid from McGuire Iron Company Inc. was conducted highlighting the requirements requested in the amount of \$73, 380.00. The bid document would be forwarded to the Village Engineer as it was omitted at the previous meeting's Bid opening.
- Refunding of the Village's 2008 and 2009 TIF Bonds – Robert Vail, Bernardi Securities, Inc., and Charles Durham reported on the remarkable results of the sale of bonds last week. It was better than anticipated. Therefore, they recommend to utilize this period to refund the 2008 and 2009 Bonds.

When questioned if the Village would qualify a bond rating now, Mr. Durham stated that it is possible within the next couple of years yet suggested that the Village not pursue that avenue until the Village is ready and able to have positive ratings. He stated that it was imperative to consider the Pension issue and the need to work to improve it. Bond payments will be made from the TIFs, that will continue to support them. The companies wish to price the bonds in August and close on them in September. It is recommended to keep the same team in order. Mayor Burges thanked them for their efforts towards the 2.4 million dollars realized through the last refunding of bonds to be used for the TIF, and its improvement.

It was agreed that the engagement letters would be placed on the July 23rd agenda for a vote.

- Review Ordinance for Standing Committees – Trustee Linda Todd spoke to the changes in the current ordinance. She addressed the need to remove Will County from the document and the change to Public Events language from using the term, “all” to “some”
 - Trustee Williams added that she had requested the committee be named Public Relations and indicated that it would be an ad hoc committee under Public Events. It was agreed that the ordinance would be placed on the July 23rd agenda for a vote.
- An ordinance to update the Village Code, Sec. 78-219. - Billing for service. 78-20 shall be changed to \$2,000.00 gallons of water for monthly billing. Trustee Todd and Mayor Burgess spoke on this ordinance. The Mayor suggested that the effective date should be included in the ordinance, and billing should start in September.
 - Trustee Williams asked if billing would stagger every other month as to bill all locations at the same time could cause congestion at the window. Mayor Burgess asked to vote on the initiative and work on implementation later.
 - Trustee Grant stated that follow up discussion is required after Mr. Finch, and his staff had explored plans for implementation and the need for informing residents of the new process.It was agreed that the ordinance would be placed on the July 23rd agenda for a vote.
- A Resolution to Accept a One Year Renewable Contract with SEBIS for Utility Billing was discussed. Trustee Todd stated that there was no Exhibit A. The Village Clerk explained the format of the attachment received that requires reformatting for the next meeting. It was agreed that the ordinance would be placed on the July 23rd agenda for a vote.
-

DISCUSSION ITEMS

- ProChamps – Stan Urban provided a 90 Day Review of the Vacant & Foreclosure Property Program. He provided an overview of the program to benefit the newer Trustees and informed all that thus far, his program had provided \$11,000.00 to Sauk Village.
 - Mr. Urban stated that he wished to discuss other aspects of his programs at a future committee meeting
 - Pet Registration Program
 - Rental Property Inspection and Certification Program.Mayor Burgess asked that they review the ordinances and the Board would inform when the Village is ready for another review.
- Protocol for Contact with Village Attorney – Mayor Burgess, discussed the process for contacting the attorneys and cited why the need was great to follow the directive. The fees have increased substantially. He asked that he be notified prior to making contact.

- Mayor Burgess asked that contact with other taxing bodies should go through the Mayor or the Village Clerk.
- Parks and Recreation Director Position – Trustee Williams expressed concern for the volunteer who addressed the body during Public Comment. She asked if he and others had made application and if another was required.
 - Mayor Burgess responded that he had two application and that he would reach out to both and get back to the Board
- Removal of Copy Restrictions for Elected Officials – Trustee Debra Williams brought back to the table the subject of the copy restriction for Trustees. It was determined that there would be unlimited copies for elected officials

PUBLIC COMMENT

J. Cast mentioned that the parking lot was very dark and that she nearly hit a garbage bin. It was determined that an employee placed the can in the pathway. She made a police report on the matter.

N. Thomas had an issue with Public Works and the trees that she mentioned previously. She had made complaints to the supervisor with no response. She shared photos where her neighbor's trees were cut, but not hers.

N. Wargo mentioned the code that should have Public Library identified as a public entity.

J. Clark discussed Prochamp/ Pet Champs and that the agreement should include that the company should not share residents' information. She asked if Trustee Williams was over Parks and Recs, and why did she have certain activities? She asked why the Clerk in the position of providing activities for the Village and if it was a new position?

N. Sapp commended trustees how they conducted themselves that evening. He expressed concerned about the Trustees hiring and firing staff. He expressed concern about the ProChamps having access to someone's property and rights.

Ms. Johnson thanked the residents who championed her cause for removal of the offensive sign. She acknowledged the works done by the Mayor and the Police Chief. She asked if the offender was being ticketed, as the signs are still there, just turned. She thanked Trustee Williams for her following through. She stated that partial improvement is not improvement. What is being done?

J. Lewis spoke to the inability to her driveway resulting from the manhole in her driveway and asked how long the repair would take. She asked if we could she amend an ordinance on sheds as her new shed does not comply; however, it does not impact her neighbors as it bumps up to an open field.

H. Parker spoke to the Park and Recs position. Trustees are doing the right thing. Money moved without approval of the board.

C. Gooch thanked everyone for their support and is awaiting the selection.

Mayor Burgess' Responses:

The police report was unknown to him.

Trees- He provided notice that the information was given to Public Works and that he would research the following day. Mayor was told that the chipper and lift were down, but it fixed now. He would follow up on Voice Mail concern as well.

Trustee Williams in not over Parks and Recs. She does events and will coordinate many activities.

Fire Hydrants are in stock and Public Works is researching when the capital funds start coming in to purchase others.

Offensive Sign- thanked the person speaking and informed her that tickets are issued daily. The courts will take care of it.

Driveway- awaiting the sewer. Rocks underneath.

Shed - must petition the Zoning Board.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Williams is actively looking for volunteers. She announced other upcoming events: Robotics for 9-13-year-old and Recycling on Aug 17th

Trustee Bell announced the next meeting for Public Safety at 7.m. the next day. Disappointed in the Trustees and some of their votes as they would pass a stop-gap resolution.

Mayor Burgess advised that this is not an election period as speculated, and the Town Hall Meetings would resume next Wednesday at 7 p.m. He would be here to answer questions not to berate others.

ADJOURNMENT

Mayor Burgess called for a motion to adjourn at 8:35 p.m.

Trustee Bell moved, and Trustee Brewer seconded. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

Special Board Meeting
of
the Corporate Authorities
Village of Sauk Village

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, July 16, 2019
6:00 PM**

1. Call to Order: Mayor Derrick Burgess called the Special Board Meeting of the Corporate Authorities to order at 6:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

2. Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd, and Williams
Absent: None

Others in Attendance: Village Clerk Marva Campbell-Pruitt, Attorney Mike McGrath
Public Attendees:

Mayor Burgess started the meeting, acknowledging that he was opposed to the meeting as the items presented were not previously discussed. He asked when the ordinances were discussed and brought to the attorney.

Trustee Williams stated that Item Five had been discussed at the previous meeting.

Mayor asked Attorney McGrath who discussed and authorized that the ordinances be prepared. Attorney McGrath responded that they were follow-up actions from discussions in Executive Board, previous meetings, and from a recommendation of Atty. Murphey.

Mayor Burgess questioned the protocol of the items being placed on the agenda without the regular process of discussing said items at a Committee Meeting.

3. Motion to Approve the Employment Agreement Between Village of Sauk Village and Christopher Williams

Trustee Williams moved, and Trustee Bell seconded.

Discussion:

Trustee Grant mentioned that there was no agreement on salary or benefits when this subject was discussed in Executive Closed Session

On Roll Call:

Ayes: Trustee Bell, Brewer, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

4. Motion to Approve an Ordinance Authorizing the Recordings of Board Meetings

Trustee Williams moved, and Trustee Bell seconded a motioned to table the vote on the ordinance.

On Roll Call:

Ayes: Trustee Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

5. Motion to Approve an Ordinance Authorizing Expenditures Pending Passage of the Annual Budget and Appropriations Ordinance

Trustee Jasinski moved, and Trustee Todd seconded.

Discussion:

- Trustee Grant was opposed to the procedure
- Trustee Williams discussed the meetings held previously and the need for the Village Administrator
- Mayor Burgess asked how Trustees would vote for an appropriation without a budget and stated that he was reluctant to put the Village in harm's way.
- Atty McGrath explained that a "stop-gap" budget is designed to allow the Village to meet its financial obligations. The Village will operate on the 2018-2019 budget.
 - Mayor Burgess stated that the Village Administrator was not in the current budget.

On Roll Call:

Ayes: Trustee Bell, Brewer, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

6. Motion to Approve a Resolution Declaring the Employment Contract of The Village of Sauk Village Human Resource Consultants Void Abinitio

Trustee Todd moved, and Trustee Brewer seconded.

Discussion:

- Trustee Grant stated that Atty. Murphey's law firm advised that the contract is void. What was the rationale, when was the investigation started and ended? Where is a written report?

On Roll Call:

Ayes: Trustee Bell, Brewer, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

7. Motion to Approve a Resolution Concerning the Statement of Work of The Village Human Resources Consultant.

Trustee Williams moved, and Trustee Todd seconded

On Roll Call:

Ayes: Trustee Bell, Brewer, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

8. Public Comment

J. Clark asked several questions, who decided on Chris Williams; if the clerk was recording; if the public knew the items on the agenda, and why go against the insurance company's recommendation for the HR position.

J. Cast spoke about an action of the late Mayor Towers and now those of Mayor Burgess. She stated the Plan Group initiated the recording of meetings and how some of the recordings were misused by others. She spoke of the many discrepancies from then and now. She stated that HR was overpaid. Lastly, she commended the trustees for their attempt to get the Village on track.

C. Boetcher commended the Trustees for their actions and stated what she believed to be a way to pay for the Village Manager position was by the cancellation of the contract with HR. She has hopes for a grocery store.

C. Pondexter was boggled by the number of agenda items presented with no one owning who asked to include them. He appealed to all to respect the position

P. Couch stated that she had a copy of the article referenced earlier.

F. Williams suggested that individuals who were not informed should go to the Library to explore the history of the Village and how it operates.

Mayor Burgess' Responses

Mayor Burgess responded to the one question about the hiring of Mr. Williams by saying the Trustees.

9. Adjournment

Having exhausted the agenda items for the Special Meeting, Mayor Burgess asked for a motion to adjourn the meeting at 6:40 p.m.

Trustee Todd moved, and Trustee Bell seconded. Motion Carried according to a Voice Vote.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

3. MOTION TO RECONVENE REGULAR BOARD MEETING

Mayor Burgess requested a motion to reconvene the Board meeting

On Roll Call: Trustee Bell, Brewer, Grant, Jasinski, Todd, Williams

4) APPROVAL OF MINUTES

- a) Motion to Approve Journal of Proceedings of Special Board Meeting of May 21, 2019

Trustee Todd moved, and Trustee Brewer seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b) Motion to Approve and Hold Executive Board Minutes of June 4, 2019

Trustee Todd moved, and Trustee Jasinski seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- c) Motion to Approve Journal of Proceedings of the Committee Meeting of June 4, 2019

Trustee Todd moved, and Trustee Bell seconded with a noted correction

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- d) Motion to Approve Journal of Proceedings of the Board Meeting of June 11, 2019

Trustee Williams moved, and Trustee Bell seconded with noted corrections

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

e) Motion to Approve Journal of Proceedings of the Special Board Meeting of June 11, 2019

Trustee Bell moved, and Trustee Todd seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

5) PUBLIC COMMENT

B. Reed mentioned a class action concerning contamination of the water and asked happened to the case, and if there was a payoff?

B. Hopkins asked who selects the curb cut projects and if she can get one?

Mayor Burgess' Comments

Class Action Lawsuit - Mayor was unaware of the results. He informed us that air strippers were purchased and installed. They are actively working.

- Brewer responded that the suit was filed. Roadway won the lawsuit. There was not enough evidence to support Roadway as the causative factor. The lawsuit was dropped.

The curb cuts project is centered in the area of 221st to Orion and paid for with the MFT/CDBG grant. The project is for that area.

6) REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess:
 - Exercised veto power with the actions passed concerning:
 - An Ordinance Authorizing Expenditures Pending Passage of Annual Budget and Appropriations Ordinance
 - A Resolution Declaring the Employment Contract of the Village of Sauk Village Human Resource Consultants Void Abinitio
 - A Resolution Concerning the Statement of Work of the Village Human Resources Consultant.
 - Announced the Town Hall Meeting planned for the following day. He stated that there would be no bashing. It is planned to talk about the movement of the Village. It would be orderly, Informative and have opportunities for questions and answers.
 - Announced a look at the Comprehensive Plan called for a sidewalk Phase I was the research, and the Village is now looking for the funding.

- Gas N Wash has generated over 100 jobs and that numerous residents are employed. Looking to get another traffic light and a third turning lane.
- Village Clerk – Ms. Marva Campbell-Pruitt:
 - Spoke on the lack of decency on Social Media, the negativity that is generated, and lack of truthfulness. She asked the Mayor to denounce some of the erroneous information spewed on some of the pages. She asked for the development of a policy.
 - Thanked the Trustees and Mayors for her participation at the Parliamentarian Conferences and sought to be on the agenda at the following Committee of the Whole meeting.
 - MWRD will offer rain barrels to families
 - Stated that she would have a table at National Night Out to share resources on the Barrels, the Census and CodeRed.
- Village Engineer – Jim Czarnik Updated the Board on the MFT/CDBG grant. He stated that he had met with Trustee Brewer and Director Weller to prioritize initiatives.
 - Brewer added to the report and stated the effort to get a loan from IEPA for new water meters. Talked with Finch about the billing process once the anticipated 1.4 mil loan for water meters is realized. She mentioned a CDBG Grant for \$260,000 for curb cuts, Culverts and resurfacing.
 - Mayor Burges questioned the ability to change the scope of the grant already presented. Mr. Czarnik stated that it was the State Capital Bill and that the Village would qualify.
- Treasurer’s Report – Mr. Anthony Finch:
 - Provided the cash report of July 18, 2019, and that the Village has \$1,330,000.00 to pay bills.
 - Stated that the Village would not use the Line of Credit for a while as the cash flow is strong.
 - Announced he was looking to consolidate some of the twenty accounts.
 - Reviewed interest income on accounts and got it adjusted from .25 to 2%.

7) REPORTS OF DEPARTMENTS

- Finance & Administration – Interim Director Anthony Finch:
 - Referred to the Accounts Payable Report to be approved.
 - Stated that he was looking at policies and procedures to ensure prompt billing.
- Fire Department – Capt. Synowiec:
 - Reported 32 calls for services
 - Reported no major incidences, though the station was a cooling center
 - Announced free smoke detectors for distribution at National Night Out

- Police Department - Chief Malcolm White:
 - Reported 478 calls for service and sixteen arrests
 - Announced the hiring of probational police officers
 - Announced that National Night Out was scheduled for Tuesday, August 6th, at 5:00 p.m.
- Emergency Management Agency - Director Allen Vavrik was not present
- Public Works – Director Kevin Weller:
 - Provided a report of the work efforts of the department and shared the following:
 - Replaced three motherboards for the A/C; the Unit/compressor out as well as some condenser fans
 - They are behind on retention and detention ponds in the Lincoln Lansing areas as it is too wet. Working on some of the buildings and rewaxing floors.
 - Patching potholes
 - The Chipper is back in service
 - Working on hydrants and awaiting parts
 - Storm sewers are an issue
 - Streetlights were repaired
 - Welcome signs have been ordered
- Comm/Econ Development – Interim Director Tonya McCoy:
 - Reported that 140 tickets were issued and the collection of \$3625.00
 - Reported that additional grass cutting with the IDA Grant. Vacant properties should be reported to her for inclusion on the list

8) REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- Trustee Gary Bell announced the meeting on Aug. 20th at 11:00 a.m. in the Rotunda
- Public Services Committee - Trustee Bernice Brewer reported that at the meeting held between her, Director Weller and Eng. Czarnik discussion ensued about the intentions to replace all inoperable hydrants at the cost of \$364,000; that they had a “wish list” for the 50/50 sidewalk program; 1.4 mil loan for water meters; and discussed the need for policy and procedures relative to shut off and rehab water
 - Trustee Grant asked what the wish list and its amount was, and was told \$943,000
- Budget & Finance Committee- Trustee Rodrick R. Grant announced that the committee met the previous Wednesday and that he provided the committee with copies of the budget.

- He commented on the vetoed the Stop Gap budget and asked what would happen if a budget was not approved. Mayor Burgess stated the ability to continue with the current budget from 2018/2019. A. Finch stated that if the appropriation is not passed, there can be no expenditures paid after July 31st. He would confirm that statement.
- Trustee Sherry Jasinski announced the meeting of the August 14th at 7:00 p.m.
- Ordinance Review Committee - Trustee Linda Todd had no report.
 - Comment- She asked what the Clerk wanted them to do concerning Social Media as there is already an ordinance in place? She questioned how items got out for others to post before Trustees get information.
- Debra L. Williams asked about the Budget and Policy manual and asked that the one not approved be placed on the Committee of the Whole meeting; she stated that the Library asked to borrow the dunk tank for their end of the summer program. She stated the desire to pay the bills and staff but advised that they would not approve the budget until the Village Administrator is in the budget
 - She read a statement concerning the court appearance and restraining order so that the Village Administrator could report to work; the entire statement will be included in the certified minutes and reported that the next hearing would be on August 8th; she spoke to social media, and asked for a copy of the Mayor's statement by e-mail and a hard copy; and spoke to three budget meetings and one canceled meeting, yet that there would be no budget approved unless there is a Village Administrator.
 - Trustee Grant asked if there was a signed copy of the Finance policy and was told that it was not in the Finance office but was evidenced by prior minutes. Trustee Grant asked if they wish to review the policy that he and that committee had been constructing
 - Mayor Burgess' remarks:
 - a. Discussion of litigation should take place in the Executive Board Meeting, not in public
 - b. Rebutted Trustee Williams' statement of a continuous Village Administrator;
 - c. The contract of Mr. Williams was problematic; he took exception with the ultimatum provided for not approving the budget unless the Village Administrator was hired

9) REPORTS OF COMMITTEES AND COMMISSIONS

Senior Advisory Council – Chairman, Emmett Farmer announced the next meeting on August 8th at 5:00 p.m., mentioned game night; announced a Casino trip on 8/21, and Jencare 8/10 in Glenwood.

10) Unfinished Business

- a) Motion to Approve Ordinance for Standing Committees

Trustee Todd moved, and Trustee Williams seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b) Motion to Accept the Recommendation of the Village Engineer to Accept the Bid offer of Pittsburgh Tank & Tower Maintenance Co, Inc. for the Elevated Tank Riser Replacement Project at \$69,500.00

Trustee Brewer moved, and Trustee Bell seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

11) NEW BUSINESS

- Motion to Approve Payroll, Accounts Payable and Disbursements for \$290,294.24

Trustee Grant moved, but as there was no second, the motion failed

Trustee Brewer made a motion to pay accounts payable, but to vote on payroll separately, and made a motion to table three invoices for Dr. Straughter, and motioned to table invoices for Crown G.

Atty. McGrath stated that it was an improper motion and provided instruction on how to make the motion by:

So, after many attempts, Trustee, Brewer made a motion to separate Payroll from Accounts Payable and to vote on it separately. Trustee Williams seconded.

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

Trustee Brewer made a motion to table paying three invoices for Dr. Straughter. Trustee Williams seconded.

Mayor Burgess refused to accept the motion as there was no remedy and asked when the invoices for services rendered would be paid.

Atty. McGrath called a point of order and stated that there could be no discussion after the motion was seconded. The Village Clerk asked if it was proper that the attorney would call a point of order and asked for it in writing.

Trustee Williams stated the refusal to pay all three invoices was made because the final invoice was tendered, Dr. Straughter cleared her office and returned to work, and that the trustees had invalidated her contract, therefore the decision to pay the invoices would be determined after a hearing.

Trustee Grant asked if the motion could be tabled to remove the three invoices for Dr. Straughter and Three G Construction. It could not be tabled as there was already a motion

Atty. McGrath restated the proper motion in question and advised that the Mayor is the presiding officer, and the Trustees can call the motion and second. The Mayor stated that he would not entertain the motion. There was much unrest. Trustee Grant called a point of order. Trustee Williams stated that there was a motion, a second, and a motion to table, at which time, the discussion should end. A violation of the OMA is evident. Trustees attempted to call the question and made several attempts to ask for a roll call vote. The Village Clerk did not call for the vote.

Trustee Williams stated that she would approve the motion to approve Accounts Payable in its entirety.

Trustee Grant asked to proceed with the remaining agenda items. Mayor Burgess asked for a motion to recess. Trustee Grant moved, and Trustee Williams seconded a motion to recess for five minutes. It was approved by a voice vote.

The meeting reconvened at 9:28 p.m. With all Trustees present on Roll Call.

The previous motion on the floor was not entertained.

Trustee Brewer motioned to pay Payroll. Trustee Williams seconded.

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

b. Motion to Approve the Engagement of Services for Kane McKenna as Municipal Advisor

Trustee Bell moved, and Trustee Grant seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

c. Motion to Approve the Engagement of Bernardi Securities, Inc. as Placement Agent

Trustee Bell moved, and Trustee Grant seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

d. Motion to Approve the Engagement of Ice Miller as Bond and Disclosure Counsel

Trustee Bell moved, and Trustee Williams seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

e. Motion to Approve an Ordinance Abating Taxes for General Obligation T.I.F. Refunding Bonds

Trustee Williams moved, and Trustee Bell seconded.

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

f. Motion to Approve an Ordinance to update the Village Code, Sec. 78-219. - Billing for service.

Trustee Grant moved, and Trustee bell seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- Question: Trustee Williams asked that Library be included as an entity in each instance and was told that they were reviewing the same document as before and that once passed, the correction is noted

g. Resolution to Enter into a One Year Renewable Contract with SEBIS for Utility Billing

Trustee Grant moved, and Trustee Todd seconded.

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

12. Adjournment

Mayor Burgess called for a motion to adjourn at 9:35 p.m.

Trustee Grant moved, and Trustee Bell seconded. According to a voice vote, the motion carried.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings
SPECIAL MEETING
OF THE VILLAGE OF SAUK VILLAGE
COMMITTEE OF THE WHOLE
Village Board of Trustees
Wednesday, August 7, 2019
6:30 p.m.

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330

1. Roll Call

Mayor Burgess called the Special Committee of the Whole Meeting to order at 6:30 p.m.

On Roll Call: Trustees Gary Bell, Bernice Brewerr, Rodrick Grant, Sherry Jasinski, Linda Todd, Debra Williams

Absent: None

2. Reviewal of Parameters for a Bond Ordinance To discuss Bond refinancing spoke to the Bond Ordinance and the presentation provided.

Bob Vail of Bernardi Securities discussed the Bond Ordinance and started the discussion with a presentation. He provided a 10-year recap of the Interest on the 2008 and 2009 bonds, being recommended for refinancing. He highlighted the savings to be realized as \$165,000.00 per year for a net savings of approx. 2.1 million dollars.

The bonds qualified for bond insurance; thus the interest rate would be considerably lower. If approved the company is set to close on bonds after September 1, 2019.

Charles Durham of Kane McKenna recommended that the Board take advantage of this opportunity for savings. The item will be included at the next Board Meeting for a vote.

3. Equipment Request

Director Kevin Weller requested to purchase a piece of equipment. He started by discussing public concerns for roadways and lights. An option to speed up the process for

production is to purchase a small wheel machine (a planer). It has a high flow on it. the machine can hook up other accessories.

Dir. Weller discussed the cost of the machinery and its sale price of \$56,000.00 and \$39,000.00, respectively, and trade-in value, bringing the cost to \$34,000.00. Trustee Grant asked to identify the roads to be paved and was told that Dir. Weller was working with CMAP to determine the areas. He advised that there are attachments that can be rented, to perform other tasks that can be borrowed or brought for greater versatility.

Trustee Grant asked if it was worth keepin the 20+ year existing equipment as well. It was not recommended Trustee Williams asked if he was willing to trade off \$90,000.00 in place of the backhoe, to purchase all attachments. Yet, Trustee Grant asked that attachments be purchased as needed.

Dir. Weller stated that funds for the equipment would be derived from the previous year's unspent funds. Trustee Grant stated that funds could not be used from the previous year's budget. Thus, the current budget request must be amended to make the provisions for the requested expense.

Mayor Burgess asked for a consensus. Trustee Brewer asked about bidding and was told that with the sale, discount and trade-in the company of interest, presents the very best deal. A consensus was established to move forward with the equipment purchase.

4. Village Administrator Position

Mayor Burgess introduced Michelle Royster, a candidate for Village Administrator. The Trustees interviewed her. Trustee Grant asked her to relay information about herself. She provided an overview of her personal family and professional history. Though no Municipal experience, she is in school for a degree in Public Administration. She has been an operations Manager, budget development, managing finances, and she is currently tasked with monitoring and oversight of over 200 projects, the majority are with municipalities. Based on that, she felt capable of making recommendations to Department Heads on the operations of each department.

Trustee Williams expressed concern that she has no experience as a municipal administrator, of the job description, and that they have hired an administrator. She advised that there was a finance director position available for which she (Ms. Royster) may be better suited.

Ms. Royster stated that the administrator position is her desire, and that is why she is degreed in that area. Her finance background is broad, with risk management, real estate, operations and designs, software systems her skills would be an asset, rather than a hinderance, along with her other experience.

Trustee Jasinski inquired how she knew the Mayor and was told that she did not personally know the Mayor. A friend advised her of the position.

Trustee Grant stated that the financial background would help and that as we speak about cross-training. she would be an asset. She was asked about her skills and experiences on negotiations, Human Resources, and economic development

She expounded upon that.

Trustee Brewer asked if she was knowledgeable of state statutes and if she knew anything about the Village's finances. Ms. Royster was conversant and showed that she was aware of our financial status and stated that she is knowledgeable of statutes.

5. Public Comment

P. Couch stated that it is disconcerting that the Mayor would bring someone in for a position when there is a contract already in place.

A. Coleman stated that Ms. Royster was a good candidate.

J. Cast stated the resume' sounded great. But the situation was embarrassing as someone already had the position. She asked how much she would charge and what were the plans to pay Ms. Royster. Friday's court appearance will be telling, and the Trustees would prevail.

J. Cast was allowed to use another's time to continue.

H. Parker stated that she was surprised that the Mayor brought someone in as the previous week he showed no interest

Comments on Agenda Items

Trustee Jasinski stated that the Mayor was not interested in a Village Administrator; now he and Grant are interested.

Trustee Williams was disappointed and expressed the desire to have had another option, with having her (Ms. Royster) involved in the process. The person with the signed contract should have been able to do his job. He may need to be paid.

Mayor Burgess admitted that we saved funds without the position. He had been on the defense since May 21st. He wanted an opportunity to exercise his option as Mayor to appoint the position.

6. Adjournment

Mayor Burgess called for a motion to adjourn the meeting at 8: 00 p.m.

Trustee Brewer moved, and Trustee Todd seconded. The Motion Carried via a voice vote.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

PUBLIC HEARING

Minutes

OF
THE CORPORATE AUTHORITIES
VILLAGE OF SAUK VILLAGE

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330
Thursday, August 8, 2019
6:30 p.m.

1. CALL TO ORDER THE MEETING

Mayor Burgess called the meeting to order at 6:38 p.m. The special meeting (Budget Hearing) was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

2. ROLL CALL

- a. PRESENT:** Trustees Brewer, Grant, Williams
- b. ABSENT:** Trustees Bell, Jasinski, Todd

3. DISCUSSION

a. THE FISCAL YEAR 2019-2020 PROPOSED BUDGET DRAFT

Interim Finch walked through the General Fund Detail while providing a financial comparison from the previous year's budget, others presented during the last budget review meetings, and the proposed budget for 2019-2020. He gave a summary of the anticipated revenue and expenses.

He cited \$5,723,210.00 from revenue, and \$6,290,000.00 anticipated to be transferred into the General Fund for a total of \$6,353.312.00

He walked through each department's previous year and proposed budget. He highlighted the differences and provided justification.

In response to a question regarding funds in reserve and accounts, Mr. Finch stated that he was supposed to provide a chart of accounts monthly and would do so.

4. PUBLIC COMMENT

P. Couch asked why the meeting time was changed? When would the budget be readied for review, and why it was late.

J. Cast asked if the Village was in compliance with developing and posting employees' wages in the budget and publicizing it in the newspaper?

5. COMMENTS FROM TRUSTEES & MAYOR

Mayor Burgess stated that the Board had three meetings to discuss the budget.

Trustee Brewer asked for outstanding cash balances and outstanding loans. Mr. Finch provided clarification where that information is located on the data sheets provided. Trustee Brewer stated the trustees did not have input into the budget and would not vote on a budget that trustees did not see. Mr. Finch disagreed and stated each instance where the Trustees input were included in the budget. She questioned salaries and was reminded that salary was not included.

Trustee Grant asked what would happen if the budget was not passed. What can we do before Tuesday's meeting?

Trustee Williams' recollection was that Department Heads would be allocated funds and that they would make the decisions for the cuts. She stated that she was not informed about the Hearing. She asked that trustees' requests for employee's salaries be considered, as without that consideration there would be no approval of the budget. There is an impasse.

Mayor Burgess recalled years past when the staff was dismissed to balance the budget. He stated that he was reluctant to balance the budget on the backs of employees. He addressed the proposal to cut time and benefits. He stated that it was not fair to advocate to give raises to some and cuts to others. It needs to be across the Board. If the budget is approved, there would be no cessation of paying bills and making payroll.

ADJOURNMENT

Trustee Williams moved, and Trustee Brewer seconded for adjournment at 7:51. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

**Journal of Proceedings
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, August 13, 2019
7:00 PM**

- 1) **CALL TO ORDER** – Honorable Mayor Derrick Burgess
 - a) Pledge of Allegiance
 - b) Roll Call

2) MOTION TO RECESS TO EXECUTIVE (CLOSED) SESSION

Trustee Bell motioned to amend the rules to move the Executive Closed Session to the end of the agenda Item I. Trustee Brewer seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

3) APPROVAL OF MINUTES

- a) Motion to Approve Journal of Proceedings for Board Meeting of April 9, 2019

Trustee Williams moved, and Trustee Bell seconded

On Roll Call:

Ayes: Trustees Brewer, Grant, Todd,

Nays:

Abstain: Trustee Bell, Jasinski, Williams

Motion Carried

- b) Motion to Approve Journal of Proceedings for the Committee of the Whole Meeting of June 4, 2019, with corrections

Trustee Bell moved, and Trustee Brewer seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- c) Motion to Approve Journal of Proceedings for the Committee of the Whole Meeting of June 18, 2019, with noted corrections

Trustee Todd moved, and Trustee Brewer seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- d) Motion to Approve Journal of Proceedings for the Board Meeting of June 25, 2019, with corrections

Trustee Brewer moved, and Trustee Todd seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

4) PUBLIC COMMENT

P. Couch reported incidences with the pit bull; the damage done by children and gunshots outside her home. She thanked the police for their efforts. She spoke on the Mayor's daughter sending harassing texts.

F. Williams mentioned bathrooms and faucets. He asked about the number of bank accounts, their location, and who were the signees?

Z. Ayres read a statement about the truck repair shop and asked where/when was the required notification given to residents; what impact would the shop have on their properties? She advised that the residents in the area were not willing to change the zoning, and urged Trustees to vote no for re-zoning

Mr. McCullough asked when his driveway would be repaired

Mayor Burgess' Comments:

The Pit bull and the gunshots had been noted and would be addressed by the Police Chief. He expressed regrets.

The Mayor does not know how many accounts. They are working on the bathroom and faucets.

Truck Repair Shop is a process. The company must go before the Zoning Board for a C-3. Residents could express concerns at the hearing.

The Driveway: He could not give a date. Mayor would follow up the next day.

5) REPORTS OF OFFICERS

- a) Mayor's Report - Mayor Derrick Burgess:
 - i) Mentioned the construction on 221st.
 - ii) Announced the next Town Hall Meeting the following Wednesday at 7:00 p.m.
 - iii) Introduced the new Village Administrator.
- b) Village Clerk – Ms. Marva Campbell-Pruitt:
 - i) Announced the Partnership Meeting on August 27th, 3:00 p.m. and that there would be a speaker for the U.S. Census
 - ii) Stated that all food for the November 16th Luncheon would be donated. She thanked Mr. Farmer for the resources.
 - iii) Discussed Holiday Cheer and Food Drive.
- c) Village Engineer – Mr. Jim Czarnik:
 - i) Provided an update on the 221st Street Project to be filed with certified minutes.
- d) Village Attorney – Atty. Mike McGrath had no report. He commented an e-mail from the Attorney who asked to go before the Board at a Committee Meeting prior to going before the Zoning Board to gauge input. The company would be included on the next Committee Meeting
- e) Treasurer's Report – Mr. Anthony Finch:
 - i) Distributed the Cash Balance Report. He reported that the Village has 18-19 accounts for which he is streamlining. He reported that the Village could cover four months of operational expenses. The Report will be filed with the certified minutes

6) REPORTS OF DEPARTMENTS

- a) Finance & Administration – Interim Director Anthony Finch:
 - i) Announced two Accounts Payable to be voted on later in the meeting for July 23rd and August 13th.
- b) Fire Department – Dennis Synowiec:
 - i) Reported 35 calls for service, and the emergency truck overturned on I-394. The report will be filled with the certified minutes.
- c) Police Department – Report was given by Detective Jack Evans:
 - i) Reported 457 calls for service and 15 arrests. The report will be filed with certified minutes
- d) Emergency Management Agency - Director Allen Vavrik was not present
- e) Public Works – Director Kevin Weller:
 - i) Reported on Water Main repairs, curb line repairs, grass cutting had slowed, so other items are being addressed, pothole repairs, and schedule for branch pickup. The report will be filed with certified minutes.
- f) Comm/Econ Development – Interim Director Tonya McCoy:
 - i) Spoke of the need for the resolution for the IDA Grant for \$75,000.00 to demolish some homes; grass cutting had continued; Community Development reported on 35 houses with no occupancy certificates with water; looking to bring a grocery store to the Village.

7) REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a) Public Safety Committee - Trustee Gary Bell announced the next meeting for 8/20/2019
- b) Public Services Committee - Trustee Bernice Brewer met with staff to draft an ordinance for Rehab Water. She asked for information on the truck repair shop.

- (1) Mayor Burgess stated that there would be a presentation at the next meeting
- c) Budget & Finance Committee- Trustee Rodrick R. Grant stated that the Village must pass the appropriation. Sent the Adm a copy of the Finance Procedures with hopes to have it approved.
 - d) Housing and Intergovernmental Relations Committee - Trustee Sherry Jasinski announced the next meeting
 - e) Ordinance Review Committee - Trustee Linda L. Todd had no report
 - f) Public Events Committee - Trustee Debra L. Williams:
 - i) Thanked all for National Night Out
 - ii) Launched a Sauk Village Public Events Facebook Page. Announced the Public Events Calendar and the standard meeting date.
 - iii) She announced a recycling event the following Saturday and shredding.
 - iv) She announced the Robotics Workshop
 - v) She asked that applications by participants in the parade be submitted

8) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Council – Chairman, Emmett Farmer announced the next meeting on 9/12; Game Night; Day at the Casino; and a Potluck 9/18th

9) UNFINISHED BUSINESS

NONE

10) NEW BUSINESS

- a) Motion to Approve Accounts Payable and Disbursements for July 23, 2019 for \$65, 943.17

Trustee Grant moved but, it failed for lack of a second.

Trustee Williams moved to table payment of items relative to Dr. Straughter and Crown 3 invoices. Seconded by Trustee Bell

Trustee Grant asked when they would be paid and was told that he could not ask a question on a motion to table.

On Roll Call:

Ayes: Trustees Bell, Brewer, Jasinski, Todd, Williams

Nays: Grant

Motion Carried

Trustee Williams moved to pay the remaining of the invoices, Trustee Brewer seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b) Motion to Approve Payroll, Accounts Payable and Disbursements for August 13, 2019 in the amount of \$303,271.03

Trustee Grant moved, and Trustee Bell seconded

Discussion: Trustee Williams asked why there was an invoice for an attorney not approved by trustees for approval. Mayor Burgess reminded her that they approved payment via conference call in Executive Session.

Trustee Todd stated that the invoice lacked detail.

Trustee Grant mentioned an invoice from prior mistakes for IMRF payments and asked to table that payment and was told that it was too late to table it.

Trustee Brewer commented on the Atty Lapp invoices stating they were not approved for areas not considered adjudication

Trustee Todd asked not pay for one item.

Mayor Burgess asked why questions were not asked and questioned during the review of invoices by Trustees

On Roll Call:

Ayes: Trustees Grant,

Nays: Trustees Jasinski, Todd, Williams, Bell, Brewer

Motion Failed

Trustee Williams moved, and Trustee Todd seconded a motion to Approve Payroll and Accounts Payable except for the Barnes and Thornburg invoice

On Roll Call:

Ayes: Trustees Bell, Brewer, Jasinski, Todd, Williams

Nays: Grant

Motion Carried

- c) Motion to Approve an Ordinance Providing for the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), in One or More Series, of the Village of Sauk Village, Cook County, Illinois, in an Aggregate Principal Amount Not to Exceed \$15,900,000, For the Purpose of Refunding Certain Outstanding Obligations of the Village, and Paying Costs of Issuance of The Bonds.

Trustee Bell moved, and Trustee Williams seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- d) Motion to Approve a Resolution Accepting a Grant and Authorizing the Entry of a Commitment and Program Funding Agreement and Designation of Signing Authority for the Illinois Housing Development Authority.

Trustee Bell moved, and Trustee Williams seconded

Trustee Todd asked for Exhibit A, which was the grant

Trustee Brewer asked who the signing authority was and if it should include the Village Administrator or Finance Director. The answer was no.

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- e) Motion to Approve the Purchase of Skid Steer Equipment and an Attachment for \$54,000.00 as recommended by Director Kevin Weller

Trustee Bell moved, and Trustee Jasinski seconded

Discussion: Trustee Grant reminded all that it was agreed that the Department would forego the purchase of the backhoe.

Trustee Brewer stated that the bid process should have been waived via an ordinance and should be done in the future for items over \$25,000.00 (or an undetermined amount to be researched) Mayor Burgess asked for this discussion to occur at the next Committee Meeting. Trustee Brewer would bring the information.

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- f) Motion to override Mayor Burgess' veto dated July 22, 2019, relating to the Boards' Motion Approving an Ordinance Authorizing Expenditures Pending Passage of the Annual Budget and Appropriations Ordinance.

Trustee Williams moved, and Trustee Jasinski seconded

Trustee Grant asked if the Village could legally pay bills and expenditure until an appropriation has passed. Atty McGrath responded in the affirmative and shared the process and that we operate on two separate systems. Mayor Burgess stated that we have always passed a budget and subsequently, approved an ordinance for the appropriation. Atty McGrath stated that we could pay the bills if we have money, and it is approved by the Board, we are then obligated to pay. The Stopgap Budget, based upon the previous year's budget, is effective until a new budget has been passed. Certain positions, like the Village Administrator, shall be in the budget, but it must be included in the new budget. The Village Clerk provided the previous year's process for budgeting and the appropriations, which included both.

On Roll Call:

Ayes: Trustees Bell, Brewer, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

- g) Motion to Override Mayor Burgess' Veto Dated July 22, 2019, relating to the Boards' Motion Approving a Resolution Declaring the Employment Contract of the Village of Sauk Village Human Resource Consultant Void Ab Initio

Mayor asked if the Board can vote on an item in court. Atty. McGrath stated, yes. He was then asked what happens if the contract is found legal, Atty. McGrath stated that it would be brought back to the Board with an update on the litigation.

Trustee Williams moved, and Trustee Todd seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Jasinski, Todd, Williams

Nays: Grant

Motion Carried

- h) Motion to Override Mayor Burgess' Veto Dated July 22, 2019, relating to the Boards' Resolution Terminating the Village Human Resource Consultant Statement of Work

Trustee Todd moved, and Trustee Brewer seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Jasinski, Todd, Williams

Nays: Grant

Motion Carried

- i) **MOTION TO RECESS TO EXECUTIVE (CLOSED) SESSION**
 - A. Discussion of Personnel Matters, Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2017) (Chapter 102. Paragraph 42)

Trustee Williams moved, and Trustee Bell seconded a motion to go to Executive (Closed) Session at 8:39 p.m. The motion carried by an improper voice vote.

What transpired after this point was not documented as the recorder ended.

11) MOTION TO RECONVENE REGULAR BOARD MEETING

UNKNOWN

12) Adjournment

UNKNOWN

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

Village of Sauk Village

Committee of the Whole

Village Board of Trustees

21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, August 20, 2019, 7:00 pm

CALL TO ORDER

Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.

On Roll Call

Present: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Absent: None

Trustee Brewer asked to amend the agenda by removing the BID process and adding ordinances. The Mayor stated that she could remove, but not add items.

MOTION TO RECESS TO EXECUTIVE SESSION

There was no Executive Session held.

DISCUSSION ITEMS

- Business Concept for 2225 Rush Street
Attorney Frank Castiglione spoke on behalf of his client, Tod Tohuny
 - He provided an introduction and general information about the desired plans for the location under discussion. The establishment would require a zoning change. They would be short-term storage of the trucks as needed and would provide major truck repair, engine work, and trailer repair. The clients would be independent truckers. There are several phases anticipated. However, the first phase would be to the south of the diagram presented. Atty Castiglione stated they were open to negotiations. He opened for questions:
 - Trustee Todd asked: If the driver stayed in the truck? No, they would not. How close to the homes, as she was concerned about the noise to residents? East side would be at least 40-50 tree to the end, and at least 100 yards from the nearest driveway. Trees should shelter the noise.

- The bulk of the traffic would be on the west side of the property. Noise from the diesel would be evident, but minimal.
- Trustee Brewer provided a historical perspective. She cited the lawsuit against Roadway and asked if they wanted to add another trucking business to add more vinyl chloride. What actions would be taken to offset and place safeguards? The attorney stated their willingness to work with the Village, EPA, and any reasonable safeguards needed. He stated that they wished to be economically feasible. He expressed that he was not sure of other modes of commerce other than trucking that would possibly be interested in using the land. Mr. Tohung mentioned the benefits of residents having employment opportunities and that this proposal is best for the Village.
- Trustee Grant asked about the hours and how many jobs they projected to bring. The hours would be 8:00 a.m. - 6:00 p.m. There would be approximately fifty jobs. Phase II has potential developers already. (Panera or Dunkin Donuts)
- Trustee Williams asked about the process for the change to zoning and asked about residents' notices and involvement in the process. Mayor Burgess addressed the process. The preliminary meeting with the Board is designed to gauge their impression. If the Village is not interested, they do not wish to waste time or finances. Trustees can't make the determination, and it would need to go to the Zoning Board.
- Trustee Bell asked about bodywork capabilities and was told it was nonexistent.
- Mayor Burgess asked about gas and diesel, and how many truck parking would be available. There would be 80-100 spaces, and they would be fenced in. The truckers would have a passkey to access the site after-hours.
- Trustee Brewer asked if they had walked the area and talked with residents. No.

The attorney advised that Atty. Mike McGrath is privy to all the documents and the proposal.

- Village Administrator Christopher Williams
 - Mr. Williams introduced himself and cited activities accomplished over the last week and a half since he had been on board. He expressed his pleasure for being at Village Hall.
He had met with the Mayor, staff, and CMAP and thanked everyone for their support.

- Village Clerk Marva Campbell-Pruitt spoke to:
 - Sauk Village Municipal Code - Rules of Procedure
 - The Clerk shared a packet during her presentation for sections 2 and 3 on Rules 2.64-83 many codes that address the procedures for the Village and how to read the codes and their updates.
 - She cited 2-70 Committee Reports and many others that if not being followed, the ordinances require amending. She stated that it reads that Trustees must give a report after a meeting.
 - Section 2-75(Addressed the Board) was discussed notifying Trustees must be recognized by the Chairman before addressing the Board.
 - Section 2.76 (Speaking Twice on the Same Subject) was highlighted.
 - Section 2.77 (Rules and Regulations) concerns Motions and Debate were addressed and how to make the motion and how to end the motion.
 - Other areas were addressed for their review and for discussion for another time.
 - The Municipal Code is the primary rules for the Village. If an area is not addressed in the code, that is when the Roberts Rules of Order must be used.
 - Public Comments are not followed to the extent noted
 - Speaking to a topic more than twice and not for longer than five minutes was mentioned.
 - She reminded the Trustees to request amendments to ordinances if they did not wish to be bound by them.
 - Types of Motions, How to Write a Motion, was covered in length. We spoke of writing the motions, as it tends to be very conducive to taking care of the business. (This statement is not a part of the minutes, but I am asking if Trustees desire to use the form presented for writing motions. This will be removed) Trustee Williams asked that it be emailed

- Approving an Annual Budget and Appropriations for the Village of Sauk Village for May 1, 2019, to April 30, 2020 is not a motion but, was up for discussion. It could not be determined who asked for this agenda item. It was not discussed.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- The completion of bank reconciliations Trustee Rodrick Grant made the presentation based upon Mr. Finch's statement of tardiness of getting up to speed on Bank Reconciliation. He presented three recommendations for consideration to assist with the process. Price ranges were from \$75.00 an hour, another was \$91.00 an hour, and the third was a company with a range of \$136.00 – to \$315.00 an hour.

We budgeted \$55,000.00 for this process. He does not know how long the process would take but suggested that the three be reviewed and voted on at the next meeting. He asked for Trustees' thoughts.

Brewer asked where the funds would come from? And, asked for clarity if we would have the person and the Assistant Finance Director.

Trustee Williams asked if we are seeking a Finance Director and would they work in tandem. Trustee Grant stated that he thought they would.

Trustee Bell asked if there were applications for the position? Unsure.

Trustee Grant asked the Trustees to provide feedback.

Trustee Williams asked if there would be a resolution and was told that it would be on the agenda to vote for the Resolution. He (Trustee Grant) asked for a recommendation for a consensus.

Trustee Bell reminded the Trustees of one applicant who is proficient with bank reconciliations.

Trustee Williams informed that a resolution is on file and that it could be adjusted to accommodate the need and the scope of the work to be performed so that it can be presented at the upcoming Board Meeting. It was asked if a fourth person, based upon Trustee Brewer's question, be added. It was decided to vote on the resolution and to allow Mr. Finch to make the final determination

PUBLIC COMMENT

Z. Ayres stated that she resented the company's proposal for the truck repair. They are being harmed. She cited the experiences of family members with health issues. They promise of a strip mall is not impressive. She stated that she would speak to residents of Carlisle Estates to fight against the truck stop.

F. Williams spoke to the need to replace water fountains if they cannot be cleaned. He stated that the Village should look at things such as the business presented. He announced the Spaghetti Dinner planned as a fundraiser for his church.

B Hopkins apologized for her outburst. She stated that residents' feelings were not considered concerning the business and inquired if we are becoming a trucking community? She stated that presenters should face the audience. She asked for consideration of a farmer's market or an ice cream parlor

P Couch cited 25 years of experience with trucks running 24 hours a day. She questioned the relation of the Williams' family to Chris Williams and was told there is none.

Mrs. Jankovich reported that Carol Avenue was tagged so much with terrible graffiti

Mayor Burgess' Comment

- The Mayor stated that he appreciated the comments and feedback. Trustees heard their feedback.
- Water fountains devices are plastic and are being taken apart to be cleaned.
- Presentations: At Committee Meeting, the presenters are commenting to the Board; thus, their backs are to the residents.
- Graffiti – it is difficult to catch villains in the act. We must paint over the boards, but to stop it, is difficult. He is open to suggestions

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Brewer spoke on the truck repair, stating that its placement near Roadway would harm us.

Trustee Bell stated that we are a Trucking Committee and that he was in favor of the business to a point.

Trustee Grant commented that the budget needs to be passed. He asked that it be talked about again and to compromise and agree.

Trustee Williams spoke of the events this past week, all were quite robust, and she announced others.

She announced a Blood Drive on August 31st; the Library's End of Summer Fundraiser; the new FB Page, and asked people to like the page. She announced the Corn and Dog Roast and the upcoming parade

Mayor Burgess announced the Town Hall Meeting on September 7th, where individuals could express opinions. He announced the Corn and Dog Roast.

ADJOURNMENT

Mayor Burgess called for a motion to adjourn at 8:40 p.m.

Trustee Bell moved, and Trustee Brewer second. The motion carried by a voice vote.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

b) Motion to Approve Journal of Proceedings of the Regular Board Meeting of July 16, 2019

Trustee Bell moved, and Trustee Jasinski seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

5) PUBLIC COMMENT

- A. Coleman questioned the social media policy and the \$30,000.00 in attorney fees. He stated that the knowledge of the law firm sounded like a conflict of interest and asked if it was malpractice and if they should serve as the Village's Attorney? The Village needed a new attorney/representation.
- P Couch stated that what was witnessed is shameful, and residents set and watched the fiasco. She asked why the trustees had not seen the document? And, stated that she was happy to see the attorney represent five trustees as they correct the items that require repair as they were fabulous. Regarding Social Media, she commented that the Mayor does not control what is put out there.
- L. Sapp asked if throwing residents was money away was fabulous? The money that the Atty. is raking in is not fabulous.
- D. Sapp mentioned the beautiful event on Saturday. She commented on water being shut off with no notification
- J. Cast commented that the new trustees were doing a fabulous job. She was amazed that an employee was making \$1200.00 a month with no complaints. McGrath is doing a fabulous job. Mentioned the incident in the parking lot. A police report was filed as an employee did it. She questioned the intent and stated there was a witness.

Mayor Burgess' Comments

- Thanked everyone for their comments
- Stated that he does not respond to comment
- Apologized for residents not receiving a notice for the water shut- off
- The Mayor had no comment on the police report but informed that witnesses would be sought and would allow the Police Chief to investigate the case.

6) REPORTS OF OFFICERS

- a) Mayor's Report - Mayor Derrick Burgess
 - I. Mayor Burgess read a resolution for Jean C. Bell, mother of Trustee T. Bell
 - II. Reported on a Census Meeting he attended and reiterated to all not to take the Census lightly. He appealed to everyone to respond by mail or on-line. He advised that the Village's representative is the Clerk, Marva Campbell-Pruitt
 - III. Thanked all who supported the Corn and Dog Roast, with special recognition to Capt. Synowiec, for his efforts with having the Medi-Vac helicopter present
- b) Village Clerk – Ms. Marva Campbell-Pruitt gave no report
- c) Village Administrator- Mr. Christopher Williams
 - I. Provided a written report outlining the accomplishments to date, reviewed some policies and procedures developed and strides towards increasing internal communication. The report will be filed with the certified minutes.
- d) Village Attorney- Atty. Mike McGrath had no report
- e) Village Engineer – Mr. Jim Czarnik
 - I. Provided an update on the fieldwork currently in and stated the Next Step was to complete the survey.
- f) Treasurer's Report – Mr. Anthony Finch was not present

7) REPORTS OF DEPARTMENTS

- a. Finance & Administration – Interim Director Anthony Finch was not present
- b. Fire Department - Captain Dennis Synowiec read a written report to be filed with the certified minutes highlighting:
 - i. There were twelve calls for service and no major incidents
- c. Police Department - Chief Malcolm White read a written report to be filed with the certified minutes highlighting:
 - i. The Department responded to 454 calls of service and had eleven arrests
 - ii. Sept. 19th is Chat with a Cop and invited everyone out
- d. Emergency Management Agency
 - i. The Village Clerk read the report to be filed with the certified minutes
- e. Public Works

Mayor Burgess read Dir. Kevin Weller's Report to be filed with the certified minutes highlighting:

 - i. Updates of activities that staff had accomplished during the period
 - ii. Storm/Sewer cleanup requires assistance from residents.
 - iii. The timeline for branch pick-up
- f. Comm/Econ Development – Interim Director Tonya McCoy reported:

- i. She had collaborated with South Sub. Landbank
- ii. Handed out ten citations

8) REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. Public Safety Committee- Trustee Gary Bell thanked everyone for the comments
- b. Public Services Committee - Trustee Bernice Brewer reported:
 - i. Three hydrants were out of service
 - ii. There were no updates on funding from the state.
 - iii. The process for collections for jets and digs had been streamlined
- c. Budget & Finance Committee- Trustee Rodrick R. Grant reported:
 - i. The committee had not met
 - ii. He was working with the Administrator and Int. Finance Director to develop policies
 - iii. The Village was into four months of the fiscal year
- d. Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski reported:
 - i. Thanked Ms. McCoy for her hard work on the collection of data from other communities
 - ii. The next meeting is on September 18th at 7:00 p.m.
- e. Ordinance Review Committee - Trustee Linda L. Todd reported:
 - i. The Committee had not met as she has difficulty driving
 - 1. Comment: She could not be in the parade, but the Corn and Dog Roast was great, especially the face painter. She hopes to be of greater assistance next year
- f. Public Events Committee – Trustee Debra L. Williams reported:
 - i. The last two activities were very successful. She thanked Assistant Fire Chief Myers for his assistance
 - 1. Comment: She apologized for her actions at the Special Meeting as she did not act appropriately. She mentioned the ordinance delivery time was ignored; the budget must get passed, and that residents and staff must be respected

9) REPORTS OF COMMITTEES AND COMMISSIONS

Senior Advisory Council – Chairman Emmett Farmer provided a written report to be filed with the certified minutes highlighting the next meeting to take place meeting Thursday at 5:00 p.m.

10) NEW BUSINESS

- a. Motion to Approve Payroll, Accounts Payable and Disbursements, total Distributions for \$481,880.91

Trustee Bell moved, and Trustee Todd seconded

- o Trustee Brewer stated issues with:

- The Illinois home inspection bill for two mold testing. She stated that the Village should not pay for them in the future
- Kane McKenna submits invoices that we never get the work product. She asked Adm. Williams to show the work product
- Reimbursement of the Oslad Grant had been sought repeatedly. She asked why it took so long to pay it back, \$112,000.00 was a loss
- The Larrell Contract and asked Adm Williams for a copy of the contract; stating that we need to see the contract, and asked who was approving and evaluating it

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

Before calling for a motion to adjourn:

Mayor Burgess commented that everyone on the dais was elected to do a job to benefit the Village. We cannot be successful unless we respect one another and come together. Capital Funds were realized when they saw that we worked together. The coverage is shared on Social Media. Hoped that we could all come together.

11) ADJOURNMENT

Having completed the business of the day and exhaustion of the agenda, Mayor Burgess called for a motion to adjourn.

Trustee Jasinski moved, and Trustee Bell seconded. By Common Consent, the meeting adjourned at 7:52 p.m.

/s/ Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings
Special Board Meeting
of
the Corporate Authorities
Village of Sauk Village

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
September 10, 2019

6:00 PM

1. Call to Order: Mayor Derrick Burgess called the Special Board Meeting of the Corporate Authorities to order at 6:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

2. Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd, Trustee Williams
Absent: None

Others in Attendance: Village Clerk Marva Campbell-Pruitt, Atty. Mike McGrath
Public Attendees:

The Special Board meeting was called by Trustees Bernice Brewer, Gary T. Bell, and Debra L. Williams of the Village of Sauk Village. Notice was issued on September 7, 2019 in accordance with the Illinois Open Meetings Act. The purpose of the meeting was to approve an ordinance for the Budget and Appropriations for the May 2019 to April 2020 Fiscal Year.

Mayor Burgess asked for a motion to approve an Annual Budget and Appropriation for All Corporate Purposes for the Village of Sauk Village Cook County, Illinois, for the May 1, 2019, to April 30, 2020, Fiscal Year.

Trustee Debra Williams moved, and Trustee Sherry Jasinski seconded.

Mayor Burgess questioned how the Board was willing to vote on an ordinance and appropriation with no budget present or the required figures for the appropriation. There was a great deal of unrest.

Trustee Brewer asked how to approve items without supporting documents.

Trustee Williams sought the floor to discuss the lack of a budget and the need to pass a budget. She stated for the record that she made the motion for the sake of discussion

The Village Clerk left the meeting to assist with copying the budget.

Trustee Grant asked to table the motion.

Trustee Brewer motioned to recess the Special Meeting. There was no second, but the discussion continued.

Trustee Todd asked to recess the meeting until 7:00 p.m.

The motion and the second were rescinded by the caller and seconder of the original motion.

Mayor Burgess asked if the desire of the Board was to recess the meeting to 7:00 p.m. and push back the regularly scheduled meeting. He suggested another Special Meeting (Hearing) the following Tuesday for discussion and to vote on the budget the following week to allow residents an opportunity for review. Trustee Williams asked to hold another meeting the next night.

Trustee Todd asked to recess until the following Tuesday. Mayor Burgess clarified that the meeting would reconvene September 17, 2019

There were questions of who to call the roll in the absence of the Clerk.

Mayor Burgess called the roll.

On Roll Call:

Ayes: Trustees: Bell, Brewer, Todd, Williams, Grant, Jasinski

Nays: None

Motion Carried

The meeting was recessed at 6:35 p.m. and will reconvene September 17, 2019, at 6:00 p.m.

/s/ Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

Village of Sauk Village

Committee of the Whole

Village Board of Trustees

21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, September 17, 2019, at 7:00 pm

CALL TO ORDER

- Roll Call

Mayor Burgess called the Committee Meeting to order at 7:00 p.m. On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Others in attendance: Village Clerk Marva Campbell-Pruitt and Interim Director McCoy

MOTION TO RECESS TO EXECUTIVE SESSION

THERE WAS NO EXECUTIVE SESSION

DISCUSSIONS

- Presentation by Proven IT – Electronic Document Services
The presenter provided an overview and demonstration of the varying services offered by Proven
 - He spoke of online documentation for completing forms and communicating with building inspectors. The inspectors can then complete the inspection paperwork manually or online.
 - The users and residents will receive immediate approval of Re-occupancies and Building Permits
 - It covers building permits, pet licensing, public records request Storm Water Permits, and all documents required.
 - Any forms can be stored in their repository. Can collect documents, pictures, mega data, etc. Reminders can be sent
 - All can be customized with a subsequent Process Diagram as demonstrated
- Trustee Jasinski asked about the cost of the product and how many municipalities are using the system. The cost is dependent on the services requested and the number of individuals accessing the system. It could be between \$200-600.00 monthly. There are four - 25 municipalities utilizing the systems in Illinois. He serves four of them.
- Mayor Burgess asked how data is hosted? It could be cloud-based, or retention can be saved on a server on-premise. Does it interface with CIVIC? It does!
Mayor Burgess asked about upfront costs and was provided a menu of billing:
 - 10%- 15% of software costs. It is dependent the number of forms and data to be collected

- 100.00 per staff annually or \$700-\$800.00 for a perpetual license. Subscription costs are based upon public portals and the number of forms needing to be created. Users who receive the data and utilize \$100.00 a year. The administrative/ office staff users \$600.00 per year.
- 3-5-year agreements are required for software. Once licensing is charged for the year on non-renewal, fees are not prorated. Only one license is required
- Trustee Grant asked if a proposal would be forthcoming, the level of support to be provided and if there is a fee. He was told it (the proposal) would be provided once all factors are considered
- Mayor asked that the proposal includes data and costs
- **Application for a Business License for Tobacco and Pipes Shop - Adel Abdullah**
 - Mr. Abdullah asked to sell the following paraphernalia in the current shop located 2583 Sauk Trail: Glassware for Hookah pipes, tobacco, cigars, vapes, all accessories
- Questions asked:
 - If there a need for an ordinance. If so, it would go to the Ordinance Review Committee as there is none such business authorized in the Village
 - If we were considering granting only one license and was informed that once an ordinance is approved, it would be applicable to anyone who wants to open such a business.

Mayor Burgess advised Mr. Abdullah of the necessity for a background check.

- **Presentation of Inspection Findings and its Impact**
Director McCoy provided a pictorial presentation from recent inspections and the importance of maintaining safety for the residents of the Village. She informed that the Village's inspectors or HUD certified.
- **Bud's Ambulance Quote for Dispatch Services**
Gary Bell introduced Ron of Bud's Ambulance who stated that the company could save the Village about \$90,000.00

Ron spoke to:

- The proposal for taking over the fire side of dispatch. An exact cost must be developed as it requires breaking a contract with Kurtz/Calcom
- Funds the Village receives from the State Board is \$98, 000.00, but other towns are getting much more than Sauk Village.
- The Village needs to review all fees as they provide a flat fee that is not borne by the other Villages. They pay no phone bills, connection fees, new software, and technology are provided at no cost and could save \$150,000.00 annually
- The funds from Cook County would be sent back to the Village; he spoke of another \$30,000.00 for services. Dispatch calls would be enhanced. He could assist with ETSP (Emergency Transportation Safety Board) ran by the State of Illinois.
 - Mayor asked questions around network and technology. He was told that there would be up to twelve radios and EMT vehicles, we would pay for the hockey puck.

- Calls would come from Cook County and then dispatched to Buds
- Ron recommended establishing a committee to explore all possibilities and stated he would be willing to serve on the committee
 - Mayor asked about the possibility to go with Police Department and the Fire Department so as not to have two dispatch services
 - Trustee Brewer mentioned the “lift Assist” required by our staff and was told that it is an agreement between the fire department and Buds
 - Trustee Williams asked if any other towns dispatched just for fire service and was told, no

Trustee Bernice Brewer led the following agenda items:

- A Resolution Amending Designating an Authorized Agent to the IMRF as evidenced in R2018-017
 - Trustee Brewer asked to amend IMRF as a designated Authorized Agent. She asked that the Payroll Administrator and Treasurer be appointed. This item does not require an ordinance review. This item will be included on the next Board agenda for consideration
- A Resolution Amending the Local Government Director to the South Suburban Land Bank R2017-011
- Trustee Brewer asked to amend the ordinance to appoint the Interim Economic/Community Development Director as the designee. This item will be included on the next Board agenda for consideration
- An Ordinance Amending the Salary of the Village Treasurer and Adding Language for Surety bond 18-009
 - Trustee Brewer asked to amend 18-009 to change the payment back to \$6,000.00 from \$14,000.00 and for it to include the necessity for the surety bond. Referred to the Ordinance Review Committee.
- An Ordinance Amending Ordinance 18-010 Reallocation of \$1.00 of Sewer Fund to Establish a Surplus for Repair and Replacements
 - Trustee Todd stated that an ordinance is not needed to accomplish the intent. An ordinance amending Section Sauk Village Code 78-186 Basic User Care and 78-187 with the allocation to the water fund was required. Referred to the Ordinance Review Committee
- An Ordinance Amending Ordinance 17-011 to Reallocate 0.50 per month per Household from the Utility Fund to Establish a Surplus for the Utility Fund
 - The intent of the Draft is to set aside .50 per household for the utility fund for a surplus. Trustee Grant stated that an ordinance is required. Referred to the Ordinance Review Committee
- An Ordinance to Separate Accounts Payable from Payroll for the Purpose of Reviewing and Approving each separately
 - Trustee Grant asked the purpose of separating Accounts Payable from Payroll as it was not necessary. Trustee Brewer stated to save headaches and to monitor over time.
 - Trustee Todd mentioned no breakdown in payroll.
 - Trustee Brewer wanted to vote on them separately
 - Trustee Williams attempted to explain that it is an attempt to alleviate contention.
 - Trustee Grant reminded the others of the changed practice and early receipt of Accounts Payable. This item was removed from the table permanently.
- An Ordinance Amending Ordinance 18-012 Adopting Policy /Procedures and Reallocating Temporary Rehab funds
 - The Trustees agreed to certain conditions as presented by the Asst Finance Director. One being to add a \$500.00 penalty if the home is inhabited during that period. Referred to Committee

- An Ordinance Relating to the Rights of Officials to Access Sauk Village Records.
 - There was brief discussion but was tabled for further discussion. Trustees agreed to provide comments to Trustee Brewer and suggested that it be placed back on the agenda in two weeks
-

PUBLIC COMMENT

- B. Hopkins asked who access to the data from the company would have collecting funds and when the 221st repairs, would be completed
- J. Copley mentioned having a problem with all the meetings scheduled over the last eight months, citing meetings canceled and rescheduled and asked when the actual meetings are
- D. Morehead thanked the mayor for the tree removal. The tree pushed up the skirt of her driveway as it damaged her car. She asked for a review and corrective measures
- Z. Ayres addressed: if residents of Sauk Village were informed of the developer wanting a truck repair, the presentation by the lawyer made reference that this proposal was known; the failure to mentioned the June 5th and June 7th applications and funds submitted for each application received, and the Notice had not provided as required.
- J. Cast added to Mrs. Ayres' statement that it violated the agreement as required. She asked why there was no transparency. She provided a historical perspective of the last water issue. She expressed concern as this involves the entire Village and that she was tired of begging for information.
- F. Anderson expressed disappointment at the contention at board meetings; she disagrees with Buds doing dispatch; she is surprised by the inspections and suggested that Trustee Jasinski provide insights, and asked that mayor to get Trustees the requested information
- A. Coleman spoke to the proposed budget. He was concerned that Trustees wanted to present budget when they did not know who the author of the modified budget was and that there were no funds stipulated for the appropriations. He spoke to the lack of transparency concerning the budget. He stated ordinances are not needed when communication and agreement are required.

Mayor Burgess' Responses

- Proven presentation – the company, only informed of the services they offer. Must look at the practicality and cost. The sidewalks on 221st were not included in the contract.
- Meeting dates: 1st and 3rd Tuesdays are Committee Meetings. 2nd & 4th Tuesdays are meetings where business is conducted. Special Meetings are called when there is an urgency
- Thanked the satisfied resident, can't guarantee that the sidewalk would be repaired
- Truck Repair shop – is unaware of a license /application paid for \$250.00. It was a Zoning application only. It is not a done deal. He discussed the required process
- Bud's Ambulance discussion was a presentation. It would have to go to bid. The company provided its perspective.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Williams announced the Public Events Committee meeting on 9/23
- Trustee Bell had no comment
- Trustee Grant had no comment
- Trustee Jasinski announced the next meeting on 9/18. She advised Ms. Anderson that she and Interim Dir. McCoy had been meeting
- Trustee Brewer provided clarification concerning the \$1.00 to set aside for the sewer system and the .50 for utility
- Trustee Todd stated that she would announce the next meeting. She commented to Interim Dir. McCoy that she liked the presentation, but, disagree with investors desires for inspections

Mayor Burgess reminded everyone of the voted upon increase from 2 years prior. He announced the Town Hall meeting on 9/18. He appealed to the Trustee to attend all sessions and to go to the one on cannabis while attending IML Conference

ADJOURNMENT

Having exhausted the agenda items, Mayor Burgess called for a motion to adjourn

Trustee Bell moved, and Trustee Williams seconded. The meeting adjourned at 10:03 p.m. by common consent.

_____/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings
Special Board Meeting
of
the Corporate Authorities
Village of Sauk Village

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Thursday, September 26, 2019

6:00 PM

1. Call to Order: Mayor Derrick Burgess called the Special Board Meeting of the Corporate Authorities to order at 6:01 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

2. Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd,
Remote by Phone: Trustee Williams
Absent: None

Others in Attendance: Village Clerk Marva Campbell-Pruitt., Village Adm. Chris Williams
Public Attendees: 15

Mayor Burgess called the Special Meeting of the Corporate Authorities to adopt two ordinances. There were:

- 1) An Ordinance Amending Chapter 70 (Taxation} of the Municipal Code of the Village of Sauk Village to Impose a Municipal Cannabis Retailers' Occupation Tax.

Trustee Todd moved, and Trustee Jasinski seconded

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion carried

- 2) An Ordinance Establishing a Local Motor Fuel Tax

Trustee Bell moved, and Trustee Jasinski seconded

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd

Nays: Trustees Brewer, Williams

Motion carried

Public Comment

H. Parker asked why there was a special meeting called opposed to the following Tuesday.

E. Myers questioned if the Board were aware of any store who may be selling cannabis in the Village.

Mayor's Comments

The meeting was called in case someone would want to open a distribution center, store, etc. It was needed to be in place by September 30, 2019 so that tax monies could be realized. He stated that the ordinance would be filed the next day.

Currently, there are no license, person or entity that is legally selling cannabis.

Having completed the business of the Day, Mayor Burgess called for a motion to adjourn at 6:09 p.m.

Trustee Todd moved, and Trustee Jasinski seconded. All approved via a voice vote.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

**JOURNAL OF PROCEEDINGS
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Tuesday, September 24, 2019
7:00 PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd,
Remote: Trustee Williams
Absent: None

Staff Present: Captain Dennis Synowiec Chief Malcolm White Treasurer and Interim
Atty. Mike McGrath Director Kevin Weller Director Anthony Finch
Mr. Jim Czarnik Administrator Chris
Williams

Others in Clerk Marva Campbell-Pruitt

Attendance:

Public Attendees: 30

1) MOTION TO RECESS TO EXECUTIVE SESSION

There was no Executive (Closed) Session

2) MOTION TO RECONVENE REGULAR BOARD MEETING

MINUTES

There were no minutes to approve

3) PUBLIC COMMENT

- Hopkins clarified a question from a previous report concerning the 223rd street sidewalk. She asked if a curb would be replaced and questioned the policy on Public Comment.
- Z. Ayres- responded to the 9/17 meeting, referring to the memo and application for changing the R-1 C 3 zoning she had received from an FOIA request. She spoke with

Director McCoy, who had advised that she had attended the meeting and completed the documents. She was commended for her honesty.

- P. Couch advised that she came to the hall to review the budget and was not allowed to make a copy of the budget. She asked how residents could investigate if they could not have a copy of the budget
- J. Cast spoke on the police report filed and was assured that the issue would be taken care of. The Police Department had not followed through. They and the Board let her down, and the Safety person did not comment. She mentioned that she had shown pictures of the furniture used at the police station. Though the Chief promised that it would be taken care of, there had been no follow-up and no transparency. She stated that she was disappointed in Trustee Bell as the safety officer and that Trustee Jasinski does not say enough...she only votes. She asked how many vacant houses. She further stated her opinion of the other Trustee's actions. She asked why Trustees did not support Trustee Williams.
- E. Noructt had a problem with services in the Village. She stated that she can't buy a loaf of bread or milk and asked if we were looking for a grocery store — too many gambling and drinking establishments, but nothing for families.
- D. Ward expressed problems with the liquor store near the childcare center. He stated there were subversive activities occurring, and that residents should step forth and speak out. He asked if the location could be changed.

Mayor Burgess' Responses

Mayor Burgess thanked everyone for their questions and comments. He responded only to questions.

- The project on 223rd the 221st was a project by itself. If a person's property/apron were torn, they would be replaced. Sidewalks and curbs were separate.
- He explained the Public Comment policy.
- Zoning, anyone can apply to have a space re-zoned. Two things must take place: there must be a hearing, and the public will have an opportunity to comment, and letters would be sent to the homes of residents in that area, notifying residents of the hearing and the intended business purpose. The zoning meeting will make a recommendation to the Board. It was procedural that an application is made, and funds paid for the application
- The budget has changed many times, fearful that what the budget was, and that would be another draft. At that meeting, residents will receive personal copies at the meeting. Does not want the preliminary budget disseminated prior to changes to be made to it
- Parking Lot- Mayor asked about the Police Report. Mayor would speak with the Chief. New furniture would not be ordered and placed until current repairs, and demolition of the building are made
- Grocery Store, the Village is looking to bring in a store that would be built from the ground and not in an existing structure. The issue was between the leasee and the property owner.

- Liquor Store and Day Care, Mayor Burgess, stated that the liquor store was present prior to the daycare. The Village cannot make the store closed for the sake of the later establishment. Mayor Burgess stated that the Police would be requested to be more observant of the happenings in the area
- The belittlement of Trustees, they try to be transparent, but to blame the Board would be a disservice as the Trustees do what they feel is right. They have a mind of their own, and they should not be berated.

4) REPORTS OF OFFICERS

a) Mayor's Report - Mayor Derrick Burgess:

- Spoke on some of the Hot Topic issues that were presented at the IML Conference. A special meeting was scheduled for Thursday to pass two Ordinances that derived from the knowledge provided. He provided a disclaimer that the Ordinance coming to the forefront does not mean that we were seeking to get cannabis in the Village. He stated that the Ordinance must be in place now, in order to realize taxes from sales if it was the desire of the Board to vote on the issue in the future. He explained that in order to receive taxes from its sale if it was ever brought to the Village and approved. He discussed the power-point presentation and certain parameters governing the levels and types of establishments.
- Legislature imposes taxes of 1% per gallon of gas. It is used for transportation only. The Ordinance coming before the Board on Thursday is designed to increase to three cents per gallon to assist with road repairs and improvements. Funds are dedicated and are not to go to the general fund. Atty. McGrath provided greater insights.
 - Both would be on the Special Board Agenda of Thursday, September 26, 2019.
 - Mayor Burgess asked the Clerk to prepare to swear in two police officers. Chief White introduced them by stating the sacrifices they were willing to make to ensure safety, the process for them getting to this point, and their scoring and depth of testing encountered.

Justin Hickman and Brian Sheridan were presented to the Board and residents. They were sworn into office by Village Clerk Marva Campbell-Pruitt and pinned by Police Chief Malcolm White on September 24, 2019.

b) Village Clerk – Ms. Marva Campbell-Pruitt:

- Reported that she attended the IML Conference Session on Social Media. She asked to form a Policy Committee to establish a policy and disclaimer for the Website and the Facebook Page. The topic would be an agenda item at the upcoming Committee of the Whole meeting

c) Administrator Chris Williams:

- Reported that documented information is forthcoming

d) Atty. Mike McGrath spoke on the two ordinances that would be coming before the Board for approval. He mentioned that he received a letter from Collins and Radja regarding intents for interception of funds Village funds for the Police and Fire Pension Boards and

advised that the Village research how much is outstanding and to work to make the resolution. Atty. McGrath stated that reparation need not be so severe; it was advised to use one Actuary, and that an agreement should be made to plan for payment.

- Mayor Burgess stated that the Village had been paying funds over the last few years. They wanted to levy the Village for \$687,000.00
 - Treasurer Finch spoke on the document presented that evening and advised that he had been in communication. The company wanted assurance that funds would go to them instead of the general fund in the amount of 1.1 million to the Fire Fund and nine million to the Police Fund. The Village must decide to levy funds as requested
 - Trustee Brewer asked if the County would take 20% of the funds from the general fund and was told; they want to see the Village progressively make an effort to pay the funds. The approved budget can show the willingness to make a good faith effort to show how the Village would contribute to meet the goal as we restrict the budget
The Board recently approved and made a recent payment of \$75,000.00, and many were curious if that prompted the letter
 - Trustee Todd stated that the Village would have to make hard decisions regarding the budget. She asked how we made the payment. Director Finch stated that it was discussed and approved
 - Grant informed that this issue is not limited to Sauk Village only. A speaker at the IML Conference referenced the practice and predicament of many towns concerning the matter
 - Brewer stated that had the Trustees known, they could have done something. Grant advised that the notification was provided during the last two audits for which the current trustees were advised
 - Mayor Burgess stated that he mentioned the issue starting in 2017 and had asked the Board to allocate \$50,000.00 for both mentions and it had occurred
- e) Village Engineer – Jim Czarnik provided a written report to provide an update on current projects and TIF Bonds improvement in 2 & 3
- The report will be filed with the certified minutes.
- f) Treasurer's Report – Mr. Anthony Finch presented the cash balances in the checking accounts, the number of unrestricted Funds, and the funds in the LOC. He spoke of the intended process to make reparations. His next budget would recommend how to avert the State from forcibly taking the funds. The report will be filed with the certified minutes.
- Trustee Brewer questioned if the State would take 20% of the MFT and if sales taxes could be compromised. She stated that all must be realistic and that major cuts and lack of pay raises are required.
 - Director Finch advised that it would be impossible to pay 90% of the outstanding fees by 2040 as directed.
 - Trustee Grant advised that the Village should make a good faith effort to show that the Village would make progress to meet its obligations
 - Trustee Todd stated that the lack of payment did not occur overnight, and now the Board must amend the budget to reflect the needed funds.

5) REPORTS OF DEPARTMENTS

- a) Finance & Administration – Dir. Finch:
 - Reported the payroll for \$131,615.33 and the Accounts Payable for \$198, 25.89 for a total of \$330, 141.22 would be up for approval
 - The report will be filed with the certified minutes.
 - Brewer stated that the Accounts Payable staff person was doing a great job.
- b) Fire Department – Capt. Synowiec:
 - Reported that the department responded to twenty-eight (28) calls for service.
 - Reported that Kylee Luther passed all her exams and had received her Basic Firefighter Certification.
 - The report will be filed with the certified minutes.
- c) Police Department – Chief Malcolm White:
 - Reported 509 calls for service, and sixteen (16) arrests
 - Stated that the department was investigating the shooting from the previous week
 - Announced Chat with the Chief on the third Thursday of each month
 - Reported on other items: the remodeling an older building and asbestos found; they were disposing of items in storage; and that he openly discusses what is going on in the PD
 - The report will be filed with the certified minutes.
- d) Emergency Management Agency - Director Allen Vavrik was not present and did not provide a report
- e) Public Works – Director Kevin Weller read a report, he mentioned:
 - The water main breaks and their efforts to make repairs
 - Plans to drop off a boil order and the intended release of boil order to affected residents; three light poles were damaged, spoke about the graffiti throughout the village, and increased debris was strewn throughout.
 - Trustee Brewer stated the number of water main breaks is too much
 - The report will be filed with the certified minutes.
- f) Econ/Comm Development Interim Director was not present and did not provide a report

6) REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a) Public Safety Committee- Trustee Gary Bell announced no meeting this month
 - He announced the sessions he attended.
- b) Public Services Committee - Trustee Bernice Brewer:
 - Reported there were no updates on the streetlights
 - The number of water main breaks since January was nineteen. And, unless there was an influx of funds, they will not be able to keep up. Must seek funding
 - Kevin Weller provided a quarterly update. Pleased to receive information about the pension fund and the magnitude and severity
 - Need to work on the budget
- c) Budget & Finance Committee- Trustee Rodrick R. Grant:

- Responded to Trustee Brewer regarding the fire hydrants in the budget and desired that the proposed fees would remain
 - Reported no upcoming meeting
 - Recapped his experience at the IML Conference; he attended a session on Municipal Budgeting, where the presenter made valid points and other recommendations to implement in the next budget process. He read a written report of sessions attended and his takeaways from each. The Clerk will seek to get the report to file with the certified minutes.
- d) Housing and Intergovernmental Relations Committee Trustee Sherry Jasinski:
- Attended sessions on housing
 - Had a Housing Committee Meeting, and realtors were again in attendance
 - The ICC codes were very vague. He was advised that the Ordinance requires updating
 - Spoke to Mrs. Cast request for vacant lists and her attempts to receive the report
 - Spoke about the graffiti on the streets
 - Stated she was a trustee who had never sat on a budget meeting, and it changed about seven times. She would not vote on something that kept changing
- e) Ordinance Review Committee - Trustee Linda L. Todd:
- Had no report on the committee
 - Could not attend IML
 - Spoke on the Budget, asked when there would be a budget meeting.
 - Stated the need for an unchanged budget; to have a hearing, and to put it forth for adoption
- f) Public Events Committee - Trustee Debra Williams:
- Spoke on the logistics of Trunk and Treat
 - Stated that she learned a lot at IML
 - Suggested a Town Hall Meeting on Cannabis
 - Spoke on taxes and budgets and how cuts can be made
 - Thanked the clerk for arranging her remote attendance

7) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Council – Mayor Burgess read the report for the Council outlining activities and Breakfast and Bingo.

8) Unfinished Business- None

9) NEW BUSINESS

Mayor Burgess called for motions on the following:

- a) Motion to Approve Payroll, Accounts Payable and Disbursements in the amount of \$330,141,22

Trustee Todd moved, and Trustee Bell seconded

Upon Roll Call, the following voted:

Ayes: Trustees Bell Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b) Motion to Approve a Resolution Amending Designation of an Authorized Agent to the Illinois Municipal Retirement Fund (IMRF) for the Village of Sauk Village

Trustee Brewer moved, and Trustee Todd seconded

Upon Roll Call, the following voted:

Ayes: Trustees Bell Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- c) Motion to Approve a Resolution Amending the Appointment of a Local Government Director to the South Suburban Land Bank and Development Authority

Trustee Todd moved, and Trustee Bell seconded

Upon Roll Call, the following voted:

Ayes: Trustees Bell Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

10) Adjournment

Having completed the business of the Day, Mayor Burgess called for a motion to adjourn at 8:42 p.m.

Trustee Bell moved, and Trustee Brewer seconded. All approved via a consensus of a voice vote.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

**JOURNAL OF PROCEEDINGS
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Tuesday, October 8, 2019
7:00 PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tates, Todd, Zupon
Absent: None

Staff Present:	Captain Dennis Synowiec	Chief Malcolm White	Treasurer/Interim Finance
	Village Adm. Chris Williams	Director Tonya McCoy	Director Anthony Finch
	Atty. Mike McGrath	Director Kevin Weller	Director Allen Vavrik

Others in Attendance: Clerk Marva Campbell-Pruitt

Public Attendees:

APPROVAL OF MINUTES

1) Special Action Item

a) Appointment of Ancel and Glink as Corporate Counsel for the Village of Sauk Village

2) MOTION TO RECESS TO EXECUTIVE SESSION

Trustee Bell moved, and Trustee seconded to recess to Executive Closed Session at to discuss personnel and pending litigation. The motion carried unanimously in a roll call vote.

3) MOTION TO RECONVENE REGULAR BOARD MEETING

The regular Board Meeting reconvened at , with all Trustees responding present to roll call.

4) APPROVAL OF MINUTES

- a) Motion to Approve Journal of Proceedings for the Board Meeting of May 14, 2019

Trustee Williams moved, with corrections, previously sent to the Clerk, and Trustee Todd seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b) Motion to Approve Journal of Proceedings for the Committee of the Whole Meeting of May 7, 2019

Trustee Jasinski moved, , and Trustee Todd seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

5) APPROVAL OF EXECUTIVE BOARD MINUTES

Motion to Approval and Release Executive Board Minutes for:

- a) April 16, 2019
- b) May 7, 2019
- c) May 15, 2018

Trustee Bell moved and Trustee Brewer seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

Motion for Approval and Hold Executive Board Minutes for:

- a. February 12, 2017
- b. September 12, 2017
- c. November 14, 2017
- d. May 8, 2018
- e. May 28, 2019

Trustee Williams moved, and Trustee Jasinski seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

6) PUBLIC COMMENT

H. Parker requested additional police presence and to d

R. Ketcham Leaky toilets. No agenda posted

N Wargo- When will there be a budget meeting and a budget. Input of new Board Members input is not entertained. Appealed to get a meeting

D. Ward appreciate the follow-up with the day care and liquor stores proximity expressed his concern to the parties involved agreed not to sell alcohol during the time student

L. Sapp shared impatience with the budget getting passed, salaries increases and cuts. When will we pass a budget?

H favors complained about the streetlights. They need to be repaired.

J. Harvey asked about minutes and accounts payable that residents once got.

P. Couch increased awareness. Young men going door to door soliciting for shirts for Bloom Trail. That is not the case. Someone tried to break into her home. They were arrested and released. She has video. Does not feel safe

J. Cast mentioned the garbage can incident from June 11th. The report was inaccurate. Mayor was to meet with the chief Encouraged Trustees to get the budget passed/

A Coleman addressed lights at Jeff from 218 to 217th place three lights out. 217th at the end of Peterson

Mary E. a witness for J. Cast saw Mary Klopp move the garbage can

B. Hopkins asked about sidewalks on 221st. The curbs are not completed causing problems for students boarding the bus. What is the procedure for calculating water bill? Bill has tripled.

Mayor Burgess' Response

- Gunshot and Policing; The chief heard the comments. He was sad that she feels unsafe. We can not stop anyone from shooting. Increasing Police would not stop someone from shooting.
- Budget Meeting scheduled for October 19th at 9:00 a.m.
- Streetlights are a problem. Would relay the outages to Dir. Weller
- Minutes and accounts payable are on display after they pass. A/P is not shared
- Person arrested and discharge will be investigated. Chief does not control the courts
- Parking Lot incident was closed. Had no update. Could press charges with a witness
- Sidewalks on 221st will be taken care of. They are handicapped accessory. Barricades are there.
- Water Bills. Sewer Bills increased
- Robinson provided a refund from the Oslad Grant that was not realized from 2015.

REPORTS OF OFFICERS

- a) Mayor's Report - Mayor Derrick Burgess
 - i) Motion to Approval Ancel Glink
- b) Village Clerk – Ms. Marva Campbell-Pruitt had no report
- c) Village Administrator - Christopher Williams provided a brief report of the extensive goals that were drafted for the upcoming three months.

- d) Village Engineer – Jim Czarnik provided a written report on MWRD project has begun
When was the last time done? In the eighties. Problems with floods with heavy rains
- e) Mike McGrath- No report
- f) Treasurer's Report – Mr. Anthony Finch:
 - i) Read a report of Unrestricted and Restricted Funds . He discussed each fund and the cash balances. The report will be given to the Clerk to file.
 - ii) Addressed the budget and when it would be passed. 9/5 or 9/25, several changes had been made. All things were in the budget. Have had revisions. Police and Fire Pension made cuts to all departments except PW and Water. \$750,000. Needs to

be transferred. There were no personnel cuts but, reduced increases for Union contract.

7) REPORTS OF DEPARTMENTS

- a) Finance & Administration – Interim Director Anthony Finch presented the A/P Report
- b) Fire Department - Chief Al Stroffregen reported thirty calls for service no major incidents
- c) Police Department – Chief Malcolm White :
 - i) Announced Chat with the Chief on Thursday
 - ii) Calls for Service 434 Calls and five arrests
 - iii) Presented Commendation awards to:
 - Sgt/Detective Jack Evans on major crimes task force
 - Christophe Yself 19 years dedication to Sauk Village
 - Chad Fredrickson Canine Officer
 - Officer Mike 12 years SWAT trained
 - Officer Matthew Zale, newer officer sharpest on day shift
 - Justin Hickman Most Outstanding Recruit Award. Every officer voted to pick him as a partner from Chicago Police Academy
- d) Emergency Management Agency - Director Allen Vavrik not present
- e) Public Works – Director Kevin Weller not present
- f) Economic Development – Tonya McCoy discussed:
 - i) Ideas that could beautify the community such as Garbage Can with Murals designed by students,
 - ii) Carol/Peterson Project to make an impact, IDA Grant program ended Oct 1st. Would like to do one more pass. Program will resume in June 2020 making a dedicated effort to Work to get a grocery store

8) REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a) Trustee Gary Bell announced a meeting on the 15th.
- b) Public Services Committee - Trustee Bernice Brewer addressed the light issue. One PW employee going on leave. Awaiting on the \$943,000.00 from the Capital state. Would check with Kevin for another update.
- c) Budget & Finance Committee- Trustee Rodrick R. Grant, Read a report stating that a budget would be available tomorrow Asked for a Special Meeting next Tuesday at 6p.m
- d) Trustee Sherry Jasinski- Next meeting for IGA would be Oct. 16th
- e) Ordinance Review Committee - Trustee Linda L. Todd announced the next meeting on Nov 4th in the Rotunda
- f) Trustee Debra Williams discussed two flyers on the back table. Announced Trunk or Treat and a contingency plan for inclement weather all will take place in the Community Center Gave accolades to the officers recognized/

9) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Council – Chairman, Emmett Farmer announced next meeting and other activities that are standard. Bid lessons, Casino was rescheduled, Silver Sneakers presentation on Fall Prevention following Bingo Report would be filed with the certified

10) Unfinished Business

NONE

11) NEW BUSINESS

- a) Motion to Approve Payroll, Accounts Payable and Disbursements.

Motion failed because of a lack of a motion.

Trustee Brewer Moved to separate payroll from A/P Seconded by Trustee Williams

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

Trustee Brewer moved to pay payroll. Trustees Bell seconded

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

12) Adjournment

Having finished the business of the day, Trustee Brewer moved, and Trustee Tate seconded the motion to adjourn at 9:43 pm. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Village of Sauk Village

Committee of the Whole

Village Board of Trustees

21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, October 15, 2019, at 7:00 pm

CALL TO ORDER

▪ Roll Call

Mayor Burgess called the Committee Meeting to order at 7:39 p.m. On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Others in attendance: Village Clerk Marva Campbell-Pruitt

THERE WAS NO EXECUTIVE SESSION

DISCUSSIONS

- In attendance was Cook County Commissioner Donna Miller of the 6th District. She provided a brief overview of the County and the thirty-six municipalities for which she is responsible. The priorities of her commission are to:
 - Support Economic Development for the Southland
 - Support other programs that support the Southland
 - Support efforts of Invest in Cook Grant and provided that the \$150,000.00 for Sauk Village was for a targeted project for a two-way shared cap on 223rd trail between Plum Creek
 - Support town's efforts for the 2020 Census.

She invited residents to visit her at planned meetings and to visit her office when issues are impacting our area. The District Office is in Oak Forest.

- Social Media Policy – Village Clerk Marva Campbell-Pruitt spoke of the need and importance of developing a Social Media Policy. It was decided that an ad hoc committee would be formed to address the issue.
- Ordinance Amendment – Trustee Linda Todd spoke on the proposed elimination of the Economic Director position. It is no longer a budgeted position and must now remove the position from ordinance.
 - Trustee Williams stated that she read the current ordinance, and it does not state that the position was to go beyond six months without reassessment. The Village Administrator was hired to do Economic Development. She offered to assist in the role.

- This item would be placed on the following Board Meeting's agenda for consideration.
 - Trustee Grant stated that it is still in the budget for the first six months.
 - Mayor Burgess stated that with the current needs, a p/t person is not enough.
- To Establish a Hiring Freeze and a Spending Freeze – Trustee Todd led the discussion. She stated that the hiring freeze for the Parks and Recs Director and Finance Director are the exceptions to the proposed ordinance as they are already in the budget. This ordinance speaks to not hiring new or p/t staff.
 - Trustee Grant stated that it should read that new positions should not be created.
 - Trustee Williams stated to add, “unless it is already in your current budget.”

Todd asked everyone to send her an email with needed changes. Then come back to discuss it at another meeting. She asked for the Board's input to the Spending Freeze. She expressed that no one should keep spending. It would exclude on obligations, but if an item is over \$500.00, it would require advanced approval from the Board. She asked the Board to establish parameters and language

- Mayor Burgess asked, if the expense within their appropriation, would they have to come before the Board.
 - Trustee Grant stated that items must come before the Board
 - Trustee Williams mentioned a policy from 2015
 - Trustee Brewer mentioned the Budget and Finance document that the committee had not approved and the status of the document? Trustee Grant suggested that Dir. Finch and Administrator Williams should continue to review the document and share with Trustee Todd.
 - Trustee Burgess asked who would make the determination of nonessential spending.
 - Trustee Williams asked to review the document from 2015 and the Finance Policy and Procedures, and then they decide. This was Tabled.
- Liquor Sales Ordinance – Mayor Burgess reported that businesses are asking for an ordinance to sell liquor at 8:00 a.m. so that they could be competitive with neighboring towns. Trustee Williams asked to bring for discussion to the residents to gauge their opinions. It was asked that it be on the agenda for consideration.
 - Resolution to Adopt the 2019 Cook County Multi-Jurisdictional Hazard Mitigation Plan
 - Ms. Maggie Jarr discussed a proposed resolution to a countywide plan. By adopting, the Village would be eligible from FEMA and other safety programs. She stated that the Directors of EMA and PW were instrumental in adding input. Asked that it be on the agenda for consideration

Public Comment

- B. Hopkins stated that she did not understand the mitigation plan discussed; asked if the Budget hearing was finalized? She did not think the Alcohol sales was a good idea.
- S. Shymkus stated that early alcohol sales would mean more drunks at church; he asked the Mayor if once the budget is vetoed if he would explain the roles
- H. Parker spoke on social media and asked if the policy would include the SVI Page?
- Z Ayres expressed a misunderstanding of the Mayor's role as opposed to the Trustees; she insisted that the trustees are not following another Trustee; question one trustee who supports the Mayor; and appealed to him to serve the people who put them in office.
- J. Cast spoke on the Clerk's comments on Social Meeting and the SVI page; stated that she wishes to disassociate the Village from that page; stated that it was past practices that positions were hired without the Board Approval; and advised that the handicapped accessible door was not working.
- I. Sapp commented that racism and hatred blinds the effort to work together; appreciated the show some puts on.
- F. Harvey mentioned a problem with those who are intent to have things their way and cannot see other's positions and that they should not mistreat others
- C. Gooch thanked two ladies for donations to the boys in the gym

Mayor Burgess' Comments

- Offered a copy of the Multi-Jurisdictional plan to B Hopkins
- The Board would vote on the extension of sell of alcohol
- Social Media – he has been dogged since he came into office; he cannot censor; there are 1st amendment rights
- Mayors have the right to veto. It can be overridden.

Comments of the Trustees and Mayor

- Trustee Williams commented on the 10/26 Costume Walk to Trunk or Treat; announced several other events.
- Trustee Bell announced his cancelled meeting.
- Trustee Grant mentioned his disappointment with the Budget process; Dept. Heads did not have input, and the Interim Finance Director was not present; and that he wants the budget done correctly
- Trustee Jasinski announced the rescheduled meeting of 10/23
- Trustee Brewer had no comment
- Trustee Todd announced her meeting for 11/4 at 6:00 pm in the rotunda.
- Mayor Burgess- announced the next Townhall meeting

Trustee Bell moved, and Trustee Brewer seconded a motion to adjourn at 9:11 p.m. The meeting concluded by common consent.

**JOURNAL OF PROCEEDINGS
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, October 22, 2019
7:00 P.M.**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd, Williams
Absent: None

Staff Present:	Adm. Chris Williams	Chief Malcolm White	Treasurer/Interim Finance
	Eng. Jim Czarnik	Director Tonya McCoy	Director Anthony Finch
	Capt. Dennis Synowiec	Director Kevin Weller	
	Atty. Mike McGrath		

Others in Attendance: Clerk Marva Campbell-Pruitt
Ms. Maggie Jarr

3) Motion to Recess to Executive Session

Trustee Williams moved to suspend the rules to amend the placement of the Executive (Closed Session) recess on the agenda. Trustee Bell seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

Trustee Williams moved to change the Recess to Executive (Closed) Session to Item 11 D of the agenda. Trustee Bell seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

4) APPROVAL OF MINUTES

- a. Motion to Approve the Journal of Proceedings for the Regular Board Meeting of July 23, 2019.

Trustee Williams moved, with corrections, previously sent to the Clerk, and Trustee Todd seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b. Motion to Approve the Journal of Proceedings for the Special Meeting of July 31, 2019

Trustee Bell moved, and Trustee Jasinski seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- c. Motion to Approve the Journal of Proceedings for the Special Meeting of August 7, 2019

Trustee Bell moved, with a correction, and Trustee Jasinski seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- d. Motion to Approve the Journal of Proceedings for the Regular Board Meeting of August 13, 2019

Trustee Todd moved, and Trustee Bell seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- e. Motion to Approve the Journal of Proceedings for the Committee Meeting of August 20, 2019

Trustee Todd moved, and Trustee Jasinski seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- f. Motion to Approve the Journal of Proceedings for the Special Board Meeting of September 26, 2019

Trustee Todd moved, and Trustee Jasinski seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

5. **PUBLIC COMMENT**

- P. Couch addressed an FOIA that had been submitted for the veto for the budget.
- F. Williams addressed his desire to move the Executive Board meeting further down on the agenda and stated his concept of Roberts Rules of Order
- H. Parker addressed: her opinion of the liquor policy; the banquet hall and gaming salons; how the Mayor responds to Public Comment; social media
- J. Cast addressed social media, the Sauk Village logo; Trustees as liaisons; and home vacancies.
- D. Ward addressed liquor stores next to the Day Care Center, and the political bridge needed.
- Z. Ayres addressed the truck repair shop.
- A. Coleman addressed inoperable streetlights.
- D. Stephens addressed the youth proposal submitted; and asked to present another for the winter.

Mayor Burgess' Responses:

- Addressing each comment after each statement created back and forth dialogue, which is not accepted.

- The removal of the logo from the SVI Page can be and was reported, but there is nothing else to do.
- He had not been informed that the Trustee in charge of a committee was not privy to the information.
- The liquor stores were in operation before the Day Care Centers.
- The proposed truck repair shop must go before the Zoning Board, at which time residents would go to the hearing and provide their input. The land is owned by another, so they can survey their land for a variety of reasons. The business is asking to change the zoning, and there is no hiding on the Village's part.
- PW will respond to the lighting issues during his report.
- Youth Program has been funded, and there is a process. He looked to discuss implementation
- There is no FOIA Clerk. FOIAs would be handled differently.

6. **REPORTS OF OFFICERS**

- a. Mayor's Report - Mayor Derrick Burgess discussed:
 - i. The consideration to change the Sunday hours of sales for Liquor Licenses. The Mayor reported that some businesses had been looking at the option to change hours. He asked to table discussion on the item and decide later as the Board did not appear to be in favor of the proposal. Sunday hours would remain the same.
 - ii. The motion to eliminate the Economic Development position. He discussed the assignment of a Planner through C-Map that was assigned. If the Economic Development Director position is abolished, the Village may lose the Planner position. He attempted to persuade the Board to reconsider the vote for the elimination of the position of Economic Development Director.
 - Trustee Brewer asked if we would lose Ms. Jarr and was told that it was very likely as it was her responsibility to work with full-time staff. If C-MAP sees that we were not serious about making the Comprehensive Plan operational, they would likely withdraw that resource. She asked about the grant provided for Ms. Jarr. Mayor Burgess described the tenets of the grant for the Comprehensive Plan.
 - iii. Mayor Burgess read reasons for the veto of the Budget and Appropriation and provided the Clerk with the narrative that would be available in the certified minutes of the approved minutes.
- b. Village Clerk – Ms. Marva Campbell-Pruitt announced the dates for:

- i. Deputy Registrar Training
 - ii. Community Partnership Meeting to discuss Events and the Census
- c. Village Administrator- Mr. Christopher Williams:
- i. Spoke to comments made within the Mayor's veto as there were some concerns. He expressed issues and concerns directed towards him. He spoke of his role as Village Administrator
 - He presented his three-month goals and provided updates on activities towards the Village's operations, external and internal communications, reviewal of contracts and invoicing of Kane McKenna and the meeting held with them. He discussed the website under consideration in conjunction with the Village Clerk and that a presentation would be made at the following Committee of the Whole meeting, and he spoke of interactions with AFLAC.
- d. Village Attorney- Atty. Mike McGrath provided a follow-up on the legal bills. He asked if they had questions of him to reach out for responses.
- e. Village Engineer – Mr. Jim Czarnik:
- i. Provided an update on the MWRD manholes project, and the prioritized work efforts proposed. He announced that he would discuss them in-depth at the November 5th Committee of the Whole meeting.
- f. Treasurer's Report – Mr. Anthony Finch:
- i. Presented the Cash Balances distributed 10/22/2019.
 - ii. Discussed the Unrestricted Funds balances.
 - iii. Advised that two Bond Payments are due within the next month. They will be stretched out to two payments to assist with Cash Flow.
 - iv. Discussed the Restricted Funds and the amounts in each.
 - v. Reported that the 2019 Bank Reconciliations were 70% completed.
 - vi. Announced that he would begin working on the audit.
 - vii. Stated that he would be making recommendations for account closures.
 - The reports will be filed with the Certified Minutes

7. REPORTS OF DEPARTMENTS

- a. Finance & Administration – Interim Director Anthony Finch:
 - i. He presented the summary of the Accounts Payable to be voted on, inclusive of Payroll and Invoices for \$442,480.72
- b. Fire Department – Capt. Synowiec:
 - i. Reported that there were twenty-nine calls for services and no major incidences. The report will be filed with the certified minutes.
- c. Police Department - Chief Malcolm White:

- i. Reminded residents to increase distances between cars in front of them.
 - ii. Reported that there were 460 calls of service and 20 arrests.
 - The complete report will be filed with Certified Minutes
 - d. Emergency Management Agency – Mayor Burgess read the report that will be filed with the Certified Minutes.
 - e. Public Works – Director Kevin Weller:
 - i. Provided updates on repairs; and digs; boil orders; and the water main break on 222nd. The full update will be filed with the Certified Minutes.
 - ii. Responded to some of the queries regarding the lights that are in disrepair.
 - iii. Reported that fire hydrant parts are in; the department is working on the shut-off list; and that the special equipment was received, and it is in use.
 - f. Comm/Econ Development – Interim Director Tonya McCoy deferred to Maggie Jarr, of the Embedded Staff Planner Program who discussed the Action Plan for the Village of Sauk Village for October 2019 – March 2020; she provided a status update, starting with a refresher of how she came to work with the Village through C-MAP. The entire work plan will be attached to the Certified Minutes

8. REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. Public Safety Committee- Trustee Gary Bell had no report.
- b. Public Services Committee - Trustee Bernice Brewer reported:
 - i. The search for contracts.
 - ii. Kane McKenna would provide a presentation on November 5th.
 - iii. She was reviewing the Larrell contract.
- c. Budget & Finance Committee- Trustee Rodrick R. Grant:
 - i. Reported that the Committee had not met.
 - ii. Reported that the Village continues to operate on last year's budget, and because of the veto, the committee would meet after resolution and commented on the numerous errors noted on the budget.
- d. Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski:
 - i. Announced that the committee would meet the next day to discuss home sales and rental inspections.
- e. Ordinance Review Committee - Trustee Linda L. Todd:
 - i. Announced that the committee would meet on November 4th at 6:00 p.m.
- f. Public Events Committee – Trustee Debra L. Williams:
 - i. Announced numerous upcoming events, i.e.,

- Trunk or treat, prizes for costumes, sign -up sheets for volunteers; Contributors can provide candy, funds, and asked volunteers to participate.
- The “What’s Happening in the Village Calendar” she announced the Library’s event; the Crossroads Church’s event, Trick or Treat at the Jewel Foods in Dyer.
- Announced the meeting the next day at 5 p.m.
- Announced of activities on the Village’s Calendar

Trustee Williams’ Comments:

- Trustee Williams read a report that conveyed numerous areas for concerns, including the rental of the Community Center during Trunk or Treats; scheduling of the Christmas Parade; the number of liquor and gaming licenses; lack of activities for youth; and the CEDA Program. She further commented on:
 - Budget amendments and stated that misinformation and changes to the budget could be presented throughout the year; She highlighted a few discrepancies that had been announced;
 - The resignation of the Economic Director without notice; and stated that the position was filled the next day without notice to the Board at an increased salary; the interim position was not approved, and litigation surrounding the actual and interim positions. Note, the entire report read by the Trustee was not summarized in these minutes as the tempo read was so great that it could not be captured. The Village Clerk asked to be given a copy for the files.
- The Clerk asked that the agenda be amended to include the Holiday Cheer program and a written copy of the comments.
- Mayor Burgess advised that the interim positions can be filled until replacements are made; and that the Economic Director left because he was pressured out of the position and asked how we can expect respect from residents if the Board lacks respect within its ranks.

9. REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Council –Co-Chairman Arnold Coleman read the report.
 - i. He announced the meeting for Thursday, Nov. 14th, at 5 p.m.; the Casino Trip, Senior Luncheon, Breakfast, and Bingo; Oak Street Health and breakfast. And the impending Medicare season. The report will be filed with the Certified Minutes.

10. UNFINISHED BUSINESS

- a. There was no unfinished business

11. **NEW BUSINESS**

- a. Motion to Approve Payroll, Accounts Payable and Disbursements for \$442,480.72

Trustee Bell moved, and Trustee Todd seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b. Motion to Approve a Resolution to Adopt the 2019 Cook County Multi-Jurisdictional Hazard Mitigation Plan

Trustee Todd moved, and Trustee Bell seconded

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- c. Motion to Approve an Ordinance Rescinding Ordinance 17-009 (An Ordinance Establishing the Position of Economic Development Director) and to Abolish the Position of Economic Development Director

Trustee Williams moved, that the motion be tabled, and Trustee Brewer seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- d. There was a Motion to recess to Executive (Closed) Session to Discuss Personnel and Pending Litigation Matters at 8:53 p.m.

Trustee Bell moved, and Trustee Williams seconded

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- e. There was a Motion to Reconvene Meeting at 9:55 p.m.

Trustee Bell moved, and Trustee Todd seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

12. **ADJOURNMENT**

Having completed the business of the Day, Mayor Burgess called for a motion to adjourn.

Trustee Todd moved, and Trustee Jasinski seconded. Through Common Consent, the meeting adjourned at 9:58 p.m.

/s/ Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS

Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, November 5, 2019, at 7:00 pm

CALL TO ORDER

- Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.
- On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Others in attendance: Eng. Jim Cznarik, Adm. Chris Williams, Police Chief White, and forty-six residents.

Prior to the start of the meeting, Mayor Burgess set forth ground rules for Public Comment and advised the rules and grounds for removal. He informed that an officer would attend meetings to ensure that there would be no instances of disrespect or outbursts. He appealed to the participants to conduct themselves with self-control and respect for themselves and the elected officials.

MOTION TO RECESS TO EXECUTIVE SESSION

- Mayor Burgess called for a motion to recess to Executive Session at 7:04 p.m. to discuss Collective Bargaining matters.
Trustee Grant moved, and Trustee Todd seconded. The vote was unanimous.

MOTION TO RECONVENE

The meeting reconvened at 7:30 with all Trustees present.

DISCUSSION ITEMS

Village Engineer Jim Czarnik discussed:

- The MFT paperwork provided and stated that it is the same process as each year. He informed the Board that the Maintenance Schedule was the first part; the budget was unchanged, and the areas for the project are the Roadway Improvement program, and the needed culvert on 221st as the roadway is caving in.
 - Mayor Burgess asked if Carlisle Estates would be entertained, and was told no. He asked about the likelihood of the CBDG being approved and was told no. All funds for the project must come from MFT
 - Grant confirmed that the project would not involve anything else.
 - Trustee Williams asked about CDBG being awarded funds every other year as stated
- TIF Bond Improvement

- Jim mentioned refinancing of TIFs 2 and 3 that had resulted in the ability to make infrastructure improvements. There are 2.5 million dollars available. The project is broken into four categories.
 - Three pavement improvements: Mark Collins Drive, resurface Sauk Point Drive it is too tight
 - Four water projects. Replace the water main under 394, replace the water main to Joshua Drive. (plan to combine the projects)
 - West Elevated tank Riser Replacement that is completed already
 - West Elevated Removal of coating inside the tank
 - He advised that there are three separate engineering agreements to save \$20,000.00 for consideration at the next Board Meeting. There would be three agenda items. And two engineering agreements for MFT

- Village Administrator Chris Williams discussed:
 - Municode Letter of Interest/Website Proposal
 - To address communication tools. He discussed the involvement between him and the Village Clerk with Municode for a website and ordinances. He sought that the website for four- year payment opposed to one lump sum. If Option B was selected, it would be \$4,650.00 annually. Trustee Grant asked about the budget. It is of no consequence as it would diminish time. Police overtime would be diminished, or funds could come from the IT budget line. The responsibility for the website will be administered by VA Williams, with the content being approved by the Clerk or administrator. The system is Cloud-based through Municode and that it would take three to five months to complete the process of changing over the systems.
 - Trustee Todd stated that the Board had approved the use of SOCS for the website, but there was no action.
 - Trustee Williams asked about the contract for SOCS. Mayor Burgess mentioned that the Village had a 1-year contract for which they were paid. She asked for a copy. Mayor Burgess asked if it should be placed on the agenda. Adm. Williams stated that meeting management is another option that would be explored. He and the Clerk would continue to research other options.
 - Trustee Brewer asked about other companies and was told of his preference with Municode.
 - The Village Clerk added the process and the demo that had been provided.
 - It was decided that this entire project would be saved for later.

- Trustee Debra Williams discussed:
 - An Ordinance to Amend Section 2-179 of the Village of Sauk Village Code of Ordinances. It addresses employees signing in and out remotely instead of on-site. The adjustment would include ESDA as part of emergency services.

Discussion took place regarding current practices by police and fire personnel for signing in.

Mayor asked That ESDA go to the Fire Dept to sign in and asked for accountability. ESDA is not a first responder. Staff can punch in at the office. An exception is the police staff.

Debate ensued on what constitutes a “First Responder.”

- Mayor Derrick N. Burgess led the discussion for
 - Agenda Item Structure pertaining to Executive Board Meetings
 - Mayor Burgess asked for the reasoning for the requested change.
 - Discussions
 - Trustee Williams stated that it was to take into consideration the residents’ preferences. She stated that Executive Session could occur at the end for Committee Meetings and to keep it as is for Board Meetings
 - The discussion concluded with the Mayor suggesting leaving the agenda as is and to ask for a vote to suspend the rules as needed.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- Mayor Derrick N. Burgess announced the annual Veteran’s Day Program planned for 11/11 at 11:00 a.m.
 - Resolution Authorizing an Intergovernmental Agreement for the provisions of Environmental Health Inspections between the Cook County Department of Public Health and the Village of Sauk Village. There was no further discussion, and the item would be placed on the Board agenda for adoption
-

PUBLIC COMMENTS

R. Gibson discussed a correspondence from ProChamp seeking her personal information when her home is not vacant.

K. Boetcher spoke on the retirement of Falco.

J. Cast addressed Falco and announced that the Plan Group would become active.

R. Ketcham announced that Blue Grass would not be in session for a month.

S Goveia discussed Falco.

J. Harvey discussed that Executive Sessions should be at the end of meetings.

B. Hopkins thanked Chris Williams for following up on the incomplete curbs, questioned the MFT grant amount and engineer’s contracts, and asked about animal control.

J. Hinko asked who was responsible for the one-year contract.

L. Sapp commented on the conduct at board members at meetings and the lack of respect.

P. Couch discussed residents’ removal from the Rotunda; Falco’s retirement; another website; and new sod

E. Shankle asked if ESDA and Homeland Security were the same; trees were falling on his car from the storm; the Website; locked restrooms; seating at Committee Meetings; flooding at his home and the need for a corrected home address.

Mayor Burgess' Comments

The Police Chief was asked to address the Falco Issue.

Police Chief White cited that the retirement of Falco was an internal issue. He requested the Atty to draft a resolution for Falco. He stated that the program is not being disbanded and spoke of Falco's medical conditions.

Mayor Burgess' Comments continued

The set-up for sitting on the floor during Committee meetings is advantageous for discussion between the Board members and when speakers must address the Board.

The Engineers could not be combined as they charge according to the project.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Grant reiterated the \$101,000 for the MFT project and \$280,000.00 to replace the culverts. Both would be funded through MFT Funds.
- Trustee Bell apologized for his outbursts, pledged his support for Fire and ESDA, and announced the Safety Committee meeting.
- Trustee Jasinski announced two ordinances for review by Ordinance Review and that they would be discussed; the next meeting would be Nov 14th. She reassured all that the Trustees had no knowledge of the Falco issue.
- Trustee Brewer mentioned the setback for not getting CDBG funds.
- Trustee Todd reported that the committee met the day before. Ordinances would be brought forth at the next Committee meeting. The next meeting would be Dec. 2nd. It would be helpful if the Trustees were pre-warned about the Falco issue.
- Trustee Williams announced three flyers advertising happenings in SV. She described them and provided contact information for each.
 - Comments: Trustee Williams discussed how lack of information is misleading regarding payment to the attorney; she had asked to take on the website and her desire for Public Relations; the number of individuals working on ESDA; ProChamp's contact with residents and her concern; and the Falco issue.

- Mayor Burgess
 - Comments: The Mayor stated that he did not know how information on Falco was released. Questions could be addressed with the Chief, and he advised that he is accessible.

ADJOURNMENT

Having completed the agenda items of the day, Mayor Burgess called for a motion. Trustee Jasinski moved, and Trustee Bell (?) seconded the motion to adjourn at 8:55. The motion carried by common consent.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

**JOURNAL OF PROCEEDINGS
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
Tuesday, November 12, 2019
7:00 PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Bell, Grant, Jasinski, Todd, Williams
Absent: None

Staff Present:

Captain Dennis Synowiec	Chief Malcolm White	Treasurer/Interim Finance
Eng. Jim Czarnik	Interim Director Tonya McCoy	Director Anthony Finch
	Director Kevin Weller	Director Allen Vavrik (had to leave to answer an emergency call)

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Mike McGrath

Public Attendees: 19

MOTION TO RECESS TO EXECUTIVE SESSION

Trustee Brewer called for a motion to recess to Executive (Closed) Session for the Discussion of Pending Litigation. Trustee Williams seconded the motion at 7:02 p.m.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

MOTION TO RECONVENE REGULAR BOARD MEETING

Mayor Burgess called to reconvene the Regular Board Meeting at 7:12 p.m.

Trustee Bell moved, and Trustee Jasinski seconded.

On Roll Call, the following responded Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd, Williams

Absent: None

4. APPROVAL OF MINUTES

- a) Motion to Approve the Journal of Proceedings for the Special Board Meeting of September 10, 2019

Trustee Todd moved, and Trustee Bell seconded

Upon Roll Call, the following voted:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- b) Motion to Approve the Journal of Proceedings for the Regular Board Meeting of September 10, 2019

Trustee Todd moved, and Trustee Williams seconded

Upon Roll Call, the following voted:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

- c) Motion to Approve the Journal of Proceedings for the Committee of the Whole Meeting of September 17, 2019

Trustee Todd moved, and Trustee Brewer seconded

Upon Roll Call, the following voted:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

5. PUBLIC COMMENT

C Pondexter expressed appreciation to the police on the capture of a pit bull; spoke to the dismissal of Tonya McCoy.

J Hinko spoke to the Village, not paying pension bills and the vote to recess to Executive Board Meetings.

Mayor Burgess' Responses:

Pension is in the budget/fire, and police had been underfunded. We are not going bankrupt, but the Village is behind, but are catching up.

Ms. McCoy is in an interim position. Trustees are voting on eliminating the position.

Future Exec. Board Sessions, it was decided its timing would be on a case by case basis.

6. REPORTS OF OFFICERS

a) Mayor's Report

Mayor Derrick Burgess thanked everyone who attended the Veteran's Celebration and thanked those who assisted with the details

b) Village Clerk

Clerk Marva Campbell-Pruitt made an announcement asking that everyone inform anyone in need of the Luncheon planned for them on November 16, 2019. She asked for volunteers and stated the attire to be worn; she announced the Deputy Voter Registrar Training and the need for at least twenty People.

c) Village Administrator

V. A. Williams announced that he had been meeting with the state and county to discuss projects.

d) Attorney McGrath provided an update of Ord 19-011 to hire the Village Adm. position. He spoke to a temporary injunction in favor of the Board, and later a permanent injunction. An agreement was made to eliminate additional court actions. All parties agreed to the permanent injunction. It is lawful and valid. Atty McGrath spoke of Atty. Mitchell's plan for filing an appeal, but instead, the permanent one was filed. It was distributed to Trustees that night. It was agreed that Atty. Mitchell's fees would be paid by the Village but at a lower rate.

e) Village Engineer

Jim Czarnik read a report stating the projects to be voted upon later on the agenda. The report will be filed with the certified minutes.

f) Treasurer's Report

Treasurer Finch reported on the cash balances as of the date of the meeting, 11/12/2019. He provided a report of the available Cash for all Lines and Operations. The amount was \$2,622, 107.00. He reported on the Restricted Funds with the total amount of \$1,181,519.00. The report will be filed with the certified minutes

7. REPORTS OF DEPARTMENTS

a) Financial Department

Mr. Finch read the amount of payroll, disbursements, and accounts payable to be voted on later.

b) Fire Department

Captain Synowiec read the report that will be filed with certified minutes. He reported 40 calls of service, and no major incidences. He reminded everyone to check on neighbors and informed that there is paint left for distribution

c) Police Department

Chief Malcolm White reported that there would be no statistical data provided. Gave the update on the asbestos removal and duties required to make it happen. He Announced the Chat with the Chief, and the Crime Prevention Tips is on the 11/ 21st Meet up.

d) Emergency Management Agency - Director Allen Vavrik left to handle an emergency.

e) Public Works

Director Kevin Weller provided updates on storm branch pick up. He asked those witnessing dangerous trees and branches to report it to Village Hall. He advised the following: that the weather caused leaf p/u to be delayed to the next day; he spoke of other disrepairs (fire hydrants); he was waiting for the budget to be finalized to make needed purchases, and that the Shut off list would start the next day.

- Mayor Burgess asked when Leaves would be put out and was told until November 24th. Other items from the report will be filed with certified minutes.
- Trustee Grant asked about the special equipment ordered and was told that it had been ordered.

f) Economics Development Had No Report

8. REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. **Public Safety Committee** – Trustee Bell announced the next meeting at 11:00 a.m., November 26th at the Fire Station.
- b. **Public Services Committee** – Trustee Brewer offered to craft workshops, along with the VA, to inform trustees what Department Heads are doing and need.
- c. **Budget & Finance Committee**- Trustee Grant stated that Mr. Finch would provide budget vs. actuals for the 6 - month period. He stated that he would present the Finance Policy and Procedures at the following Committee Meeting for discussion later.
- d. **Housing and Intergovernmental Relations Committee** – Trustee Jasinski announced the meeting the next day at 7:00 p.m. She submitted the Rental and Home inspections Ordinances to Trustee Todd.
- e. **Ordinance Review Committee** – Trustee Todd announced the next meeting for 12/2, 6:00 p.m. at Village Hall. She stated that she would present several ordinances to discuss at the following Committee Meeting.
- f. **Public Events** – Trustee Williams provided an update on Trunk or Treat, stating its success, and that it was hosted inside, but did not conduct the walk. She reported that the Veteran’s Dinner coordinated with Southland Voice had about 100 people. She attended the Sauk Village’s Veteran’s Day celebration, and she announced the Holiday Craft and Vendor Fair along and the cost for tables.

9. REPORTS OF COMMITTEES AND COMMISSIONS

- g. **Senior Advisory Council** – Chairman Farmer announced the next meeting on 11/14 at 5 p.m. He announced the activities conducted by the Senior Committees. The report will be filed with the certified minutes.

10. UNFINISHED BUSINESS

- a) **Motion to override the Mayor Burgess’ October 22, 2019 Veto of the 2019-2020 Budget and appropriations**

Trustee Todd moved, and Trustee Jasinski seconded

o COMMENTS

Trustee Williams read a rebuttal to statements that were in Mayor Burgess’ Veto from October 22, 2019. She agreed that the statement would be provided to the Village Clerk to be filed with the certified minutes.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

b) Motion to Approve an Ordinance for Appropriations for 2019-2010 for the Village of Sauk Village in an undisclosed amount.

Trustee Todd moved, and Trustee Jasinski seconded.

Discussion ensued

Trustee Grant highlighted several inconsistencies and discrepancies and stated that he thought the Board was to make the corrected figures at the time of the vote.

Trustee Williams clarified that the amount for the appropriations should be stated as \$14,237,356.00 as stated on October 15, 2019. She further stated that there would be amendments to the budget for at least another five months.

The Mayor stated that the appropriation would be made, acknowledging that there would be a shortfall.

The motion was rescinded and restated as:

Motion to Approve an Ordinance for Appropriations for the amount of \$14,237,356. 00

Trustee Williams moved, and Trustee Jasinski seconded.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

) Motion to Place Back on the Table the Economic Development Director's Position

Mayor Burgess questioned when the Trustees met to make this decision. Trustee Williams provided the reason for the decision, as discussed by her and the Trustees during separate meetings.

Trustee Brewer called a Point of Order that was not recognized. She stated that she had met with Trustees individually and that the Village Administrator's role is to assume responsibility for Economic Development. Trustee Williams stated that he would be the lead with C-Map and Economic Development.

Trustee William moved, and Trustee Brewer seconded

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

d) Motion to Rescind Ordinance 17-009 to Abolish the Economic Development Director position

Trustee Williams moved, and Trustee Jasinski seconded the motion.

Trustee Grant stated that the position is in the budget. Trustee Williams provided clarification that the funds were for the first six months. Trustee Grant countered by stating that the logic was not indicative for all positions with allocations

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams

Nays: Trustee Grant

Motion Carried

11. New Business

Mayor Burgess called for motions on the following:

a) Motion to Approve Payroll, Accounts Payable and Disbursements Dated November 12, 2019, for \$315,256.92

Trustee Todd moved, and Trustee Bell seconded the motion.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

b) Motion to Approve a Resolution Ratifying the proposed 2018-2021 Collective Bargaining Agreement with the Fraternal Order of Police Labor Council

Trustee Bell moved, and Trustee Todd seconded

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

c) Motion to Approve an Ordinance to Amend Section 2-179 of the Sauk Village Code of Ordinance

Mayor Burgess questioned Item B of the Ordinance as the Police can phone in their time at the start of their shift. They discussed Part B referencing staff other than first responders. It was clarified that salaried employees do not punch in. The police clerk and staff desk staff must be on-site physically to punch in.

Trustee Todd moved, and Trustee Jasinski seconded.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

d) Motion to Approve a Resolution Authorizing an Intergovernmental Agreement for the Provisions of Environmental Health Inspections Between Cook County County Department of Public Health and the Village of Sauk Village

Moved by Trustee Todd, and seconded by Trustee Williams

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

e) Motion to Approve a Consent Agenda for MFT Formwork and TIF Bond Improvements:

- i. A Resolution for Improvement Under the Illinois Highway Code for the sum of Two Hundred Eighty Thousand Dollars (\$280,000.00) (MFT)
- ii. A Resolution for Maintenance Under the Illinois Highway Code for the sum of One Hundred Twenty Thousand (120,000.00)
- iii. The Maintenance Engineering Services to be Performed by a Consulting Engineer Agreement for MFT Funds
- iv. Proposal for Professional Engineering Service Design and Construction Engineering – West Tank Interior Wet Painting
- v. Proposal for Professional Engineering Services TIF Bond Improvements: Sauk Pointe Drive and Sauk Trail Intersection Improvements LogistiCenter Street Resurfacing; Sauk Pointe Industrial Park Street Resurfacing
- vi. Proposal for Professional Engineering Services – Water Main Replacement

Trustee Todd moved, and Trustee Williams seconded

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams

Nays: None

Motion Carried

Mayor Burgess commented that the cuts were personal and announced the upcoming Town Hall Meeting.

ADJOURNMENT

Having finished the business of the day, Trustee Williams moved, and Trustee Todd seconded the motion to adjourn at 8:48 p.m. Trustee Brewer left before the meeting adjourned. All others approved through common consent.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Committee of the Whole

Board of Trustees

21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, November 19, 2019, at 7:00 pm

CALL TO ORDER

- Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.
- On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
- Others in attendance: Clerk Campbell-Pruitt, Treasurer Anthony Finch

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a motion to recesses to Executive Session to discuss Personnel Matters.

Trustee Todd moved, and Trustee Bell seconded. The vote was unanimous.

MOTION TO RECONVENE

The meeting reconvened at 8:00 p.m., with all Trustees present

DISCUSSION ITEMS

- Trustee Linda Todd/ Trustee Bernice Brewer
 - Trustee Todd started the discussion by stating the intent of the Ordinance Review Committee. Trustee Brewer introduced the former amendment to Ordinance 18-009 (Salary and Requirements for Treasurer) and the need to add the surety bond into the new ordinance. She suggested to remove the extra funds and reduce it back to \$6, 000. 00 and to add language on the surety bond. Trustee Todd and the committee had no issue with adding the language, and with the statement of its effective date of passage of the ordinance.
 - Mayor Burgess questioned the language for the surety bond, and who would pay the cost. Trustee Brewer stated that the Village would be responsible. She was uncertain who would add the language for the bond. Trustee Todd stated that the ordinance sections needed to be re-numbered pertaining to Section 3 and Section 4
 - It was referred to the Ordinance Review Committee as it should go to the attorney by Trustee Todd. Once readied, it would be brought back for review.

- Trustee Linda Todd
 - Amendment of Ordinance 18-012 (Chapter 78, Article II, Section 78-24 {Temporary Rehabilitation Water}) The Ordinance Review committee reviewed the recommended amendment and recommends that it not be changed, as the policy and procedures and line items are not to be a part of the ordinance.
 - Trustee Brewer explained the intent of the recommended changes and the proposed \$500.00 penalty to be realized. Trustee Todd stated the Ordinance Committee does not review policy and procedures. Mayor Burgess stated that the process is on the books and that an amendment to the ordinance is not needed.
 - Director Finch intervened to explain the process in place and what is occurring. His suggestion was for the investor to install a meter and request a \$225.00 deposit. He recommended amending the ordinance later after construction. All parties involved should work towards the ordinance. Trustee Williams asked why it is not being monitored. Mayor Burgess tasked Trustee Brewer, Adm. Williams, Mr. Finch and Director Weller to develop a procedure. Once completed, it should be brought to the Board to determine its feasibility. It was referred to an Ad hoc Committee consisting of the aforementioned names.

- Interim Finance Director Anthony Finch
 - Budget and Finance Updates
 - Mr. Finch provided an update of the Budget to Actual Report. He advised that Bank Reconciliations were not noted in the report.
 - Budget Amendment - Mr. Finch, discussed the layout changes to the budget and the need for flexibility with moving lines items of the budget that reflects the need. He stated that if the Department's actual budget is over 50% at this point, Dept. Heads must be asked if they have completed spending for that line item. If not, flexibility is required.
 - Mr. Finch recommended that the Blue Cross Blue Shield Insurance items be broken into departments based on the allocation of personnel. There would be one bill, but it would be broken down by departments
 - He mentioned the telephone expenses, equipment repairs, etc. as examples of the need to make changes as they are over the allocated amounts. He mentioned the need to develop a Compensations Report, not just salaries. He reminded the

Board that the Call One bill needs to be terminated as we are using First Communication.

- Trustee Grant asked to see last year's figures.
- Mr. Finch stated the need for a conversation concerning over-time pay and major concerns with the discrepancies where the payroll report is concerned. Vehicle expenses are already over-utilized. Mr. Finch and the administrator has plans to meet with Department heads monthly to discuss individual budget to actual costs, and Mr. Finch would communicate the findings with the Trustees monthly
- Mr. Finch discussed a document titled 2019-2020 Proposed Budget and spoke to the General Funds Revenues outlining Property Taxes, Intergovernmental, Licenses, and Permits, Fee & Services, Grants, Transfers, Misc. Mr. Finch stated that a review of the figures could point to seeking collaboration between all departments to assist with securing more of the anticipated funds.
- Bank Reconciliations and Other Financial Reports
 - Mr. Finch reported that there were more than 240 Bank Recs completed annually, of which forty-eight have been completed. There are five bank accounts left to complete. Amalgamated and the general bank account should be finished by the end of December.
 - Miller Cooper will be contacted for a presentation to the Board.
 - The W-2's that were in error has been corrected, but not released. Police Pension had been corrected.
 - The PBC (Provided by Client List) for FY 19 that is due Dec. 31st would likely be late, and the Treasurer report may be late, but he would try to meet the Dec 31st deadline.
- Trustee Linda Todd
 - Ordinance Amending Chapter 10 (Animal Control) of The Sauk Village Municipal Code
 - Trustee Todd explained that the ordinance concerns residents with more than three dogs or cats. The items lined out in the ordinance are recommended to be deleted. The consideration is to increase the number to four domestic animals. The current ordinance considers no more than three. The current ordinance is not enforced. The amended one should entertain businesses or foster parents. Whereas, with Apt. Buildings and renters, the owners would

make the determination. This matter will be on the next Board Meeting Agenda.

- Village Clerk Marva Campbell-Pruitt
 - Access to Documents
 - The Clerk spoke to the need for access to ordinances and resolutions for Trustees and residents. She announced that there is a summary at the beginning of the file listing the ordinance number and a brief descriptor. Once removed, they should be copied and refiled, rather than placed on top of the file cabinet.
 - Meeting packets are available on Friday, and additional materials are e-mailed. She advised that Trustees should retrieve meeting packets before Monday in order to be readied for the Tuesday meeting.

PUBLIC COMMENTS

- J. Cast spoke to the letter of retirement issued by Chief Stroffregen and the intended replacement.
- F. Williams provided his experience with members of the Fire Department and the need for microphones for each trustee.
- Dennis Synowiec spoke to the certifications and qualifications of Barrett and himself and his support for Barret.

Mayor Burgess' Comments

Mayor Burgess stated the Chief's position is appointed by the Mayor with the consent of the Board. Mayor Burgess stated that there are sufficient mics for everyone, Trustees must speak into the microphone.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Williams announced the Vendor and Craft Show, and that they were seeking additional vendors. She announced the Public Events Committee meeting on November 25th. She stated that new microphones are needed.

Trustee Todd stated that ordinances are not always up to date on the website. She announced that the Ordinance Review Committee would meet on December 9th.

Trustee Brewer spoke to Kane McKenna invoices, how much they were paid, and the inability to acquire requested information on vouchers. The Administrator sent a letter to SOCs/FERS to terminate their contract. Trustees should review the invoices. She suggested the development of policy of procedure for accounting and paying bills.

Trustee Jasinski reported that the Housing Committee's next meeting on December 11th at 7pm.

Trustee Bell announced the next Safety Committee Meeting on the following Tuesday at 11 am at Fire station.

Trustee Grant had no comments.

Mayor Burgess announced the Town Hall meeting.

ADJOURNMENT

Having completed the agenda items, Mayor Burgess called for a motion to adjourn.

Trustee Brewer moved, and Trustee Williams seconded. The meeting was adjourned at 9:50 p.m. by common consent.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Committee of the Whole

Village Board of Trustees

21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, December 3, 2019, at 7:00 pm

CALL TO ORDER

- Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.
 - On Roll Call: Trustees Bell, Grant, Jasinski, Todd, Williams – Absent: Trustee Brewer
Others in attendance: Eng. Jim Cznarik, Adm. Chris Williams, Police Chief White, and forty-six residents.
-

MOTION TO RECESS TO EXECUTIVE SESSION

There was no Executive Session

DISCUSSIONS

- An Ordinance for the Establishment of an Enterprise Zone Subject to the Enterprise Zone Act of the State of Illinois. (Designation of an Enterprise Zone)- Mayor Burgess addressed the topic and stated that it was self-explanatory as the Zone was already established. The Ordinance would be on the Board agenda for adoption.
- 2019 State of the Streets Presentation – Maggie introduced Curt of the Gorman and Associates, Inc, a firm contracted by C-MAP, who provided the presentation to discuss a pavement management system for the Village. He addressed C-MAP’s goal for the region concerning roadways. The presentation disclosed the findings from researching varying streets within the Village and provided the rating for them as prescribed by their rubric. The information was used to determine the deterioration rate and the conditions of those roads in the future. The company plans to provide system training in January for staff for the utilization of a software database system for future planning of rehabilitation of the pavement. A report of the full condition of every road is forthcoming. C-MAP covers the cost of the initial software, and the Village would assume the annual cost of \$650.00 thereafter.
- Mayor Burgess guesstimated that the Village could expect to spend three million dollars for reconstruction and rehabilitation of the Village’s roads.
- He asked if there were funds to assist Villages with this project and was told that CDBG Grants could possibly assist with funding. The data to be collected would provide information to drive needs

concerning which roads to prioritize for repair. The funding sources may not be out at this time, but, C-MAP is having discussions on funding and data needed to drive decisions for internal usage.

Mayor Burgess mentioned the Village's ability for shaving... and hot patching and asked if it would help to save those roads for 10 years. The response; shaving is not meant to be a 10-year fix.

Director Anthony Finch addressed the following:

- Annual TIF II & III Parity Bond Accounting - Abatement Letters requiring approval.
- The Tax Levy for 2020. He cited that the Village must abate bonds prior to submitting the Levy.
 - Recommended bonds for abatement are the
 - 2002 B Bonds as there is \$400,000.00 in the fund.
 - Three bonds called A B and C, with \$160,000 in excess funds.
 - Taxpayers would not be burdened with cost on either of the four bonds.
 - The proposed Levy presented for FY 2020 as presented with red highlights reflect increases as indicated previously by the following lines: Liability Insurance, Unemployment, IMRF, Fire Pension, and Police Pension. The change is likely to be 4.975% with the acknowledgement that the County could change it based on its calculations.

Director Finch's recommendation was to place it and other ordinances on the agenda for the upcoming Board Meeting for adoption.

- Cannabis Legislation
Atty. Konen discussed five options concerning the Cannabis Legislation. He provided statistics on the locations and percentages across Illinois. Atty. Konen asked for consideration to amend Zoning Laws to allow for dispensaries and consumption in lounges. He spoke of the regulations governing the dispensaries, the amount of usage and the security and monitoring required.

The application cost is \$30,000.00. Round One applications were due January 1 and, Round 2 will likely occur next year.

PUBLIC COMMENT

E. Shankle addressed the flooding in his back yard and his home Address needing correction.

Mayor Burgess commented that he would refer the flooding to the appropriate department. The address issue must be addressed by the Postal Services.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Grant prefaced his comment stating that the presentation of the street was helpful, but he was concerned about the funding. He suggested a Town Hall Meeting to discuss cannabis.

Trustee Bell announced the Public Safety Committee on Dec 17th Meeting at 11:00 a.m. and stated that he felt rushed by the deadline for the application for the cannabis.

Trustee Jasinski announced the Housing meeting on Wed 12/11 at 7:00 p.m. in the Board Room. Elizabeth Shine assisted the Village in the past for zoning issues relative to the cannabis.

Trustee Todd announced the Ordinance Review Committee meeting on 12/9 at 6 p.m.

Trustee Williams asked for a Town Hall Meeting for Round 2. Four weeks to the deadline cannot be met. She asked if the Parks and Recs Director position would be on the agenda next week. She announced the 12/16 meeting for the Public Events Committee.

Mayor Burgess advised that the attorney only provide basic information. The Village zoned for manufacturing at the Logistic Center four years ago, but the exact location was not named. He would not wish to rush. He stated that there are too many variables and questions to host a Town Hall Meeting at this point. He was not seeking approval. He wanted to start a discussion.

Mayor stated that Parks and Recs position was not needed on the agenda as they had not found anyone, but the position is still posted. The volunteer would remain.

He announced the Santa Parade at 10 a.m., the Tree Lighting at 5:00 p.m. and refreshments at the Community Center.

ADJOURNMENT

Having completed all discussion, the Mayor called for a motion to adjourn at 8:24 p.m. Trustee Bell moved and Trustee Williams seconded. The motion carried by Common Consent.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

**Journal of Proceedings
Regular Board Meeting**

**of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, December 10, 2019
7:00 PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:01 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Brewer, Grant, Jasinski, Williams
Absent: Trustee Todd with notice

Staff Present: Chief Stephen Barrett Chief Malcolm White Treasurer/Interim Finance
Engineer Jim Czarnik Director Tonya McCoy Director Anthony Finch
Administrator Chris Williams Director Kevin Weller

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Mike McGrath

Public Attendees:

2) Motion to Recess to Executive Session at 7:02 p.m.

Discussion of Personnel Matters only.

Trustee Bell moved, and Trustee Brewer seconded
On Roll Call
Ayes: Bell, Brewer, Grant, Jasinski, Williams
Nays: None
Absent: Trustee Todd

3) MOTION TO RECONVENE REGULAR BOARD MEETING WITH ACTION TO BE TAKEN

The Regular Board reconvened at 7:24 p.m.

Trustee Bell moved, and Trustee Brewer seconded the motion to reconvene.

On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Williams. Trustee Todd was absent with notice.

- a) Motion to Approve an Ordinance Amending Article II (Police Department) of Chapter 42 (Law Enforcement) of the Municipal Code of Sauk Village to Provide for Lateral Hiring of Police Officers

Trustee Williams moved, and Trustee Bell seconded

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Williams

Nays: None

Absent: Trustee Todd

Motion Carried

4) APPROVAL OF MINUTES

- a. Motion to Approve the Journal of Proceedings for the Committee Meeting of October 1, 2019

Trustee Williams moved, and Trustee Bell seconded with corrections

- Comments
 - Questions concerning how to handle a correction to minutes if the speaker is not in attendance to confirm the statement. The Attorney advised to vote on the motion, and the results of the Board would prevail
 - Trustee Williams requested that the comment from a resident is removed. Trustee Brewer asked that the minutes be tabled.

The motion was rescinded.

Trustee Williams moved to table the minutes, and Trustee Brewer seconded.

On Roll Call:

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Williams

Nays: None

Absent: Trustee Todd

Motion Carried

- b. Motion to Approve the Journal of Proceedings for the Special Board (Budget) Meeting of October 15, 2019.

Trustee Williams moved, and Trustee Brewer seconded to table the minutes.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Williams

Nays: None

Absent: Trustee Todd

Motion Carried

- c. Motion to Approve the Journal of Proceedings for the Committee Meeting of October 15, 2019.

Trustee Bell moved, and Trustee Jasinski seconded.

On Roll Call

Ayes: Trustees Bell, Grant, Jasinski, Williams

Nays: Brewer

Absent: Trustee Todd

Motion Carried

5) PUBLIC COMMENT

- o J. Hinko mentioned the Village Tree on his property that is dying, and if not corrected and it dies, he would report it to the insurance company.
- o B. Sterns spoke about posting of activities to the Marquee.

Mayor Burgess' Comments

- o The Mayor apologized for the falling branches. He stated that they are in the process of pruning the dead trees.
- o Marquee not being changed. Santa Parade is still posted. It changes when there is a Village event. If not, a Village event, the item would not be posted. If not posted, the cause may not be personnel or an emergency.

6) REPORTS OF OFFICERS - Mayor's Report - Mayor Burgess:

- i. Reported that he attended a meeting with legislators the past week where they spoke of the third airport and the value it would bring.
- ii. Reminded the Board of the funds that previously were awarded to the Village. The Village was awarded \$957,000 for needed projects. They are awaiting floated bonds prior to making the award to the Village that held financing for intended projects. He is reluctant to start projects without financing.
- iii. Maggie Jarr mentioned funding that the Village would see for funding for a sidewalk from Cottage Grove to Burnham that is anticipated.

- b. Village Clerk Report – Clerk Marva Campbell-Pruitt
 - i. Discussed the agreed-upon minutes' review process that had not been honored and that a resident was shared contents of an unapproved set of minutes, and the attempt to clarify the details of the content from a previous meeting before approval of those minutes by the Board. She discussed the inappropriateness of that occurrence. She invited the Board Members to a listening session of the recording for validity. The Clerk informed that she would not sugar coat poor behavior and statements by residents and Board Members in minutes.
 - ii. Appealed to the Board to think for themselves and represent the residents as elected.
 - iii. Swore in two firefighters within the last week.
 - iv. Participated in the following activities:
 - Shop with a Cop
 - The Christmas Parade
 - v. Announced the Holiday Cheer and the need for donations and volunteers.
 - vi. Provided updates on functions and responsibilities that had been completed, i.e., ratification of ordinances, resolutions, and agreements.

- c. Village Administrator- Mr. Christopher Williams:
 - i. Recapped the efforts to collect funds. They have been working with Streets and Transportation to secure funds
 - a. Trustee Brewer asked him to elaborate on the centralized database and asked for documentation on the TIFs. Mr. Williams stated that he had seen demos by varying companies to improve efficiencies within all departments that would be presentations on January 7th. It is intuitive for residents and others as well.

Kane and McKenna will be in attendance Jan. 7th as the meeting scheduled had changed. There would be an opportunity for Trustees to ask questions and receive answers.
 - Trustee Grant asked about quotes for Smart Gov. Williams asked for customized/creative financial payment methods before the company is scheduled to present.

- d. Village Attorney- Atty. Mike McGrath had no report.

- e. Village Engineer – Mr. Jim Czarnik:
 - i. Read a written report that will be filed with certified minutes
 - ii. Assisted with the Water Loss Management program
 - Trustee Brewer asked to clarify that there was no fee for the water project and was told that the Metropolitan Planning Council (MPC) would conduct the water audit.
 - Mr. Williams stated that a presentation on MPC and their intended MOU would occur on Jan 7th.

- f. Treasurer's Report – Treasurer Mr. Anthony Finch:
 - i. Read the Cash Balance Report for Unrestricted Funds for \$2,471,445.00 and for Restricted Funds for \$1,177,245.00. The report will be filed with the certified minutes.
 - o Trustee Brewer mentioned a conversation with the consultant and that she saw the bank accounts that are costing the Village. Treasurer Finch stated that he made changes to those accounts and that the Village is no longer being charged.
 - o Trustee Brewer mentioned companies like First Communication that required a review in order to determine its validity.

7) REPORTS OF DEPARTMENTS

- a. Finance & Administration – Interim Director Anthony Finch:
 - i. Mentioned Payroll and Accounts Payable disbursements to be voted on, and the amount of each was \$433,622.32
 - ii. Announced the collected donations for the Food Drive for \$850.00 and an intended request to provide the Clerk the collected funds for expenses for the event

- b. Fire Department – Fire Chief Stephen Barrett:
 - i. Reported 22 calls for service and six calls on Thanksgiving Day.
 - ii. Reported changes in titles and functions effective Jan 1, 2020.
 - o Ed Myers - Chief of Fire Prevention and Operations
 - o Dennis Synoweic - Chief of Administration
 - o Eng. Luther – Lieutenant
 - o Williams – Acting Engineer
 - iii. Announced two new firefighters, Cody Rademacher <sp> and Chris Roy
 - iv. Presented certificates to Lt. Luther for Firefighter I and Michael Barron for Probational Officer of the Year

- c. Police Department - Chief Malcolm White:
 - i. Reported 421 calls for service and eleven arrests.
 - ii. Announced Chat with the Chief
 - iii. Reported on the Shop with a Cop, a national event. He thanked the Mayor and the Clerk, Supt. Leak for their roles and efforts. They helped 48 children shop for themselves and loved ones. He thanked Enbridge and the Police and Fire Commission for their donations.

- d. Emergency Management Agency - Director Allen Vavrik – No report. He was not present

- e. Public Works – Director Kevin Weller:
 - i. Provided updates on varying activities conducted by staff pertaining to emergency water main repairs and storm branch pick up, light pole repairs, delays with intended projects, equipment repairs, set up for Christmas decorations, BB Box leaks, water damage, and a sinkhole, etc. The final report will be filed with certified minutes
- f. Community Development – Director Tonya McCoy:
 - i. Reported that twenty-five tickets were issued and the application of six re-occupancy applications and eight permits.
 - ii. She thanked those who attended The Talk with Tonya that day
 - iii. Announced the intended plans for Neighborhood Revitalization, Beautification, and a Farmer’s Mart. She sought additional volunteers.
 - iv. Announced the next Talk with Tonya planned for Jan 14, 2020

8) REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a. Public Safety Committee- Trustee Gary Bell thanked the Fire Chief and the Department for their hard work and announced the next meeting scheduled for December 17th at 11:00
- b. Public Services Committee - Trustee Bernice Brewer had no report
 - o Comments
 - Spoke to the aging report and that the Water Products of Aurora bill should be paid from the Water Fund as funds are there.
 - Stated that she was looking forward to the Kane McKenna presentation and want a detailed ledger so they could be prepared.
 - Spoke to Accts Payable for \$600 for FES and expressed that the Village should ask for a refund. Referred it to Adm. Williams to seek a refund.
- c. Budget & Finance Committee- Trustee Rodrick R. Grant:
 - i. Announced the Committee Meeting planned the following Wednesday.
 - ii. Announced the Tax Appeal Meeting for Bloom Township.
- d. Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski:
 - i. Announced the meeting the next day at 7:00 p.m.
 - o Comment: She had asked for several items from staff on Nov. 7th. The list was sent to the Administrator, and she wants answers to her questions
- e. Ordinance Review Committee - Trustee Linda L. Todd was not present.
- f. Public Events Committee – Trustee Debra L. Williams:
 - i. Read a rebuttal
 - ii. Announced the cancellation of a Bake Sale

iii. Announce that the next committee meeting would be Dec 16th

9) REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Council – Chairman Emmett Farmer reported the next Advisory Meeting for Thursday, 12/12, and read planned activities. The report will be filed with certified minutes.

10) UNFINISHED BUSINESS

- i. NONE

11) NEW BUSINESS

- a. Motion to Approve Payroll, Accounts Payable and Disbursements for \$433,622.32
Trustee Brewer moved, and Trustee seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Jasinski, Williams

Nays: Trustee Grant

Absent: Trustee Todd

Motion Carried

Secondary Motions:

- **Motion for Payment to the FES (SOCS) Company**

Trustee Grant moved, and Trustee Williams seconded.

Brewer acknowledged the grant and its status, but FES (SOCs) should be r. Williams stated that the Village should pay and to request reimbursement is not warranted as the Village was negligent.

On Roll Call

Ayes: Trustees Bell, Grant, Jasinski, Williams

Nays: Trustee Brewer

Absent: Trustee Todd

Motion Carried

- **Motion to pay the Stuttley Group for June**

Trustee Bell moved, and Trustee Grant moved.

- Trustee Brewer questioned the timing of the bill
- Trustee Williams stated that they should be paid and researched later

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Williams

Nays: Trustee Brewer

Absent: Trustee Todd

Motion Carried

- b. Motion to Approve an Ordinance for the Establishment of an Enterprise Zone Subject to the Enterprise Zone Act of the State of Illinois (Designation of an Enterprise Zone)

Trustee Bell moved, and Trustee Williams seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Williams

Nays: None

Absent: Trustee Todd

Motion Carried

- c. Recommendation to approve the following Consent Agenda Items:

- i. Motion to Approve an Ordinance for the Levy and Assessment of Taxes for the 2019/2020 Fiscal Year for the Village of Sauk Village, County of Cook, Illinois
- ii. Motion to Approve a Resolution to Request Application of Zero Loss and Cost Factor to the 2019 Tax Levies for the Village of Sauk Village, Cook County Illinois

Trustee Williams moved, and Trustee Bell seconded.

On Roll Call

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Williams

Nays: None

Absent: Trustee Todd

Motion Carried

Mayor Burgess announced that there would be no meeting on Dec 17th, and unless there is an emergency, the next meeting would be Jan 7, 2020. He advised residents not to leave home with electric heaters plugged in.

12) Adjournment

Having completed the business of the day, Mayor Burgess called for a motion to adjourn at 8:57 p.m.

Trustee Jasinski moved, and Trustee Williams seconded.

The motion was approved by common consent of the Trustees present.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt